



BANK OF CANADA  
BANQUE DU CANADA

ANNUAL REPORT TO PARLIAMENT

OF THE

BANK OF CANADA

ON THE ADMINISTRATION OF

THE *ACCESS TO INFORMATION ACT*

(1 April 2014 to 31 March 2015)

**May 2015**

<b><u>INTRODUCTION</u></b> .....	<b>3</b>
PURPOSE OF THE <i>ACCESS TO INFORMATION ACT</i> .....	3
THE BANK OF CANADA’S MANDATE .....	3

<b><u>ADMINISTRATION OF THE ACCESS TO INFORMATION ACT</u></b> .....	<b>4</b>
DELEGATION OF AUTHORITY .....	4
ORGANIZATIONAL STRUCTURE TO FULFILL <i>ACCESS TO INFORMATION ACT</i> RESPONSIBILITIES.....	5
STAFF AWARENESS ACTIVITIES .....	5
INSTITUTION-SPECIFIC ACCESS TO INFORMATION RELATED POLICIES, GUIDELINES AND PROCEDURES .....	6

<b><u>INTERPRETATION OF THE STATISTICAL REPORT</u></b> .....	<b>6</b>
SOURCES OF REQUESTS RECEIVED .....	7
DISPOSITION OF REQUESTS.....	7
EXEMPTIONS INVOKED .....	8
EXCLUSIONS CITED .....	9
EXTENSIONS.....	9
COMPLETION TIME .....	9
COMPLAINTS AND INVESTIGATIONS .....	9
FEES .....	10

**ATTACHMENTS**

- A** Delegation Order
- B** Statistical Report on the *Access to Information Act*  
1 April 2014 – 31 March 2015

## **INTRODUCTION**

### **Purpose of the Access to Information Act (ATIA)**

As set out in Section 2.(1) of the *Access to Information Act*, the purpose of this Act is “to extend the present laws of Canada to provide a right of access to information in records under the control of a government institution in accordance with the principles that government information should be available to the public, that necessary exceptions to the right of access should be limited and specific and that decisions on the disclosure of government information should be reviewed independently of government.” This report is prepared in accordance with Section 70(1)(d) of the Act and is tabled in Parliament in accordance with Section 72.

Subsection 2.(2) of the Act is intended to complement and not replace existing procedures for access to government information. The Bank of Canada responds to informal public inquiries through its Communications Department and also on an *ad hoc* basis throughout the organization. The Bank occasionally receives formal requests for information which is normally available to the general public; in these cases, the Bank handles such requests informally through normal channels including the Bank’s Public Information Services whenever possible.

On a monthly basis, the Bank publishes a summary of completed ATIA requests. In addition, the Bank’s chapter of *Info Source: Sources of Federal Government and Employee Information* is available on the Bank’s website. The Bank’s website also contains helpful information to assist individuals interested in requesting information.

### **The Bank of Canada’ mandate**

The Bank of Canada is the nation’s central bank. Its mandate, as defined in the Bank of Canada Act, is “to promote the economic and financial welfare of Canada.” The Bank’s four core areas of responsibility are:

#### *Monetary Policy*

The objective of monetary policy is to preserve the value of money by keeping inflation low, stable and predictable. This allows Canadians to make spending and investment decisions with more confidence, encourages longer-term investment in Canada’s economy, and contributes to sustained job creation and productivity growth.

### *Financial System*

The Bank of Canada promotes the safe and efficient operation of the Canadian and global financial systems that allow Canadian consumers and firms to purchase goods and services and to make financial transactions and investments. The Bank works with market participants, federal and provincial agencies, and other central banks and international organizations to achieve these goals. An effective and resilient global financial system is crucial to the long-run stability and growth of the Canadian economy.

### *Currency*

The Bank of Canada is responsible for supplying Canadians with bank notes they can use with confidence. The Bank oversees the complete life cycle of a bank note, including the design, development, production, distribution and post-issue support for Canada's bank note supply. The goal is to ensure that bank notes in circulation are secure against counterfeiting, meet a high standard of quality and are available in sufficient supply.

### *Funds Management*

As the Government of Canada's fiscal agent and banker, the Bank of Canada is focused on providing effective and efficient banking and other funds-management services within a strong and resilient risk-management framework. The Bank administers and advises on the federal government's debt and reserves and, in co-operation with the Department of Finance, develops policies and programs for managing Canada's borrowing and investment activities.

In addition, Corporate Administration supports the functions of the Bank providing management of human, financial, information, technology and physical resources and related infrastructure.

