

**Canada Business Corporations Act (CBCA)
FORM 22
ANNUAL RETURN
(Section 263)**

1 - Corporate name

2 - Corporation number

3 - Year of filing

4 - Date of the last annual meeting of shareholders or date of the last written resolution in lieu of meeting

**5 - Which of the following statements correspond to the corporation's situation? (Check only one box)
Please refer to the instructions for definitions.**

- Non-distributing corporation with 50 or fewer shareholders
- Non-distributing corporation with more than 50 shareholders
- Distributing corporation

6 - Declaration

I hereby certify that I have relevant knowledge of the corporation, and that I am authorized to sign this form.

Signature: _____

Print name: _____ Telephone number: _____

Note: Misrepresentation constitutes an offence and, on summary conviction, a person is liable to a fine not exceeding \$5000 or to imprisonment for a term not exceeding six months or to both (subsection 250(1) of the CBCA).



Instructions FORM 22 ANNUAL RETURN

**Filing this application through our Online Filing Centre (corporationscanada.ic.gc.ca) costs \$20.
Filing this paper application costs \$40.**

You are providing information required by the CBCA. Note that both the CBCA and the *Privacy Act* allow this information to be disclosed to the public. It will be stored in [personal information bank](#) number IC/PPU-049.

Corporations must file a Form 22 - Annual Return along with the prescribed fee within 60 days following the corporation's anniversary date. The anniversary date is the date your corporation was created or the date your corporation first came under the jurisdiction of the CBCA.

Item 4

Indicate the date of the last annual meeting of members or the date of the last written resolution in lieu of a meeting. A written resolution is a written record of decisions that is signed by all of the members who are entitled to vote.

Item 5

A non-distributing corporation is a **private** corporation that is not a reporting issuer under any provincial securities legislation. A distributing corporation is a **public** corporation that is a reporting issuer under provincial securities legislation.

Item 6

This form must be signed by any individual who has the relevant knowledge of the corporation and who is authorized by the directors. For example:

- a director of the corporation
- an authorized officer of the corporation
- an authorized agent

For more information, consult the Corporations Canada Website (corporationscanada.ic.gc.ca) or call toll-free (within Canada) **1-866-333-5556** or (from outside Canada) **(613) 941-9042**.

Send documents:

By mail: Corporations Canada
235 Queen Street
Ottawa, Ontario K1A 0H5

By e-mail: IC.corporationscanada.IC@canada.ca