

RESPONSE NOTIFICATION FORM

To acknowledge your intent to respond to this Expression of Interest and to receive further information, please complete and submit this form to:

Litigation Practice Management Centre
Civil Litigation Branch
Department of Justice Canada
234 Wellington Street, East Tower, Room 1204
Ottawa, ON K1A 0H8

LAW FIRM

Law Firm Name _____

Telephone _____

Facsimile _____

STREET ADDRESS

Street _____

City _____

Prov/Territory _____

Postal Code _____

MAILING ADDRESS

Same

Street _____

City _____

Prov/Territory _____

Postal Code _____

PRINCIPAL CONTACT

Name _____

Title _____

email _____

Telephone _____

Facsimile _____

MANAGING PARTNER:

I confirm our firm's intent to respond to the Expression of Interest and that the information provided is accurate.

Name

Signature

SCHEDULE A

In submitting this Response Notification Form, I confirm our firm's commitment to ensuring

- that law-practice insurance is carried in the province(s) or territory(ies) in which we conduct our practice, in compliance with the requirements of the relevant law society(ies) or bar association(s);
- compliance with the federal government's conflict of interest guidelines, which seek to ensure that contracts with the private sector meet the highest ethical standards;
- that each member of a legal team, be members in good standing of a provincial or territorial bar;
- that each member of the legal team and all members of their staff who will require access to documents relating to work assigned will be in compliance with the requirements pertaining to a reliability status type security screening;
- that each member of the legal team and all members of their staff will be in compliance with the requirements outlined in the Civil Terms and Conditions of Appointment document; and,
- compliance with technology standards as defined by the Department of Justice Canada.

