(0	- 40 6	assport App	lication	COMPLETED -	EN B
for Canadians unde Warning: Any false or misleading s	er 16 years of ag	e applying in Ca application and any supporti	anada or tro	m tne USA ng the concealment	
Warning: Any false or misleading s of any material fact, may result in the services, and may be grounds for cr sections of this form and/or refuse	e refusal to issue a passport, riminal prosecution. Your app to consent to the exchange	the revocation of a currently dication will not be processed or disclosure of any persona	d if you fail to complet I information required	e refusal of passport te all of the required for the delivery of	
Type or	print in CAPITAL LET	TERS using black or	dark blue ink.		
(1) Child's Pe	ersonal Informat	ion (see Instruc	tions, section	on I)	
Surname (last name)					
Given name(s)					
					Date of travel
Surname (last name) at b	irth	Former surname (la	ast name)		Unknown
Date of birth Year Month Day	Place of birth		Country		Dray /Tarr /State/if applicab
Sex Female Male	Eye colour	Current hair co	lour	Height (cm/in)	Prov./Terr./State(if applicate Weight (kg/lbs)
Current home address				1	
Number Street		Apartment City			Province/Territory/State Postal/ZIP code
Mailing address (if different	nt from current home				•
Number Street		Apartment City			Province/Territory/State Postal/ZIP code
Children 11 years of age				Sign	within border
Note: At no time should a signature box, without exc	•	the child sign in this			
Date	Signed at				
Year Month	Day	Province/Territory/S	State	Signature of child	(see Instructions, section I)
(2)		on Applicant (
		• • • • •			•
• Is the child currently the subject of an adoption process or partially or fully in the care of a provincial or territorial family services organization in Canada? • Are there any separation agreements, court orders or legal proceedings pertaining to custody of, mobility of, or access to the child? No Yes No Yes No Yes If yes, include all documents					
portaining to duotody or,	mobility of, or acces	s to the child?			
Relationship between the a	mobility of, or acces		other parent or le	egal guardian	Date of marriage (if applicable) Year Month Day
Relationship between the a	mobility of, or acces	al guardian) and the o	other parent or le		
Relationship between the a	möbility of, or acces applicant (parent or leg	al guardian) and the o	'		or legal guardian
Relationship between the a	möbility of, or acces applicant (parent or leg	al guardian) and the o	'	Other parent	or legal guardian
Relationship between the a Applicant (Surname (last name) at you	mobility of, or acces applicant (parent or leg parent or legal guar ur birth Country of birth	al guardian) and the o	Surname (last	Other parent name) at your birt	or legal guardian
Applicant (Surname (last name) at you Given name(s) Date of birth	mobility of, or acces applicant (parent or leg parent or legal guar ur birth Country of birth	al guardian) and the o	Surname (last Given name(s) Date of birth	Other parent name) at your birt	or legal guardian
Applicant (Surname (last name) at you Given name(s) Date of birth Year Month Day	mobility of, or acces applicant (parent or leg parent or legal guar ur birth Country of birth	rdian)	Surname (last Given name(s) Date of birth	Other parent name) at your birt	or legal guardian
Applicant (Surname (last name) at you Given name(s) Date of birth Year Month Day Address	mobility of, or acces applicant (parent or leg parent or legal guar ur birth Country of birth	rdian)	Surname (last Given name(s) Date of birth Year Address	Other parent name) at your birt	or legal guardian
Applicant (Surname (last name) at you Given name(s) Date of birth Year Month Day Address Telephone (daytime)	mobility of, or acces applicant (parent or leg parent or legal guar ur birth Country of birth Telephone (ot a canadia and that the statements ma understood the Warning at 10 no 0). I consent to the collect the child by the Parsport in other fled by the Parsport in statement in a collect the child by the Parsport in the child by the Parsport in statement in a collect the child by the Parsport in the child by the Parsport in statement in a collect in the child by the Parsport	her) In citizen, that I am the de in this application are he top of this page and the cition, use and disclosure of ogram, Immigration, stitutions, Covernment of	Surname (last of Surname (s) Given name(s) Date of birth Year Address Telephone (day) Cell number (op) Declaration—I dec parent or legal guar true. I declare that I Privacy Notice State my personal inform: Refugees and Citiz	Other parent name) at your birt name) at your birt name) at your birt name) time) Itime) Itime) Itime name that the child name dian of this child and the have read and underst nament (see section O) ation and that of the cheship Canada, other fenship Canada.	or legal guardian





