



## Application for the Renewal of an Exposure Device Operator Certification

This form is to be used by certified exposure device operators (EDOs) to apply for the renewal of their Canadian Nuclear Safety Commission (CNSC) certification as an EDO.

Submit your application within six months but no later than 60 days before the expiry date of your certification. If your application is received by the CNSC less than 60 days before the expiry date of your certification, your certification may expire before the CNSC completes its assessment.

Part 1 – Applicant information			
<input type="checkbox"/> Mr. <input type="checkbox"/> Mrs. <input type="checkbox"/> Ms.	First name	Middle name(s)	Last name
Telephone number			NRCan number
Cell phone number			
Email address			
Home address			
Street address			
City		Province	Postal code
Mailing address (if different from home address)			
Street address			
City		Province	Postal code
1.1 Are you the subject of any unresolved orders or administrative monetary penalties issued by the CNSC relating to your work as a certified EDO?		<input type="checkbox"/> Yes	<input type="checkbox"/> No
1.2 To the best of your knowledge, do you have any medical condition that could unreasonably impair your ability to safely operate an exposure device?		<input type="checkbox"/> Yes	<input type="checkbox"/> No
1.3 Do you believe that you have the knowledge, skills and abilities required to safely operate an exposure device as a certified EDO?		<input type="checkbox"/> Yes	<input type="checkbox"/> No

Part 2 – Employment status		
Provide the information below for your current employer or your most recent employer for work as a certified EDO.		
Employer name		
Street address		
City	Province	Postal code
Telephone number	Fax number	
Email address		
Date of most recent work as a certified EDO (YYYY/MM/DD)		
2.1 Are you currently employed as a certified EDO?		
<input type="checkbox"/> Yes → <b>Include with your application form a completed copy of the CNSC EDO Employer Attestation Form (FORM-EDO-R-A), available on the <a href="#">CNSC website</a>.</b>		
<input type="checkbox"/> No		

**Part 3 – Continuing education**

To renew their EDO certification, EDOs are expected to have completed at least 40 hours of continuing education over the previous five years to maintain their knowledge, skills and abilities. Each continuing education activity is expected to be specific to the field of gamma radiography and the use of an exposure device.

You are not expected to submit any additional documentation supporting your continuing education at this time. However, you are expected to maintain a log and retain proof of the completion of all EDO-related continuing education activities for five years after this application for renewal of certification. The CNSC may request this additional information at a future date.

A CNSC sample of a continuing education log, FORM-EDO-R-CE, is available on the [CNSC website](#).

3.1 Over the previous five years, have you completed at least 40 hours of continuing education specific to the field of gamma radiography and the use of an exposure device?

NOTE: Topic areas for continuing education can include, but are not limited to a) security training, b) safety training, c) regulation training, d) training on technical developments and changes in the industry, and e) training on CNSC requirements and changes to requirements.

Yes

No → Provide additional information in part 6 of this form.

3.2 Do you have proof that you completed each continuing education activity that was completed after March 2015?

NOTE: Proof is considered to be either a certificate of attendance for the activity or a document signed by your current supervisor or by a previous supervisor attesting that you completed the activity.

Yes

No → Provide additional information in part 6 of this form.

**Part 4 – Practical examination**

To renew their EDO certification, EDOs are expected to have successfully completed an EDO practical examination within the past year.

**Include with your application form a copy of the EDO practical examination that you successfully completed.**

4.1 Check the appropriate box (check only one box):

A -  I successfully completed the EDO practical examination on my first, second or third attempt.

**OR**

B -  I successfully completed the EDO practical examination on my fourth attempt AND, before completing the EDO practical examination for the fourth time, I had completed 160 hours of on-the-job training.

**OR**

C -  Options A and B do not accurately describe my situation. → Provide additional information in part 6 of this form.

**Part 5 – Work experience**

To renew their EDO certification, EDOs are expected to demonstrate that they have worked continuously as a certified EDO over the past three years or are expected to complete the EDO written examination.

5.1 Did you complete the EDO written examination as an alternative to continuously working as a certified EDO over the past three years?

Yes → Complete part 5A below.

No → Complete part 5B below.

**Part 5A – Completing the written examination as an alternative to continuously working as a certified EDO**

Complete this part only if you answered "Yes" to question 5.1.

**Include with your application form a copy of the result letter from Natural Resources Canada stating that you successfully completed the written examination.**

5.2 Did you fail the EDO written examination three or more times before passing?

Yes → Provide additional information in part 6 of this form.

No

**Part 5B – Work experience as a certified EDO**

Complete this part only if you answered “No” to question 5.1.