## **ADMINISTRATION OF THE ACCESS TO INFORMATION ACT**

### **Delegation of Authority**

Under Section 70(2) of the Act, the Governor of the Bank of Canada undertakes the responsibilities of the designated Minister for the purposes of subsections 70(1)(a) and (c).

Responsibility for compliance with the requirements of the Act has been delegated by the Governor under Section 73 to the General Counsel and Corporate Secretary of the Bank, its Deputy Corporate Secretary and Access to Information and Privacy Coordinator. In addition, responsibility for various administrative requirements of the legislation, such as extending time limits and transferring requests,

has been delegated to the ATIP Manager. A copy of the Bank's Delegation Order is attached (Attachment A).

### **Organizational Structure to Fulfill Access to Information Act Responsibilities**

The responsibility for administering the Bank's ATIP program lies with the Bank's ATIP Office which is part of the Bank's Executive and Legal Services Department (ELS). Under the management of the Access to Information and Privacy Coordinator, 1 manager, 2 senior analysts and 3 junior analysts are responsible for coordinating the processing of ATIP requests and complaints, responding to informal requests for information, providing advice and promoting ATIP awareness to staff and the general public. The ATIP Office reports directly to the Deputy Corporate Secretary and Access to Information and Privacy Coordinator who reports to the General Counsel and Corporate Secretary and who in turn reports to the Governor. In addition, Senior Legal Counsel provide legal advice on various files, including confirming Cabinet Confidences.

The Bank also has a network of ATIP departmental contacts throughout the organization. They are responsible for retrieving records and providing initial recommendations to the ATIP Office and departmental sign-off for the final treatment of records. In addition, the Chief of Staff to the Governor and Senior Deputy Governor and senior staff in the Communications Department are provided with a copy of any proposed release so that they can assess and advise should there be media queries.

These positions are not part of the ATIP Office and are therefore not counted in the Bank's statistical report.

### **Staff Awareness Activities**

During this reporting period, the ATIP Office delivered 8 awareness sessions to approximately 85 participants from various business lines within the Bank on the general principles of the Access to Information legislation and specifically how it is administered at the Bank. The sessions were delivered in both official languages. Several of these sessions were delivered in collaboration with the Bank's Compliance Office in order to highlight for Bank staff the link between their responsibilities with respect to the ATIA and the Bank's Code of Business Conduct and Ethics. In addition, external experts were engaged to deliver an awareness session to staff from the Executive and Communications departments.

The ATIP Office also provides informal training pertaining to the application of exemptions to employees on an as required basis during the processing of ATIA requests.

The Bank's practice is to brief Senior Management and the Board of Directors at least annually on Access to Information matters.

**Institution-specific access to information related policies, guidelines and procedures**

As part of the Bank's on-going operational review, drafting has begun on ATIA guidelines. As well, the Bank will undertake a benchmarking exercise of its ATIA processes and procedures with other government institutions to ensure that the Bank' ATIA approach to processing requests reflect the best practices of the ATIP community. This initiative will be completed in the 2015-2016 reporting period.

**INTERPRETATION OF THE STATISTICAL REPORT (Attachment B)**

The table below provides an overview of ATIA requests received by the Bank.

<b>Year</b>	<b>Requests received</b>	<b>Requests remained outstanding from previous reporting period</b>	<b>Requests completed</b>	<b>Requests carried forward to next reporting period</b>
2013-2014	45	10	41	14
2014-2015	69	14	60	23

The Bank assists in processing ATIA requests received by another institution when documents that pertain to the Bank are found to be among the records being processed by the other institution. The other organization will consult with the Bank to seek the Bank's recommendations with respect to the treatment of these records. The table below indicates the volume of consultations received by the Bank.

<b>Year</b>	<b>Consultations received</b>	<b>Consultations remained outstanding from previous reporting period</b>	<b>Consultations completed</b>	<b>Consultations carried forward to next reporting period</b>
2013-2014	24	2	26	0
2014-2015	16	0	14	2

In addition to the formal requests for information, the Bank received, processed and completed 14 informal requests for records related to previously closed requests which are listed on the Bank's website.

<b>Year</b>	<b>Informal requests received</b>	<b>Informal requests completed</b>
2013-2014	16	16
2014-2015	14	14

When combining formal *Access to Information Act* requests, *Privacy Act* requests, informal requests, and consultations received from other government institutions, in 2014-2015 the ATIP Office's overall caseload was 108 requests.