(3) Previous Canadian Travel Document (see Instructions, section K)									
Has a Canadian travel document (passport, certificate of identity or refugee travel document) been issued to the child?									
○No ○Yes (specify)	Number	Date of issue	ne onth Day						
If the Canadian travel document is still valid, include it with your application.									
Would you like the previous p child's personal information.	eassport returned to yo	ou? If not, it w	ill be secur	ely dest	roye	d by the Pa	ssport Program	to prote	ct the
Yes, please return it to n	ie.								
Note: If a valid Canadian travel document has been lost, stolen, damaged or is inaccessible, complete form PPTC 203, Declaration concerning lost, stolen, inaccessible, damaged or found Canadian travel document, available online at Canada.ca/passport. A Canadian travel document, once reported lost or stolen, is no longer valid. There is an administrative fee for the replacement of a valid lost or stolen Canadian travel document (see section D).									
	of Canadian Citi			uctions	s. s	ections J	and L)		
Provide one (1) of the docume							,		
Birth certificate in Canad		Registration number			Date of issue				
(to be completed if the child wa		Certificate num	Certificate number Date of issue or Eff			of issue or Effe	ective date of citizens	hip	
(5)	D	eclaration	of Appli	icant					
Surname (last name) of applica	ant		Given na	Given name(s) of applicant					
Relationship to the child	Surname (last nam	ne) of child	of child Giv		Given name(s) of child				
provided in this application, as well as any supple collection, use and disclosure of my personal inf	Declaration—I solemnly declare that the child named above is a Canadian citizen, that the photos enclosed are unaltered and a true likeness of the child, that all of the statements made and the information provided in this application, as well as any supporting documents, are true. I declare that I have read and understood the Warning on page 1 and the Privacy Notice Statement (see section O). I consent to the collection, use and disclosure of my personal information and that of the child by the Passport Program, Immigration, Refugees and Citizenship Canada, other federal government institutions, Government of Canada offices abroad and third party entities as outlined in the Privacy Notice Statement in the Instructions.								
Signature of applicant	·	Date			5	Signed at			
		Year	Month Day			City	Р	rovince/Te	erritory/State
<u>(6)</u>	Declaration of G	uarantor (see Instr	uction	1S, 9	section N	1)		
Surname (last name) in passpo		iust know the	Given na		111 56	ection 5.			
Date of birth Year , Month , Day	Canadian passpor	t number	Date of is		Month	Dov	Date of expiry	Month	Dov
Year Month Day			real		Month	Day	real	Month	Day
Relationship to the applicant Telephone (daytime) Telephone (other)									
Current home address									
Number Street		partment City					Province/Territory/S	tate P	ostal/ZIP code
Full name of applicant (parent or legal guardian) Full name of child									
I have known the applicant the applicant the applicant to the collection, use and disclosure of my personal information by the Passport Program, Immigration, Refugees and Citizenship Canada, other federal government institutions,									
(parent or legal guardian) for Signature of guardian	offices abroad and third party entiti	es as outlined in the	Date	atement in th		Signed at			
Number of years			Year	Month [Day	City	P	rovince/Te	erritory/State
Emergency Contact Information (optional)									
(see Instructions, section N)									
Surname (last name) Given name(s)									
Relationship to the child T	ationship to the child								
Current home address									
Number Street	A	partment City					Province/Territory/S	tate_ P	Postal/ZIP code/

Child General Passport Application

for Canadians under 16 years of age applying in Canada or from the USA Instructions					
A Entitlement to a Canadian Passport					
Important notice: We recommend that you not finalize your travel plans until you receive the requested passport.					
• A Canadian passport is the only reliable and universally accepted travel and identification document for Canadians who travel abroad.					
Canadian passports are issued to Canadians only and reflect the child's identity, as determined by proof of citizenship.					
• For Canadians 16 years of age or over, use form PPTC 153, Adult General Passport Application.					

(**B**)

Who May Apply for a Passport for a Child?

