



Date: [] [] [] []
Time: [] : [] []

Urgent Yes No

Identification of Potential Security Risk in IRB Proceedings

The privacy and the protection of your personal information is important to us. The information that you provide will be used for the sole purpose of ensuring the safety and security of Immigration and Refugee Board (IRB) personnel, premises and of all persons on these premises. The collection, use and disclosure of information you provide is protected under the *Privacy Act* and other applicable federal legislation. Under the *Privacy Act*, you have the right to access your personal information and request changes if the information is incorrect. In limited instances, we can share your information without your consent, but will do so only where permitted by law. Completed forms will be stored in Personal Information Bank PSU 939.

We may contact you for further information if required. Incomplete forms may impact the IRB's ability to respond to your concerns.

Part A - Contact Information

| | |
|-----------------------------|--|
| Your Name (required) | Email |
| Phone Number | Relation to person appearing before the IRB |

Part B - Hearing Information

| | |
|----------------------------------|--|
| Hearing Date (dd/mm/yy) | Scheduled for |
| Location (city, province) | In person <input type="radio"/> VideoConference <input type="radio"/> Teleconference <input type="radio"/> |

Tribunal
Immigration Division Immigration Appeal Division Refugee Protection Division Refugee Appeal Division

Part C - Personal Details

| | |
|--|-------------------------------------|
| Person appearing before the IRB | IRB File Number |
| Alias | Client Identification Number |

Detained Yes No **If released (specify date of release) dd/mm/yy**

Part D - What is the nature of the threat or potential security risk that you are worried about? Please provide any details regarding specific threats (against whom/nature of the threat).

Describe the threat / security risk:

Part E - From whom is the threat originating?

Person appearing before the IRB Witness Observer Other

Describe the threat / security risk:

Part F - Provide any details regarding the individual's criminal history (include any information related to known threats of violence, assault, weapons offenses, gang membership, homicide, organized crime.)

Details:

Part G - Provide any details regarding the individual's addiction and mental health concerns (only if relevant to security concerns). This includes any issue that relates to unpredictability and violence, which could include some addiction issues, anger management issues or other past behaviours of concern.

Details:

Part H - Please identify witnesses or observers who may present threatening behavior when appearing before the IRB for the hearing identified.

| Name | Relationship |
|------|--------------|
| | |
| | |
| | |

Part I - You may include any additional relevant information and appropriate supporting documents.

Attached document

Details:

By clicking on the "Submit" button below, this form will be saved and attached automatically in an email to the IRB's Security Services. If you have any other relevant information contained in supporting textual or multimedia documents, please add them as attachments in the same email.

If the computer you are using does not have a default e-mail client and does not provide you with other options to use your online email application instead, please click on the "Save" button below to save this form locally and then attach it to your email application with any other relevant document(s) and send it to secur@irb-cisr.gc.ca.

You can also print out this form and fax it to us at the following number: (613) 943-2045.