### **Source of Requests Received**

The greatest change seen this reporting period was the numbers of requests received from media. This represents a 25% increase over the previous reporting period.

<b>Source</b>	<b>2013-2014</b>	<b>2014-2015</b>
Media	26	57
Academia	0	0
Business	6	5
Organization	3	1
Public	10	6

### **Disposition of Requests**

The following table indicates the disposition of the 60 requests completed during this reporting period:

<b>Disposition</b>	<b>Number of Requests</b>	<b>Percentage of Requests</b>
All disclosed	4	7%
Disclosed in part	41	68%
All exempted	1	2%
All excluded	0	0%
No records exist	9	15%
Request transferred	0	0%
Request abandoned	5	8%
Total	60	100%

The following is a comparison of the disposition of requests completed in 2013-2014 and those completed in 2014-2015.

<b>Disposition</b>	<b>2013-2014</b>	<b>2014-2015</b>
All disclosed	2	4
Disclosed in part	32	41
All exempted	0	1
All excluded	1	0
No records exist	4	9
Request transferred	0	0
Request abandoned	2	5
<b>Completed</b>	<b>41</b>	<b>60</b>

### **Exemptions Invoked**

The figures shown in the table below reflect the exemptions that were claimed under the Act. If an exemption is applied several times for a given request, it is only reported once.

<b>Section of the Act</b>	<b>Exemptions</b>	<b>Number of requests where applied</b>
Section 13	Information obtained in confidence from other governments	16
Section 14	Federal-provincial affairs	5
Section 15	International affairs and defence	11
Section 16	Law enforcement and investigations	20
Section 17	Safety of individuals	6
Section 18	Economic interest of Canada	38
Section 19	Personal information	23
Section 20	Third party information	27
Section 21	Operations of government	69
Section 22	Testing procedures, tests and audits	4
Section 23	Solicitor-client privilege	1
Section 26	Refusal of access where information to be published	2



### **Exclusions Cited**

The following table indicates the number of requests for which an exclusion to the legislation was claimed:

<b>Year</b>	<b>Section 69 of the Act</b>	<b>Confidences of the Queen's Privy Council</b>
2013-2014	0	0
2014-2015	0	2

### **Extensions**

There were 24 requests which required a time extension in order to consult numerous third parties or other government institutions.

<b>Year</b>	<b>30-day extension</b>	<b>60-day extension</b>	<b>90-day extension</b>	<b>180-days extension</b>
2013-2014	5	7	1	0
2014-2015	7	14	1	2

### **Completion Time**

Of the 60 requests completed this reporting period, 37 (62%) were closed on time. This represents an increase of 6% from the previous reporting period, despite the fact that the Bank of Canada completed 46% more requests this reporting period than last. Of those requests that extended past the due date, the delay was due to on-going internal and external consultations.

The ATIP Office meets on a weekly basis to monitor the progress on outstanding requests, consultations and complaints.

### **Complaints and Investigations**

During this reporting period, the Bank of Canada was notified of 4 complaints received by the Office of the Information Commissioner (7% of the total) compared to 9 complaints (22% of the total) in 2013-2014.

The following table represents the number of complaints received, carried over from previous reporting period, and complaints resolved.

<b>Reporting period</b>	<b>Number of complaints received</b>	<b>Number of complaints carried over from previous reporting period</b>	<b>Complaints resolved</b>
2013-2014	9	19	13
2014-2015	4	15	9

### **Fees**

The Bank of Canada assesses fees in accordance with those set out in the Access to Information Regulations, and normally requires that applicable fees be paid. Fees in the amount of \$265.00 were collected during this reporting period for formal requests made under the Act, compared to \$210.00 in 2013-2014.

3 June 2013

**To/A** Jeremy Farr  
General Counsel & Corporate Secretary

**From/De** Stephen S. Poloz  
Governor

Marie Bordeleau  
Deputy Corporate Secretary/ATIP Coordinator

**Subject/Objet: Delegation of Authority under the *Access to Information Act* and the *Privacy Act***

The Governor of the Bank of Canada, pursuant to section 73 of the *Access to Information Act* and the *Privacy Act*, hereby designates the persons holding the positions set out in the schedule hereto, or the persons occupying on an acting basis those positions, to exercise the powers and functions of the Governor as the head of a government institution, under the section of the Act set out in the schedule opposite each position.

