

NOMINATION AND APPOINTMENT PROCESS (ORDER OF MILITARY MERIT)

4 to 5
MONTHS

- **OPENING OF THE FILE (4 to 5 months).**
- Active members of the Canadian Forces, both Regular and Reserve, can be nominated.
- The nomination period is usually from January to May of each year.
- All nominations are to be submitted to the Department of National Defence Headquarters Directorate of Honours and Recognition (DH&R) through the chain of command.

3 to 4
MONTHS

- **REVIEW BY THE CHAIN OF COMMAND (3 to 4 months).**
- All nominations are considered by each Command and a prioritized list of candidates is forwarded for final review by the Order of Military Merit (OMM) Advisory Council.
- Each Command of the Canadian Forces can recommend a limited number of nominations each year.

1 DAY

- **ADVISORY COUNCIL RECOMMENDATION (1 day).**
- The OMM Advisory Council meets annually in the early fall to consider all nominations received from the Commands and select a list of those nominees with the greatest merit in each category of membership.
- The total number of appointments in any year cannot exceed one-tenth of one percent of the number of persons who were members of the Canadian Forces during the preceding year.

6 WEEKS

- **APPOINTMENT (6 weeks).**
- Upon receipt of the list of nominees from the Council, the Chief of Defence Staff sends a letter to the Governor General with recommended recipients.
- Appointments to the Order are confirmed by an instrument of appointment signed by the Governor General.
- Recipients are advised of their appointment to the Order through the chain of command.
- Names are made public on the Governor General's website (www.gg.ca) and through a press release.

4 to 12
MONTHS

- **INVESTITURE (4 to 12 months).**
- Recipients and their guests are invited to a ceremony where they are presented with the insignia of the Order of Military Merit by the Governor General.
- Investitures take place at Rideau Hall or la Citadelle, 2 or 3 times a year.