- · One of the child's parents
- The child's custodial parent in cases of separation or divorce
- · The child's legal quardian

· ·	$\overline{}$
C Requirements Checklist	
☐ Both pages of the application form completed and signed within the last twelve (12) months and certified by the guarantor	
□ Two (2) identical and unaltered passport photos of the child taken within the last six (6) months, one (1) certified by the guarantor	
☐ Proof of Canadian citizenship (original only); the document will be returned to you	
☐ Any valid Canadian travel document (passport, certificate of identity or refugee travel document) issued to the child	
☐ Acceptable proof of parentage	
☐ All documents (including any divorce judgment) that refer to custody of, mobility of, or access to the child	
□ The fee	
Note: All documents submitted throughout the passport application process that are in a language other than English or French must be translated by a certified translator.	
Additional documents or information may be requested in support of this application.	

(D)Fee and Period of Validity Where the application is made in Canada and the passport is Where the application is made from the USA* or the passport to be delivered in Canada: is to be delivered to the USA*: 5-year validity - CAN\$57 5-year validity – CAN\$100 *Includes Bermuda, American Samoa, the Midway Islands, Puerto Rico and the US Virgin Islands. There is a separate, non-refundable CAN\$45 administrative fee for the replacement of a valid lost or stolen Canadian travel document.

Methods of payment (Canadian funds only):

- Debit card (Interac), Visa Debit, Virtual Visa Debit or other prepaid cards (Visa, MasterCard, American Express) only for in-person applications submitted by the cardholder. Prepaid debit cards are not accepted;
- · Credit card and prepaid card (embossed only). If you are applying by mail, see section E; or
- Certified cheque or money order (postal or bank) in the exact amount, payable to the Receiver General for Canada.

Important

- · Every person who requests passport services must pay the applicable fee in the exact amount.
- · Applicants who cancel their application or are refused a passport are not eligible for a refund of the passport service fee.
- The Passport Program, Immigration, Refugees and Citizenship Canada does not accept personal cheques or payment in cash for applications submitted in Canada.
- Administrative fees and applicable interest will be applied to all dishonoured payments.
- · Fees are subject to change.

~							
E Credit Card Information							
If you are applying in person, do not complete this section. If you are applying by mail and paying by credit card, complete and submit this section with your application.							
Card type: Visa MasterCard American Express							
Name as it appears on card	Card number	Date of expiry Month Year					
Name of child	For official use only						
Authorization—I authorize the Passport Program to charge CAN\$ Signat	ture of cardholder Dat	Year Month Day					



Applying in Person



Canadians can submit an application in Canada at:

- a Passport Program regional office;
- · a participating Canada Post office; or
- · a participating Service Canada Centre.

For information on service locations, service standards and requirements for expedited services, visit Canada.ca/passport.



For Canadians submitting an application from the USA:

If the child requires a passport in exceptional circumstances, contact the nearest Government of Canada office. You can find a list of Government of Canada offices in the USA online at travel.gc.ca or in your local telephone directory.



Applying by Mail



Mailed-in applications are processed in Canada.

By mail
Passport Program
Gatineau QC K1A 0G3
Canada

By courier
Passport Program
22 de Varennes Street
Gatineau QC J8T 8R1
Canada

The original documents that you enclose with your application are valuable. We recommend that you use a courier or mail service that allows you to track your package.



Contact Information

- General information is available 24 hours a day, 7 days a week. Agents are available Monday to Friday from 7:30 a.m. to 8:00 p.m. (Eastern Time) in Canada.
- The application forms in large print and the passport application instruction booklet in Braille are available upon request only. For more information or to order these formats, contact the Passport Program.







Information on passports, fees and processing times

Canada.ca/passport

Toll-free: 1-800-567-6868

Outside the continental USA: 1-819-997-8338

TTY (for people who are Deaf or hard of hearing) Toll-free: 1-866-255-7655

Travel reports, warnings and requirements

travel.gc.ca

(I)

Child's Personal Information

Surname and given name(s) to appear in passport

Write the child's name to appear in the passport. The name must not differ from the name that appears on the child's proof of citizenship. Additional documents may be requested to verify the child's identity.

Surname (last name) at birth and former surname (last name)

Complete if different from the surname (last name) to appear in the passport (for the Passport Program, Immigration, Refugees and Citizenship Canada information only; it will not appear in the passport).