Position	Schedule	
	<i>Privacy Act</i> and Regulations	<i>Access to Information Act</i> and Regulations
General Counsel & Corporate Secretary	Full authority	Full authority
Deputy Corporate Secretary/ Access to Information and Privacy Coordinator	Full authority	Full authority
ATIP Manager	15, and the mandatory provisions of 26 for all records*	8(1), 9, 11(2) to (6) inclusive, and the mandatory provisions of 19(1) for all records*

11 June 2013  
Date

  
Governor Stephen Poloz

\*refer to attached table for specific delegation

**Table of Specific Delegation**

\* Responsibility Delegated to ATIP Manager – *Privacy Act*

<b>Sections</b>	<b>Description</b>	<b>Position</b>
15	Extend time limit for responding to request for access	ATIP Manager
26	May refuse to disclose information about another individual, and shall refuse to disclose such information where disclosure is prohibited under section 8	ATIP Manager

\* Responsibility Delegated to ATIP Manager– *Access to Information Act*

<b>Sections</b>	<b>Description</b>	<b>Position</b>
8(1)	Transfer of request	ATIP Manager
9	Extensions of time limits	ATIP Manager
11(2) to (6) inclusive	Fees	ATIP Manager
19(1)	Personal information	ATIP Manager



## Statistical Report on the *Access to Information Act*

Name of institution: Bank of Canada

Reporting period: 2014-04-01 to 2015-03-31

### Part 1: Requests Under the *Access to Information Act*

#### 1.1 Number of requests

	Number of Requests
Received during reporting period	69
Outstanding from previous reporting period	14
<b>Total</b>	<b>83</b>
Closed during reporting period	60
Carried over to next reporting period	23

#### 1.2 Sources of requests

Source	Number of Requests
Media	57
Academia	0
Business (private sector)	5
Organization	1
Public	6
Decline to Identify	0
<b>Total</b>	<b>69</b>

#### 1.3 Informal requests

Completion Time							Total
1 to 15 Days	16 to 30 Days	31 to 60 Days	61 to 120 Days	121 to 180 Days	181 to 365 Days	More Than 365 Days	
13	0	1	0	0	0	0	14

**Note:** All requests previously recorded as “treated informally” will now be accounted for in this section only.

## Part 2: Requests Closed During the Reporting Period

### 2.1 Disposition and completion time

Disposition of Requests	Completion Time							Total
	1 to 15 Days	16 to 30 Days	31 to 60 Days	61 to 120 Days	121 to 180 Days	181 to 365 Days	More Than 365 Days	
All disclosed	0	1	0	3	0	0	0	4
Disclosed in part	0	6	15	14	4	1	1	41
All exempted	0	1	0	0	0	0	0	1
All excluded	0	0	0	0	0	0	0	0
No records exist	1	7	1	0	0	0	0	9
Request transferred	0	0	0	0	0	0	0	0
Request abandoned	4	0	1	0	0	0	0	5
Neither confirmed nor denied	0	0	0	0	0	0	0	0
<b>Total</b>	<b>5</b>	<b>15</b>	<b>17</b>	<b>17</b>	<b>4</b>	<b>1</b>	<b>1</b>	<b>60</b>

### 2.2 Exemptions

Section	Number of Requests	Section	Number of Requests	Section	Number of Requests	Section	Number of Requests
13(1)(a)	4	16(2)	0	18(a)	8	20.1	0
13(1)(b)	11	16(2)(a)	0	18(b)	7	20.2	0
13(1)(c)	1	16(2)(b)	0	18(c)	2	20.4	0
13(1)(d)	0	16(2)(c)	20	18(d)	21	21(1)(a)	28
13(1)(e)	0	16(3)	0	18.1(1)(a)	0	21(1)(b)	31
14	0	16.1(1)(a)	0	18.1(1)(b)	0	21(1)(c)	2
14(a)	3	16.1(1)(b)	0	18.1(1)(c)	0	21(1)(d)	8
14(b)	2	16.1(1)(c)	0	18.1(1)(d)	0	22	2
15(1)	0	16.1(1)(d)	0	19(1)	23	22.1(1)	2
15(1) - I.A.*	11	16.2(1)	0	20(1)(a)	2	23	1
15(1) - Def.*	0	16.3	0	20(1)(b)	14	24(1)	0
15(1) - S.A.*	0	16.4(1)(a)	0	20(1)(b.1)	0	26	2
16(1)(a)(i)	0	16.4(1)(b)	0	20(1)(c)	7		
16(1)(a)(ii)	0	16.5	0	20(1)(d)	4		
16(1)(a)(iii)	0	17	6				
16(1)(b)	0						
16(1)(c)	0						
16(1)(d)	0						