You are not expected to submit any additional documentation supporting your work experience at this time. However, you are expected to maintain a log of your EDO-related work experience for five years after this application for renewal of certification. The CNSC may request this additional information at a future date.

A CNSC sample of a work experience log, FORM-EDO-R-CW, is available on the [CNSC website](#).

5.3 During the previous three years, did you stop working as a certified EDO or stop working in gamma radiography for a continuous period of 12 months or longer?

Yes → Provide additional information in part 6 of this form and answer the following question:

For how many continuous months did you stop working as a certified EDO or stop working in gamma radiography?

Number of months
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No

5.4 Check the appropriate box (check only one box):

A -  I worked as a certified EDO for at least 320 hours over the previous two years.

B -  I continuously worked as a radiation safety officer (RSO), a supervisor of certified EDOs, a trainer of EDOs or as an emergency responder over the past three years and I did not stop performing work related to certified EDOs for a continuous period greater than six months.

NOTE: Acceptable work activities include a) providing training to EDOs, b) working as a certified EDO, c) supervising EDOs, d) working as an RSO for EDOs, e) inspecting EDO operations, f) servicing or testing certified exposure devices, g) managing a radiography program, and h) working as an emergency responder for radiography operations

C -  Options A and B do not accurately describe my work experience. → **Provide additional information in part 6 of this form.**

**Part 6 – Additional information**

6.1 Did question 3.1, 3.2, 4.1, 5.2, 5.3 or 5.4 in this application form state that you are to provide additional information in part 6 of this form?

Yes → Complete part 6A below.

No → Go to part 7 of this form.

**Part 6A – Additional information to demonstrate the required knowledge and skills to be a certified EDO**

Based on the answers you provided to the questions in this form, you have not met all of the CNSC's expectations for the renewal of an EDO certification as specified in CSA Group document CSA PCP-09, *Certified Exposure Device Operator Personnel Certification Guide*. Provide additional information to demonstrate that, although you have not met all of the expectations, you have the knowledge, skills and abilities to safely operate an exposure device as a certified EDO.

6.2 Indicate which of the following question numbers from this application form stated that you are to complete part 6 of this form. (Check all that apply.)

3.1    3.2    4.1    5.2    5.3    5.4

Note: The boxes checked in this question indicate the expectations that were not met.

6.3 Briefly explain why you did not meet the expectation(s). (If you need more space, attach a separate sheet of paper.)

**Part 6A – Additional information to demonstrate the required knowledge and skills to be a certified EDO – continued**

6.4 Explain how you have the knowledge, skills and abilities to safely operate an exposure device despite not having met all of the CNSC's expectations. Include a description of the training, self-study, work experience or other activities that you completed. You are not required to submit any supporting documentation of the activities that you completed at this time. (If you need more space, attach a separate sheet of paper.)

**Part 7 – Attestation**

My application includes the following (check all that apply):

- a completed application form (this document, FORM-EDO-R)
- a copy of the EDO practical examination that I successfully completed
- if I am currently employed as a certified EDO, a copy of the CNSC EDO Employer Attestation Form (FORM-EDO-R-A)
- if I completed the EDO written examination as an alternative to continuously working in gamma radiography, a copy of a letter from Natural Resources Canada stating that I successfully completed the EDO written examination

I attest that the information given on this form and in all documents attached is, to the best of my knowledge, correct and complete.

**Applicant's name** \_\_\_\_\_

**Applicant's signature** \_\_\_\_\_

It is an offence to make a false or misleading statement.

**Date** \_\_\_\_\_

YYYY/MM/DD

**Submit your application to:**

Canadian Nuclear Safety Commission  
Personnel Certification Division  
P.O. Box 1046, Station B  
280 Slater Street  
Ottawa ON, K1P 5S9

Fax: 613-995-5086 Email: [CNSC.forms-formulaires.CCSN@Canada.ca](mailto:CNSC.forms-formulaires.CCSN@Canada.ca)

The personal information you provide on this form is collected under the authority of section 25 of the *Nuclear Substances and Radiation Devices Regulations* for the purpose of renewing exposure device operator (EDO) certifications and maintaining a registry of EDOs certified to operate exposure devices in Canada. Personal information may be disclosed to Natural Resources Canada. Information may be used to evaluate program delivery, inform policy decisions and report to senior management. An inventory of certified exposure device operators may be published on the CNSC website. Failure to provide this personal information may result in your request for renewal of certification being delayed or refused. You have the right to the correction of, access to, and protection of, your personal information under the *Privacy Act* and to file a complaint with the Privacy Commissioner of Canada about the handling of your personal information. Personal information collected on this form is described in the Exposure Device Operator Certification Personal Information Bank CNSC PPU 060 and can be accessed and assessed for accuracy. For more information visit [Info Source](#).