Date of birth

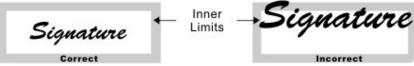
If the child's proof of citizenship does not show a complete date of birth, the specific **year**, **month** and **day** of the child's birth will be entered as shown on the child's supporting identification. Provide original supporting identification showing that date of birth or copies signed and dated by your guarantor.

Place of birth

The child's place of birth must be provided on the application form. If you do not wish the child's place of birth to appear in the passport, complete and submit form PPTC 077, Request for a Canadian passport without place of birth, available online at Canada.ca/passport.

Signature

Children 11 years of age or over **must** sign their usual signature.



Note: At no time should a person other than the child sign in the signature box in section 1, without exception.



Information on Applicant and Proof of Parentage

Both parents are requested to participate in obtaining passport services for their child and to sign the application form. The other parent may be contacted. If you do not know the whereabouts of the other parent, contact the Passport Program. When a legal guardian is the applicant, the other legal guardian(s), as the case may be, must also participate. Proof of legal guardianship is required.

Proof of parentage

You must provide one of the following acceptable proof of parentage documents demonstrating the relationship between the child and the parent(s):

- A detailed birth certificate from Canada (also serves as proof of citizenship) or from a foreign country in which the child was born, indicating the name of the parent(s); or
- An order of adoption indicating the name of the adopting parent(s).

Exception: An application submitted for a child will be accepted without proof of parentage only if:

- a Canadian travel document was previously issued to the child in his or her name; and
- the parents or legal guardians who participated in the previous application are the same ones participating in this current application.

Custody, separation or divorce

When a court order or agreement exists referring to custody of the child, only the person with custodial rights may apply. All documents that refer to custody of, mobility of, or access to the child must be provided. If a divorce has been granted, a copy of the divorce judgment or order must also be provided. When joint custody provisions exist, either parent may be the applicant.

Relationship with other parent

Indicate your current relationship with the other parent: single (no relationship), common law, married, separated, divorced or widowed. Indicate the date of marriage to the other parent, if applicable. Additional information or documentation may be requested.

Children in foster care or undergoing an adoption process in Canada

In addition to this form, you must complete **one (1)** of the following forms: PPTC 463A, PPTC 463B or PPTC 463C, Additional Information for children in foster care and children undergoing an adoption process in Canada, available online at Canada.ca/passport.

When a legal guardian is the applicant, proof of legal guardianship must be provided.

Deceased parent

If the other parent is deceased, the applicant must enclose a death certificate with the application. When completing section 2 on the form, the applicant must provide as much information as possible.



Previous Canadian Travel Document

- Enclose any valid Canadian travel document (passport, certificate of identity or refugee travel document) issued to the child. If the passport is valid for more than **twelve (12)** months from the date the application is submitted, provide a written explanation as to why you are applying at this time. Should the Passport Program not be satisfied that you have a valid reason for applying early, your application for a new passport may be refused.
- A person's name may appear in only **one (1)** valid Canadian travel document.

Note: If a valid Canadian travel document has been lost, stolen, damaged or is inaccessible, complete form PPTC 203, Declaration concerning a lost, stolen, inaccessible, damaged or found Canadian travel document, available online at Canada.ca/passport.

A Canadian travel document, once reported lost or stolen, is no longer valid. If found, it must not be used for travel and must be returned immediately to the Passport Program or, if abroad, to the nearest Government of Canada office. There is an administrative fee for the replacement of a valid lost or stolen Canadian travel document (see section D).



Proof of Canadian Citizenship

Provide **one (1)** of the documents indicated in section 4 on the application form (original only). It will be returned to you. Additional information may be requested to confirm the child's citizenship.

Certificate of birth in Canada

Only official birth documents issued by the vital statistics office for the child's province or territory of birth in Canada are accepted. This includes detailed birth certificates indicating the name of the parent(s) which can also be used as proof of parentage (see section J). Certain exceptions may apply. More information is available online at Canada.ca/passport.