\* I.A.: International Affairs    Def.: Defence of Canada    S.A.: Subversive Activities

## 2.3 Exclusions

Section	Number of Requests	Section	Number of Requests	Section	Number of Requests
68(a)	0	69(1)	0	69(1)(g) re (a)	0
68(b)	0	69(1)(a)	0	69(1)(g) re (b)	0
68(c)	0	69(1)(b)	0	69(1)(g) re (c)	0
68.1	0	69(1)(c)	0	69(1)(g) re (d)	0
68.2(a)	0	69(1)(d)	0	69(1)(g) re (e)	1
68.2(b)	0	69(1)(e)	0	69(1)(g) re (f)	2
		69(1)(f)	0	69.1(1)	0

## 2.4 Format of information released

Disposition	Paper	Electronic	Other Formats
All disclosed	4	0	0
Disclosed in part	34	7	0
<b>Total</b>	<b>38</b>	<b>7</b>	<b>0</b>

## 2.5 Complexity

### 2.5.1 Relevant pages processed and disclosed

Disposition of Requests	Number of Pages Processed	Number of Pages Disclosed	Number of Requests
All disclosed	115	115	4
Disclosed in part	3773	3773	41
All exempted	34	0	1
All excluded	0	0	0
Request abandoned	0	0	5
Neither confirmed nor denied	0	0	0

## 2.5.2 Relevant pages processed and disclosed by size of requests

Disposition	Less Than 100 Pages Processed		101-500 Pages Processed		501-1000 Pages Processed		1001-5000 Pages Processed		More Than 5000 Pages Processed	
	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed
All disclosed	4	115	0	0	0	0	0	0	0	0
Disclosed in part	30	756	10	1718	0	0	1	1299	0	0
All exempted	1	0	0	0	0	0	0	0	0	0
All excluded	0	0	0	0	0	0	0	0	0	0
Request abandoned	5	0	0	0	0	0	0	0	0	0
Neither confirmed nor denied	0	0	0	0	0	0	0	0	0	0
<b>Total</b>	40	871	10	1718	0	0	1	1299	0	0

## 2.5.3 Other complexities

Disposition	Consultation Required	Assessment of Fees	Legal Advice Sought	Other	Total
All disclosed	3	0	0	0	3
Disclosed in part	21	0	4	14	39
All exempted	0	0	0	0	0
All excluded	0	0	0	0	0
Request abandoned	0	0	0	0	0
Neither confirmed nor denied	0	0	0	0	0
<b>Total</b>	24	0	4	14	42

## 2.6 Deemed refusals

### 2.6.1 Reasons for not meeting statutory deadline

Number of Requests Closed Past the Statutory Deadline	Principal Reason			
	Workload	External Consultation	Internal Consultation	Other
23	1	2	16	4



## 2.6.2 Number of days past deadline

Number of Days Past Deadline	Number of Requests Past Deadline Where No Extension Was Taken	Number of Requests Past Deadline Where An Extension Was Taken	Total
1 to 15 days	6	7	13
16 to 30 days	3	2	5
31 to 60 days	1	2	3
61 to 120 days	0	1	1
121 to 180 days	0	0	0
181 to 365 days	0	0	0
More than 365 days	0	1	1
<b>Total</b>	10	13	23

## 2.7 Requests for translation

Translation Requests	Accepted	Refused	Total
English to French	0	0	0
French to English	0	0	0
<b>Total</b>	0	0	0

## Part 3: Extensions

### 3.1 Reasons for extensions and disposition of requests

Disposition of Requests Where an Extension Was Taken	9(1)(a) Interference With Operations	9(1)(b) Consultation		9(1)(c) Third-Party Notice
		Section 69	Other	
All disclosed	0	0	2	1
Disclosed in part	0	0	15	9
All exempted	0	0	0	0
All excluded	0	0	0	0
No records exist	0	0	0	0
Request abandoned	0	0	0	0
<b>Total</b>	0	0	17	10

### 3.2 Length of extensions

Length of Extensions	9(1)(a) Interference With Operations	9(1)(b) Consultation		9(1)(c) Third-Party Notice
		Section 69	Other	
30 days or less	0	0	5	2
31 to 60 days	0	0	10	6
61 to 120 days	0	0	1	0
121 to 180 days	0	0	1	2
181 to 365 days	0	0	0	0
365 days or more	0	0	0	0
<b>Total</b>	0	0	17	10

### Part 4: Fees

Fee Type	Fee Collected		Fee Waived or Refunded	
	Number of Requests	Amount	Number of Requests	Amount
Application	53	\$265	9	\$0
Search	0	\$0	0	\$0
Production	0	\$0	0	\$0
Programming	0	\$0	0	\$0
Preparation	0	\$0	0	\$0
Alternative format	0	\$0	0	\$0
Reproduction	0	\$0	0	\$0
<b>Total</b>	53	\$265	9	\$0

### Part 5: Consultations Received From Other Institutions and Organizations

#### 5.1 Consultations received from other Government of Canada institutions and organizations

Consultations	Other Government of Canada Institutions	Number of Pages to Review	Other Organizations	Number of Pages to Review
Received during reporting period	16	114	0	0
Outstanding from the previous reporting period	0	0	0	0
<b>Total</b>	16	114	0	0
Closed during the reporting period	14	114	0	0
Pending at the end of the reporting period	2	0	0	0

**5.2 Recommendations and completion time for consultations received from other Government of Canada institutions**

Recommendation	Number of Days Required to Complete Consultation Requests							
	1 to 15 Days	16 to 30 Days	31 to 60 Days	61 to 120 Days	121 to 180 Days	181 to 365 Days	More Than 365 Days	Total
Disclose entirely	5	2	0	0	0	0	0	7
Disclose in part	1	1	3	1	1	0	0	7
Exempt entirely	0	0	0	0	0	0	0	0
Exclude entirely	0	0	0	0	0	0	0	0
Consult other institution	0	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0	0
<b>Total</b>	6	3	3	1	1	0	0	14

**5.3 Recommendations and completion time for consultations received from other organizations**

Recommendation	Number of Days Required to Complete Consultation Requests							
	1 to 15 Days	16 to 30 Days	31 to 60 Days	61 to 120 Days	121 to 180 Days	181 to 365 Days	More Than 365 Days	Total
Disclose entirely	0	0	0	0	0	0	0	0
Disclose in part	0	0	0	0	0	0	0	0
Exempt entirely	0	0	0	0	0	0	0	0
Exclude entirely	0	0	0	0	0	0	0	0
Consult other institution	0	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0	0
<b>Total</b>	0	0	0	0	0	0	0	0

## Part 6: Completion Time of Consultations on Cabinet Confidences

### 6.1 Requests with Legal Services

Number of Days	Fewer Than 100 Pages Processed		101-500 Pages Processed		501-1000 Pages Processed		1001-5000 Pages Processed		More Than 5000 Pages Processed	
	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed
1 to 15	3	8	0	0	0	0	0	0	0	0
16 to 30	0	0	0	0	0	0	0	0	0	0
31 to 60	0	0	0	0	0	0	0	0	0	0
61 to 120	0	0	0	0	0	0	0	0	0	0
121 to 180	0	0	0	0	0	0	0	0	0	0
181 to 365	0	0	0	0	0	0	0	0	0	0
More than 365	0	0	0	0	0	0	0	0	0	0
<b>Total</b>	<b>3</b>	<b>8</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

### 6.2 Requests with Privy Council Office

Number of Days	Fewer Than 100 Pages Processed		101-500 Pages Processed		501-1000 Pages Processed		1001-5000 Pages Processed		More Than 5000 Pages Processed	
	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed
1 to 15	0	0	0	0	0	0	0	0	0	0
16 to 30	0	0	0	0	0	0	0	0	0	0
31 to 60	0	0	0	0	0	0	0	0	0	0
61 to 120	0	0	0	0	0	0	0	0	0	0
121 to 180	0	0	0	0	0	0	0	0	0	0
181 to 365	0	0	0	0	0	0	0	0	0	0
More than 365	0	0	0	0	0	0	0	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

## Part 7: Complaints and Investigations

Section 32	Section 35	Section 37	Total
4	1	9	14

## Part 8: Court Action

Section 41	Section 42	Section 44	Total
0	0	0	0

## Part 9: Resources Related to the Access to Information Act

### 9.1 Costs

Expenditures		Amount
Salaries		\$614,565
Overtime		\$0
Goods and Services		\$20,681
• Professional services contracts	\$14,523	
• Other	\$6,158	
<b>Total</b>		<b>\$635,246</b>

### 9.2 Human Resources

Resources	Person Years Dedicated to Access to Information Activities
Full-time employees	5.70
Part-time and casual employees	0.00
Regional staff	0.00
Consultants and agency personnel	0.00
Students	0.00
<b>Total</b>	<b>5.70</b>

**Note:** Enter values to two decimal places.