



ASSET CONDITION REPORTING SYSTEM PROJECTS ANNUAL REPORT

Privacy Act Statement

This statement explains the purposes for the collection and use of personal information. Only information needed to respond to program requirements will be requested. Collection and use of personal information are in accordance with the *Privacy Act*. In some cases, information may be disclosed without your consent pursuant to subsection 8(2) of the *Privacy Act*. We will use your personal information in order to respond to your requests and/or to obtain further information for the purpose of supplying public services in capital facilities and maintenance. The collection and use of your personal information are provided to INAC for the Capital Facilities and Maintenance Program and authorized by program specific legislation, and required for your participation. The information collected is described by program specific Personal Information Banks (PIBs) detailed at [Info Source](http://www.aadnc-aandc.gc.ca/eng/1100100011039/1100100011040) (http://www.aadnc-aandc.gc.ca/eng/1100100011039/1100100011040). For further details about applicable legislative authority, PIB description and/or to notify us about incorrect information or to withdraw participation after submitting your information contact your [Regional Office](#). If you require clarification about this Statement, contact our Privacy Coordinator at 1-800-567-9604. For more information on privacy issues and the *Privacy Act* in general, you can consult the Privacy Commissioner at 1-800-282-1376.

Region Code	Band Number	Band Name	Site Number	Site Name	Asset Number	Asset Extension Number	Asset Condition Reporting System Project Number	Project Description	Completion Status	Completion/ Cancellation Date (YYYYMMDD)	Remarks

EXAMPLE ONLY

ASSET CONDITION REPORTING SYSTEM PROJECTS ANNUAL REPORT

DCI Number/Fiscal Year: 460649 (2016-2017)

Purpose: As part of the three-year Asset Condition Reporting System inspections, Asset Condition Reporting System projects protect the health and safety of asset users and either prolong the life or maintain the operation of the assets. The purpose of this report is to follow up on these important tasks.

Reporting Period: For the previous fiscal year ending March 31.
Exception(s): BC: For project funding in current year.

Due Date: May 31 annually.

Exception(s):

AT: March 30; communities that are scheduled to complete the Triennial Asset Condition Reporting System Inspection are not required to complete the annual Asset Condition Reporting System Projects report.

BC: January 15 each year; this report is required only from First Nations that have completed a triennial Asset Condition Reporting System inspection cycle.

ON: October 15; for certain First Nations, this process is triennial. Communities that are scheduled to complete the Triennial Asset Condition Reporting System Inspection are not required to complete the annual Asset Condition Reporting System Projects report.

SK: October 15

Field Definitions: The information in the grayed out fields comes from the Integrated Capital Management System. The Integrated Capital Management System and INAC Regions will provide First Nations with a pre-populated Excel Workbook for the Asset Condition Reporting System Projects Report.

Field	Definition
Region Code	Identify the regional office.
Band Name	The official and legal name of the band.
Band Number	The number assigned to the band by INAC.
Site Name	The legal name of the site or reserve.
Site Number	The number assigned to the site by INAC.
Asset Number	The asset number associated with the Asset Condition Reporting System project.
Asset Extension Number	The asset extension number associated with the Asset Condition Reporting System project.
Asset Condition Reporting System Project Number	The Asset Condition Reporting System project number.
Project Description	The description of the Asset Condition Reporting System project as it appears in the system.
Completion Status	The status of the project: 0 - Outstanding 1 - Completed 2 - Cancelled
Completion/Cancellation Date	The date in which the project was completed or cancelled in the format of YYYY-MM-DD.
Remarks	Any remarks relating specifically to the updated condition of the particular asset or assets being reported on.