



DECLARATION CONCERNING FORMER PUBLIC SERVANT STATUS

Contracts with former public servants (FPS) in receipt of a pension or of a lump sum payment must bear the closest public scrutiny, and reflect fairness in the spending of public funds. In order to comply with Treasury Board policies and directives on contracts with FPS, bidders or consultants must provide the information required below. The Declaration Concerning Former Public Servant Status must be completed and signed by the authorized signatory for every contract. Signed declarations must be received at DFATD before the contract is signed.

The information you provide is collected in accordance with the Treasury Board Contracting Policy pursuant to the Financial Administration Act. The information will be used for reporting to Treasury Board and will allow DFATD to ensure it adheres to the policy.

The information is protected under the provisions of the Privacy Act and will be kept in the official contract file. Under the provisions of the Act, you may inspect or request corrections to the information concerning yourself.

For all contracts awarded during the lump sum payment period, the total amount of fees that may be paid to a FPS who received a lump sum payment is \$5,000, including the Goods and Services Tax or Harmonized Sales Tax.

Definitions

For the purposes of this clause,

"former public servant" is any former member of a department as defined in the Financial Administration Act, R.S., 1985, c. F-11, a former member of the Canadian Armed Forces or a former member of the Royal Canadian Mounted Police. A former public servant may be:

- (a) an individual;
- (b) an individual who has incorporated;
- (c) a partnership made of former public servants; or
- (d) a sole proprietorship or entity where the affected former public servant has a controlling or major interest in the entity.

"lump sum payment period" means the period measured in weeks of salary, for which payment has been made to facilitate the transition to retirement or to other employment as a result of the implementation of various programs to reduce the size of the Public Service. The lump sum payment period does not include the period of severance pay, which is measured in a like manner.

"pension" means, in the context of the fee abatement formula, a pension or annual allowance paid under the Public Service Superannuation Act (PSSA), R.S., 1985, c. P-36, and any increases paid pursuant to the Supplementary Retirement Benefits Act, R.S., 1985, c. S-24 as it affects the PSSA. It does not include pensions payable pursuant to the Canadian Forces Superannuation Act, R.S., 1985, c. C-17, the Defence Services Pension Continuation Act, 1970, c. D-3, the Royal Canadian Mounted Police Pension Continuation Act, 1970, c. R-10, and the Royal Canadian Mounted Police Superannuation Act, R.S., 1985, c. R-11, the Members of Parliament Retiring Allowances Act, R.S., 1985, c. M-5, and that portion of pension payable to the Canada Pension Plan Act, R.S., 1985, c. C-8.



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REFERENCES

Purchase Order or Standing Offer Arrangement Number	Value	Fund Center
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BIDDER OR CONSULTANT GENERAL INFORMATION

Name of the firm or entity	
Family Name	Surname

Is the Bidder or the Consultant a Former Public Servant who has received a lump sum payment or is in receipt of a pension?

No **Go directly to the *Declaration* Section at the end of the Form.**
 Yes **Complete the next Sections.**

If the Bidder or the consultant is a partnership made of former public servants a Declaration Concerning Former Public Servant Status must be completed and signed for each former public servant.

INFORMATION ON FORMER PUBLIC SERVANT

FORMER PUBLIC SERVANT IN RECEIPT OF A PENSION

For which department / agency were you working when you left the Public Service?	Termination Date (YYYY-MM-DD)
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WORK FORCE REDUCTION PROGRAM

Is the Bidder or the consultant a FPS who received a lump sum payment pursuant to the terms of a work force reduction program? No Yes

When applicable or appropriate, please provide a description of the conditions of the lump sum payment incentive:

Amount of lump sum payment	Rate of pay on which lump sum payment is based
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Period corresponding to the lump sum payment

Start Date (YYYY-MM-DD)	Completion Date (YYYY-MM-DD)	Number of Weeks
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Provide the number and amount (professional fees) of other contracts subject to the restrictions of a work force reduction program

Number	Amount
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DECLARATION

I, the undersigned, certifies that the information submitted in response to the above requirements is accurate and complete. I understand that non-compliance with the terms and conditions of the Values and Ethics Code for the Public Service or the Conflict of interest and Post-Employment Code for the Public Office apply may results in termination of the contract.

Given name and surname (please print)	<i>Signature</i>	Date (YYYY-MM-DD)
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