Certificate of Canadian citizenship

Commemorative documents of citizenship are not accepted. If the child requires a certificate of Canadian citizenship, contact:

Immigration, Refugees and Citizenship Canada



Website cic.ac.ca



Toll-free in Canada______1-888-242-2100



TTY in Canada (for people who are Deaf or hard of hearing)_____1-888-576-8502, 8:00 a.m. to 4:00 p.m. (Eastern Time)



Declaration of Guarantor

A guarantor is a person other than the applicant who confirms the applicant's identity and has knowledge of the child. The other parent, legal guardian, family member or a person who resides at the same address as the applicant may be the guarantor, provided that this individual meets the specified requirements.

The guarantor must:

- · be a Canadian citizen 18 years of age or over;
- hold a **5-year** or a **10-year** Canadian passport that is valid or has expired within **twelve (12)** months of the date the Passport Program receives this application;
- have been 16 years of age or over when the application was submitted for the passport identified in section 6 of this application form;
- have known you (the applicant) personally for at least **two (2)** years. To know you personally to confirm aspects of your personal attributes;
- know you well enough to be confident that the statements you have made on the application form are true;
- provide the requested information contained in the passport issued in his or her name by completing by hand the declaration of guarantor section of the application form;
- be accessible to the Passport Program for verification.

A Canadian passport holder guarantor does not need to reside in the same country as the applicant.

The guarantor must perform the following two (2) tasks free of charge:

- 1. Complete and sign the Declaration of Guarantor (section 6). Ensure you have completed and signed **both** pages of the application before submitting it to your quarantor.
- 2. Write "I certify this to be a true likeness of (child's name)" on the back of one (1) of the child's photos and sign it.

The Passport Program reserves the right to request a new guarantor.

The applicant must not assist the guarantor in performing his or her duties. If your guarantor requires assistance, contact the Passport Program.

If you have **not known** an eligible guarantor for at least **two (2)** years, complete form PPTC 132, Statutory Declaration in Lieu of Guarantor, available at any Passport Program regional office in Canada or any Government of Canada office in the USA. The form must be completed at your expense before a person who is authorized by law to administer an oath or solemn affirmation.

This may delay the processing time of the passport.



Emergency Contact Information



We recommend that you provide the name of someone who would **not** normally travel with the child. This information is helpful if the child has an accident or becomes ill while travelling.

Child General Passport Application for Canadians under 16 years of age applying in Canada or from the USA

(O)

Privacy Notice Statement

All personal information provided on this application form is collected by the Passport Program, Immigration, Refugees and Citizenship Canada (IRCC) for the purpose of determining entitlement of the child to a Canadian passport and to provide information to the Consular Operations Bureau of Global Affairs Canada in the event that the passport holder requires assistance while travelling abroad. In the performance of those services, the personal information is collected, used and disclosed under the authority of the Canadian Passport Order and in accordance with the Privacy Act and any other federal laws, regulations and policies applicable to the protection of personal information, as described in Personal Information Bank PPTC PPD 102 (Regular and Official Travel Passports). In the context of the delivery of passport services, IRCC and other federal government institutions or Government of Canada offices abroad assisting in the delivery of passport services may exchange personal information. In addition, in determining current and ongoing entitlement and to maintain the integrity of the Passport Program, all personal information collected is subject to verification and security queries to authenticate identity and citizenship, as well as to identify the existence of grounds for refusal to issue a passport, the revocation of a currently valid passport or the refusal of passport services. In the same context, the guarantor's personal information is also subject to verification and security queries to determine whether the individual meets the quarantor requirements. Personal information may be disclosed to third party entities, such as law enforcement authorities and identity document issuing institutions, for verification and security queries required in the delivery of passport services. Personal information may also be disclosed by third party entities to IRCC or other federal government institutions or Government of Canada offices abroad for those same purposes. To strengthen the security of the Canadian passport, IRCC uses facial recognition technology. Also, an electronic chip is inserted into the booklet. The chip contains, in electronic format, the photo of the bearer and the personal information found on page 2 of the booklet. IRCC may contact the applicant or passport holder to solicit feedback about passport services.

(P)

Canadian Passport Photo Instructions

You must submit two (2) identical and unaltered photo prints with each passport application. Electronic photos are not acceptable.

