

# Security Intelligence Review Committee

## Quarterly Financial Report

Statement outlining results, risks and significant changes in operations,  
personnel and program

For the quarter ended June 30, 2014

### **INTRODUCTION**

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This quarterly report has been prepared by management as required by section 65.1 of the Financial Administration Act and in the form and manner prescribed by the Treasury Board Accounting Standard 1.3. This quarterly financial report should be read in conjunction with the Main Estimates Estimates and the previous Quarterly Financial Report.

A summary description of the Security Intelligence Review Committee (SIRC) program activities can be found in Part II of the Main Estimates. For information on the mandate of SIRC, please visit its website at <http://www.sirc-csars.gc.ca>.

This quarterly report has not been subject to an external audit or review.

### **BASIS OF PRESENTATION**

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This quarterly report has been prepared by management using an expenditure basis of accounting. The accompanying Statement of Authorities includes the department's spending authorities granted by Parliament and those used by the department, consistent with the Main Estimates for the 2014-15 fiscal year. This quarterly report has been prepared using a special purpose financial reporting framework (cash basis) designed to meet financial information needs with respect to the use of spending authorities.

The authority of Parliament is required before moneys can be spent by the Government. Approvals are given in the form of annually approved limits through appropriations acts or through legislation in the form of statutory spending authority for specific purposes.

SIRC uses the full accrual method of accounting to prepare and present its annual departmental financial statements that are part of the departmental performance reporting process. However, the spending authorities voted by Parliament remain on an expenditure basis.

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### HIGHLIGHTS OF FISCAL QUARTER AND FISCAL YEAR TO DATE (YTD) RESULTS

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This section highlights the significant items that contributed to the net increase or decrease in authorities available for the year and actual expenditures for the quarter ended June 30, 2014.

#### Statement of Authorities

Authorities available for use:

SIRC's total authorities for 2014-15 remained fairly stable when compared to 2013-14. The slight increase of \$21,000 (or 1%) is explained by funding received for ongoing impacts of salary increases which were in effect since 2013-14, partially offset by a decrease in contributions to employee benefit plans (in accordance with Treasury Board Secretariat guidelines).

Authorities used during the quarter:

Overall, SIRC's 2014-15 expenditures for the quarter ended June 30, 2014 have increased by \$139,000 (or 28%) when compared to the 2013-14 expenditures for the same quarter. Further information related to this increase is provided in the section below addressing the Statement of Departmental Budgetary Expenditures by Standard Object.

#### Statement of Departmental Budgetary Expenditures by Standard Object

Authorities available for use:

Please refer to the explanation provided under the Statement of Authorities section for related information.

Authorities used during the quarter:

The increase of \$139,000 in the year-to-date used at quarter-end is mainly explained by:

##### Personnel

The increase in personnel is mainly due to staffing of new positions as a result of Bill C-38, the Jobs, Growth and Long-term Prosperity Act where SIRC's responsibilities were expanded; and, the return of staff who were on parental leave during the same quarter last fiscal year.

##### Other subsidies and payments

The increase in other subsidies and payments is due to a one-time transition payment for implementing salary payment in arrears by the Government of Canada.

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### **RISKS AND UNCERTAINTIES**

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This Departmental Quarterly Financial Report (QFR) reflects the results of the current fiscal period in relation to the 2014-15 Main Estimates (full supply was released on June 19, 2014). SIRC did not request any funding through the 2014-15 Supplementary Estimates (A).

SIRC continues to adapt its operations to the rapid pace of change in the security intelligence environment and turnover at the committee member level which could have significant impacts on SIRC's investigations of complaints.

### **SIGNIFICANT CHANGES IN RELATION TO OPERATIONS, PERSONNEL AND PROGRAMS**

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In January 2014, the Honourable Deborah Grey has been appointed as Interim Chair of SIRC.

**Approved by:**

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Hon. Deborah Grey, P.C., O.C.  
Interim Chair

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Michael E. Doucet  
Executive Director  
Chief Financial Officer

Ottawa, Canada  
Date: August 29, 2014

## Security Intelligence Review Committee

For the quarter ended June 30, 2014

### STATEMENT OF AUTHORITIES *(unaudited) (note 2)*

	Fiscal year 2014-2015			Fiscal year 2013-2014		
	Total available for use for the year ending March 31, 2015 (note 1)	Used during the quarter ended June 30, 2014	Year to date used at quarter end	Total available for the year ending March 31, 2014 (note 1)	Used during the quarter ended June 30, 2013	Year to date used at quarter end
<i>(In thousands of dollars)</i>						
<b>Vote 1 - Net operating expenditures</b>	2,478	558	558	2,446	416	416
<b>Contributions to employee benefit plans</b>	309	77	77	320	80	80
<b>Total budgetary authorities</b>	2,787	635	635	2,766	496	496
<b>TOTAL AUTHORITIES</b>	2,787	635	635	2,766	496	496

Note 1: Includes only Authorities available for use and granted by Parliament at quarter-end

Note 2: Details may not add to totals due to rounding

## Security Intelligence Review Committee

For the quarter ended June 30, 2014

**TABLE 1: Departmental budgetary expenditures by Standard Object (unaudited) (note 2)**

(In thousands of dollars)

	Fiscal year 2014-2015			Fiscal year 2013-2014		
	Planned expenditures for the year ending March 31, 2015 (note 1)	Used during the quarter ended June 30, 2014	Year to date used at quarter end	Planned expenditures for the year ending March 31, 2014 (1)	Used during the quarter ended June 30, 2013	Year to date used at (note 1) quarter end
<b>Expenditures</b>						
Personnel	2,182	512	512	2,161	445	445
Transportation and communications	152	10	10	140	19	19
Information	27	3	3	31	3	3
Professional and special services	357	31	31	349	22	22
Rentals	11	7	7	20	3	3
Repair and maintenance Utilities, materials and supplies Acquisition of machinery and equipment	-	-	-	10	-	-
Other subsidies and payments	58	5	5	20	4	4
	-	-	-	35	-	-
	-	67	67	-	-	-
<b>Total gross budgetary expenditures</b>	<b>2,787</b>	<b>635</b>	<b>635</b>	<b>2,766</b>	<b>496</b>	<b>496</b>
<b>TOTAL AUTHORITIES</b>	<b>2,787</b>	<b>635</b>	<b>635</b>	<b>2,766</b>	<b>496</b>	<b>496</b>

Note 1: Includes only Authorities available for use and granted by Parliament at quarter-end

Note 2: Details may not add to totals due to rounding