The photos must:

- be taken in person by a commercial photographer;
- be professionally printed on plain, high quality photographic paper (photos printed at home are not acceptable);
- be clear, sharp and in focus; in colour or black and white;
- show a neutral facial expression (no smiling, mouth closed) and looking straight at the camera, with eyes open and clearly visible;
- have uniform lighting—no shadows, glare or flash reflections;
- show a full front view of the face and top of the shoulders squared to the camera (face and shoulders centered in the photo, head not tilted or turned);
- reflect natural skin tone and be taken against a plain white or lightcoloured background with enough contrast between the background, facial features and clothing, so that your features appear clearly against the background;
- be originals that have not been altered in any way and not taken from an existing photo;
- be taken within the last six (6) months from the date the application is submitted and reflect the current appearance of the child.

Photo Co. Ltd. 1111 Any Street Any Town, COUNTRY Photo taken Date I certify this to be a true likeness of (child's name) Guarantor's Signature Frame Width 50 mm (2 in.) Not actual size (refer to measurements above)

The following must appear on the back of one photo

- The name and complete address of the photo studio (not a P.O. Box) and the date the photo was taken. The photographer may use a stamp or handwrite this information (stick-on labels are not acceptable).
- The guarantor's signature.

Additional information

- Prescription glasses may be worn in photos as long as there is no glare and the eyes are clearly visible.
- The red-eye effect, tinted glasses and sunglasses make the photos unacceptable.
- Hats and head coverings must not be worn, except for religious beliefs or medical reasons. The head covering and hair must not cast shadows on the face and the full face must be clearly visible.

Child photos

- The instructions above also apply to photos of children.
- The photo must show the child's head and shoulders only. The parent's or child's hands must not appear in the photo.
- The Passport Program, Immigration, Refugees and Citizenship Canada recognizes that it is difficult to obtain a neutral expression from a newborn and will be tolerant in this respect.
- For newborn babies, the photo may be taken while the child is sitting in a car seat, as long as a white blanket is placed over the seat behind the child's head. There must be no shadows on the face or shoulders, around the ears or in the background.

More information is available at Canada.ca/passport.

Important Information Concerning Children Travelling Abroad

For more information, visit international.gc.ca and travel.gc.ca/child.

(\mathbf{Q})

Travelling with Children or Children Travelling Alone



Immigration authorities in most countries are increasingly vigilant when children cross international borders. Whether travelling alone or accompanied by an adult, each child travelling abroad must have an individual valid passport and may also require supporting documentation. Prior to any travel, you should contact the embassy or consulate of all countries the child will be visiting to inquire about entry requirements.



Documentation to Facilitate Travel Abroad



The following documents may be requested to support the entry of a child to another country:

- Birth certificate showing the names of both parents.
- · Documents pertaining to custody.
- A letter of consent authorizing the child to travel alone, with only one parent or with someone other than the custodian or guardian, as the case may be. The child should have a letter from every person or organization with custodial rights, guardianship rights or, in Quebec only, parental authority. Global Affairs Canada recommends that the letter be certified, stamped or sealed by an official with the authority to administer an oath or solemn declaration.
- If one of the parents is deceased, the death certificate.

(S)

Documentation and Tips to Facilitate the Return to Canada



The following tips may help to avoid delays when a child is returning to Canada:

- Make sure you carry proper identification for yourself and any children travelling with you to help confirm legal right or authorization to enter Canada upon your return.
- · If you have custody of the child, carry copies of documents that specify your custody rights.
- If you are not the legal guardian of the child, carry a letter of permission or authorization giving you custody when entering Canada. When one parent is travelling with a child, a letter from the other parent can also facilitate the return of both the parent and the child. The letter should also contain telephone numbers at which the parents or legal guardians can be contacted.
- If you are travelling with a group, make sure you are in the same vehicle as the child you are accompanying when arriving at a border crossing.
- Have the child memorize a telephone number to call in case of emergency.

(T)

Custody Information

Custody arrangements in Canada may not be recognized in another country. In extreme cases, the child may not be able to leave the country visited. Before leaving on a trip, you are advised to check with the embassy or consulate of the country or countries the child will be visiting to determine the documentation relating to custody of the child that may be requested.

For further information, contact:



Global Affairs Canada:

In Canada 1-800-267-6788

Outside Canada 1-613-944-6788

• If a custody dispute could possibly arise while travelling with the child, you should talk to a lawyer prior to your departure. We suggest that you also read the publication *International Child Abduction: A Guidebook for Left-Behind Parents*.

You may order a copy online or access an online version at:



Website travel.gc.ca

For a free copy, call:

