



Report on the Administration of the  
*Access to Information Act*  
for the Fiscal Year  
2016-2017

## **Introduction**

### **Purpose of the Access to Information Act**

The *Access to Information Act* describes its purpose as follows:

*The purpose of this Act is to extend the present laws of Canada to provide a right of access to information in records under the control of a government institution in accordance with the principles that government information should be available to the public, that necessary exceptions to the right of access should be limited and specific and that decisions on the disclosure of government information should be reviewed independently of government.*

This report on the administration of the *Access to Information Act* is prepared and tabled in accordance with section 72 of the *Act*.

### **CBC/Radio-Canada Mandate**

The Corporation's mandate is set out in paragraphs 3(1)(l) and 3(1)(m) of the *Broadcasting Act*, which says that:

- (l) the Canadian Broadcasting Corporation, as the national public broadcaster, should provide radio and television services incorporating a wide range of programming that informs, enlightens and entertains;*
- (m) the programming provided by the Corporation should*
  - (i) be predominantly and distinctively Canadian,*
  - (ii) reflect Canada and its regions to national and regional audiences, while serving the special needs of those regions,*
  - (iii) actively contribute to the flow and exchange of cultural expression,*
  - (iv) be in English and in French, reflecting the different needs and circumstances of each official language community, including the particular needs and circumstances of English and French linguistic minorities,*
  - (v) strive to be of equivalent quality in English and in French,*
  - (vi) contribute to shared national consciousness and identity,*
  - (vii) be made available throughout Canada by the most appropriate and efficient means and as resources become available for the purpose, and*
  - (viii) reflect the multicultural and multiracial nature of Canada.*

### **Board of Directors**

The Corporation is governed by a twelve member Board of Directors that includes the Chair, and the President and CEO. The Board is responsible for overseeing the business and activities of the Corporation. The Board approves the corporation's corporate and business plans, annual reports, financial statements and strategic direction.

## **Organizational Structure to Fulfill Access to Information Act Responsibilities**

For much of 2016-2017 CBC/Radio-Canada's Access to Information (ATI) Coordinator reported directly to the Corporation's Vice-President, Legal Services, General Counsel and Corporate Secretary. The ATI Coordinator is assisted by a full-time Access to Information and Privacy (ATIP) Office of five employees including a Senior Manager, two senior specialists and two junior specialists. Additional part-time support is provided to the ATIP Office in the form of a lawyer with relevant expertise and good knowledge of the Corporation. The equivalent of six FTE's were applied to *Access to Information Act* matters. The remainder were applied to *Privacy Act* matters.

The Corporation has a formal network of twelve ATIP liaison officers covering all of the Corporation's business areas. The liaison officers are responsible for retrieving records and providing initial release recommendations to the ATIP Office. They are not part of the ATIP Office and are therefore not included in the Treasury Board Secretariat statistical return that accompanies this report.

## **Delegation Order**

Pursuant to section 73 of the *Access to Information Act*, the President and CEO of CBC/Radio-Canada has delegated certain functions as they relate to the administration of the *Access to Information Act* within CBC/Radio-Canada. A copy of the delegation order signed by the President and CEO is at Annex A to this report.

## **Interpretation of Statistical Reports**

A copy of the statistical report required by the Treasury Board Secretariat is at Annex B to this report.

During 2016-2017 the Corporation received 164 formal requests under the *Access to Information Act*. This is a 60% increase over the 102 received in the previous year. Distribution of the 164 requests among the categories designated by the Treasury Board Secretariat is as follows:

- Media – 28
- Academia – 19
- Business – 23
- Organization – 2
- Public – 92
- Decline to Identify – 0

Including seven active files carried forward from the previous year, the ATIP Office had 171 formal requests to action during 2016-2017. Of this total, 142 were completed by the end of the fiscal year. This is a 31% increase over the 108 files closed in 2015-2016. With one exception, all requests were completed within timelines allowed by the *Access to Information Act*. The single late file was answered one day past its statutory response date. Once again, the requests touched all areas of the Corporation. The English and French programming arms were the most affected. They were involved in 94 and 67 requests some of them overlapping.

As the numbers of requests increased during 2016-2017 so did the number of pages reviewed and released. During the year just ended the ATIP Office reviewed 26,247 pages and released more than 15,500 of them. These numbers represent increases of 63% and 50% respectively over 2015-2016 and are the largest volumes dealt with since 2013-2014.

Even with these increases in workload, the Corporation was still able to reduce its deemed refusal rate from 2.6% in 2015-2016 to 0.58% this year. This is well within the Information Commissioner's 5% threshold for an "A" rating and is the sixth year in a row CBC/Radio-Canada has met this standard.

The Corporation also slightly reduced the number of extensions it claimed under the *Access to Information Act* from 47 in 2015-2016 to 46 this year. Twenty-four of these extensions were claimed pursuant to s. 9(1)(a) of the *Act* due to volume of records. The remaining 22 extensions were claimed pursuant to ss. 9(1)(b) and (c) so that consultations could be completed with government institutions and private sector third-parties. Forty-three of the extensions were for 30 days or less.

In 2016-2017 the Corporation took an average of 36 days to respond to ATI requests. Of the 142 requests answered during this period, 110 or 77% were responded to faster than this average. At the same time, the number of complaints received from the Office of the Information Commissioner decreased from 27 in 2015-2016 to nine in 2016-2017 – a drop of 66%.

The faster response times and reduced number of complaints are particularly noteworthy given the significant increases in requests and page volumes reported above. This performance reflects favourably on the Corporation's commitment to the requirements and intent of the *Access to Information Act*.

While work related to formal ATI requests increased sharply, so did work related to informal ATI requests. In 2015-2016 the Corporation received and processed 26 informal requests. In 2016-2017 this number rose to 73 and involved more than 7,200 pages. All but one of these requests were answered in less than 13 days.

As in previous years, the Corporation continues to apply the exclusion at s. 68.1 of the *Act* for its journalistic, creative and programming activities in a responsible manner. This provision was applied in 42 or 29% of the 142 files closed during 2016-2017. This is consistent with 2015-2016 when s.68.1 was applied to 28% of the requests closed.

During 2016-2017, 24 consultations were received from other government institutions involving 928 pages. This is an increase from the 19 received in the previous year. Twenty-three of these files were responded to in 2016-2017. All files were answered within the time periods asked for by the consulting institutions.

The Corporation continues to post the texts of closed requests on a monthly basis in keeping with the Treasury Board Secretariat guidelines. The Corporation also continues to proactively post records released in answer to ATI requests of general interest. During 2016-2017 more than 9,400 pages of records released in answer to 36 requests of general interest were proactively posted to the Corporation's [Transparency and Accountability](#) site. This part of the site allows individuals to access released material without having to make formal or informal requests and was visited more than 1,500 times in both official languages.

Additionally, the Corporation continues to proactively post records related to meetings of its Board of Directors as if they were requested formally under the *Access to Information Act*. As above, these records are also posted on the Transparency and Accountability site. During 2016-2017, more than 4,100 pages of records related to twelve Board meetings were posted. They were visited more than 1,700 times in both official languages. Overall, during 2016-2017 the Corporation's Transparency and Accountability site was visited more than 30,000 times in both official languages.

Drawing all elements of the Corporation's ATI workload together - formal requests, informal request, consultations, and proactive disclosures - the total number of transactions and pages processed by the ATIP Office increased by 67% and 34% respectively when compared to 2015-2016. Specifically, transactions rose from 162 to 270, and pages rose from 21,062 to 28,165.

### **Resources related to *Access to Information Act* activities**

The volume and dollar cost of ATIP Office resources applied to *Access to Information Act* activities are shown in the TBS statistical return at Annex B to this report. For 2016-2017 this amounted to six FTE's and \$627,190.

### **Education and Training Activities**

**Formal Training Sessions:** Two formal training sessions were delivered in 2016-2017. The first was to the Corporation's newly appointed Values and Ethics Commissioner and covered the *Access to Information Act* and the *Privacy Act* in detail. Special emphasis was placed on the quasi-constitutional nature of both *Acts*, related jurisprudence, and the Corporation's joint commitments to transparency and protection of privacy.

The second formal training session was provided to a group of 25 Human Resources employees. It comprised a detailed review of the *Access to Information Act* including its intent, the exemption provisions typically applied to human resources documents, and the Corporation's ATI-related administrative processes.

Training sessions were also developed during 2016-2017 for delivery in 2017-2018 to senior level employees responsible for procurement; media technology and infrastructure services; to human resources employees; and to employees in the French Services programming arm of the Corporation regarding the application of the *Act* generally and to programming information in particular.

**Informal Training Sessions:** During 2016-2017 the Corporation continued to provide file-specific guidance and informal training to employees in business areas of the Corporation involved in responding to individual ATI requests.

### **New Institution-Specific Policies, Procedures and Guidelines**

During 2016-2017 the ATIP Office procedures manual was completely re-written to update its content and to make it easier for employees to use. Employees at all levels in the ATIP Office were involved in this project. The result is a more modern, and more intuitive manual better suited to the needs of the team and the Corporation.

While continuing to improve the content of the Corporation's proactive disclosure sites for records released under the *Act* as reported above, steps were also taken to improve the timeliness of our proactive posting of records related to meetings of the Corporation's Board of Directors. Changes in internal processes have reduced the average processing time for these proactive disclosures to 27 days.

### **Monitoring and Reporting Processing Time**

The simplified and streamlined performance reporting processes described in last year's report remain in place and continue to support the work of the ATIP Office well as evidenced by the performance results described in paragraphs above.

### **Key Actions Taken as a Result of Complaints/Audits/Investigations**

The Corporation and the Office of the Information Commissioner continued work to reduce the backlog of pre-April 1, 2013 complaints. Originally standing at a total of 246, the number of un-addressed files stood at 30 by the end of 2016-2017.

Concurrently, nine new complaints were made against the Corporation. This continues the downward trend in new complaints. As reported above, this is the lowest number of complaints received by the Corporation and a 66% reduction from the 27 received in 2015-2016.

Analysis of the nine complaints received shows that two concerned extensions claimed under the *Act*, three involved the manner in which we administered the requests, and the remaining four complaints involved specific exemptions that were applied. The Information Commissioner's Office has completed its investigation into two of these complaints, with the following results: one discontinued and one well-founded/resolved. Investigation of the remaining complaints is ongoing.

**Annex A – Delegation Order**

**CBC/Radio-Canada Access to Information Delegation Order**  
**Ordre de la délégation des pouvoirs à CBC/Radio-Canada en matière d'accès à l'information**

Pursuant to Section 73 of the *Access to Information Act*, I, Hubert T. Lacroix, President and CEO of CBC/Radio-Canada, do hereby designate the persons holding the positions of: Vice-President, Legal Services, General Counsel and Corporate Secretary; Executive Director - Legal Services & ATIP and Associate Corporate Secretary; ATIP Senior Director and ATI Coordinator; and ATIP Senior Manager to exercise the powers and functions conferred on me by the Act as Head of CBC/Radio-Canada in the manner indicated below:

Conformément à l'article 73 de la Loi sur l'accès à l'information, je, Hubert T. Lacroix, président-directeur général de CBC/Radio-Canada, désigne par la présente les personnes détenant les postes: de Vice-présidente, Services juridiques, avocate-conseil et secrétaire générale; Directrice générale - Services juridiques & AIPRP et Secrétaire générale adjointe; de premier directeur de l'AIPRP et coordonateur de l'AI; et de première chef de l'AIPRP, pour exercer les pouvoirs et les fonctions qui me sont conférés en vertu de la Loi et à titre de dirigeant de CBC/Radio-Canada, et ce, de la manière suivante :

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|-------------------|---|--|--|---|---|
| 7 (a)             | To give written notice to individuals who make requests that access will, or will not, be given to requested records; and to give access to the information to the individual who made the request within 30 days / Aviser par écrit la personne qui fait la demande que l'accès sera donné ou non aux documents demandés; et donner l'accès à l'information dans les 30 jours à la personne qui en a fait la demande | X  | X  | X   | X   |





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|-------------------|---|--|--|---|---|
| 8 (1)             | To transfer to another institution or to accept transfer from another institution / Transmettre la demande à une autre institution ou accepter la transmission à partir d'une autre institution.  | X  | X  | X   | X   |
| 9 (1)             | To extend time limits for responding to requests submitted under the Act and to issue corresponding notices / Proroger les délais pour répondre aux demandes soumises en vertu de la Loi et envoyer les avis correspondants.  | X  | X  | X   | X   |
| 9 (2)             | To notify Information Commissioner of extensions exceeding 30 days / Aviser le Commissaire à l'information des délais dépassant 30 jours.   | X  | X  | X   | X   |
| 10 (1)            | To advise individuals requesting a record that the record does not exist, or to advise individuals of the specific provisions of the Act under which a record is withheld / Aviser les personnes demandant un document que celui-ci n'existe pas, ou les aviser des dispositions précises de la Loi sur lesquelles se fonde le refus de communication | X  | X  | X   | X   |
| 10 (2)            | To neither confirm nor deny that a record exists / Ni confirmer ni nier qu'un document existe.  | X  | X  | X   | X   |
| 11 (2), (3)       | To require additional payment for before access is given / Exiger un paiement additionnel avant de donner communication du document.  | X  | X  | X   | X   |

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|--|---|--|--|---|---|
| 11 (4)   | To require deposit before search for, or production of, records / Exiger le versement d'un dépôt avant la recherche ou la production des documents  | X  | X  | X   | X   |
| 11 (5)   | To notify applicant of additional amounts payable / Aviser la personne qui fait la demande des montants additionnels à acquitter.   | X  | X  | X   | X   |
| 11 (6)   | To waive requirement for payment, or to refund payments already made / Dispenser du versement des droits ou les rembourser.   | X  | X  | X   | X   |
| 12 (2) (b) and 12 (3) (b) / 12(2)b) et 12(3)b) | To determine the necessity for translation, or conversion of requested records to alternative format / Déterminer la nécessité de faire traduire les documents demandés ou de les rendre accessibles dans d'autres formats  | X  | X  | X   | X   |
| 13 (1)   | To withhold information obtained in confidence from governments of foreign states, provinces, municipalities; defined First Nations Councils; or institutions thereof / Refuser la communication de documents contenant des renseignements obtenus à titre confidentiel de gouvernements d'États étrangers, de gouvernements provinciaux, d'administrations municipales, de conseils des Premières Nations ou d'organismes correspondants | X  | X  | X   | X   |

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|-------------------|--|--|--|---|---|
| 13 (2)            | To disclose information obtained in confidence from governments of foreign states, provinces, municipalities; defined first Nations Councils; or institutions thereof, if the government or institution that provided the information consents to its disclosure or makes the information public / Communiquer des documents contenant des renseignements obtenus à titre confidentiel de gouvernements d'États étrangers, de gouvernements provinciaux, d'administrations municipales, de conseils des Premières Nations ou d'organismes correspondants, si le gouvernement ou l'organisme consent à la communication ou rend l'information publique. | X  | X  | X   | X   |
| 14                | To withhold information if its disclosure would be injurious to the conduct of federal-provincial affairs / Refuser la communication de documents dont la divulgation risquerait de porter préjudice à la conduite des affaires fédérales-provinciales.  | X  | X  | X   | X   |
| 15                | To withhold information if its disclosure would be injurious to the conduct of international affairs, the defence of Canada or its allies, or Canada's efforts toward detecting, preventing, or suppressing subversive or hostile activities / Refuser la communication de documents dont la divulgation risquerait de porter préjudice à la conduite des affaires internationales, à la défense du Canada ou d'États alliés ou associés avec le Canada ou à la détection, à la prévention ou à la répression d'activités hostiles ou subversives.   | X  | X  | X   | X   |

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|-------------------|---|--|--|---|---|
| 16 (1)            | To withhold information obtained or prepared by investigative bodies in the course of lawful investigations; or personal information the disclosure of which would be injurious to the enforcement of any law of Canada or a province, or information whose disclosure could reasonably be expected to be injurious to the security of penal institutions / Refuser la communication de documents obtenus ou préparés par des organismes d'enquête au cours d'enquêtes licites; ou de renseignements personnels dont la divulgation risquerait vraisemblablement de nuire aux activités destinées à faire respecter les lois fédérales ou provinciales; ou de renseignements dont la divulgation risquerait vraisemblablement de nuire à la sécurité des établissements pénitentiaires. | X  | X  | X   | X   |
| 16 (2)            | To withhold information whose disclosure could reasonably be expected to facilitate the commission of an offence / Refuser la communication de documents qui risqueraient vraisemblablement de faciliter la perpétration d'infractions  | X  | X  | X   | X   |
| 16 (3)            | To withhold information obtained or prepared by the RCMP while performing policing services for a municipality or province / Refuser la communication de documents obtenus ou préparés par la Gendarmerie royale du Canada, dans l'exercice de fonctions de police provinciale ou municipale.   | X  | X  | X   | X   |

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|-------------------|---|--|--|---|---|
| 16.5              | To withhold information that was created for the purpose of making a disclosure under the <i>Public Servants Disclosure Protection Act</i> / Refuser de communiquer des documents qui contiennent des renseignements créés en vue de faire une divulgation au titre de la <i>Loi sur la protection des fonctionnaires divulgateurs d'actes répréhensibles</i> . | X  | X  | X   | X   |
| 17                | To withhold information if its disclosure could reasonably be expected to threaten the safety of individuals / Refuser la communication de documents contenant des renseignements dont la divulgation risquerait vraisemblablement de nuire à la sécurité des individus   | X  | X  | X   | X   |
| 18                | To withhold information if its disclosure would be injurious to the economic interests of Canada / Refuser la communication de documents dont la divulgation risquerait de porter préjudice aux intérêts économiques du Canada  | X  | X  | X   | X   |
| 19 (1)            | To withhold personal information as defined in section 3 of the <i>Privacy Act</i> / Refuser la communication de documents contenant les renseignements personnels visés à l'article 3 de la <i>Loi sur la protection des renseignements personnels</i> .   | X  | X  | X   | X   |

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|-------------------|--|--|--|---|---|
| 19 (2)            | To disclose personal information with the consent of the individual concerned; if the information is publicly available; or in accordance with section 8 of the <i>Privacy Act</i> / Divulguer des documents contenant des renseignements personnels dans les cas où l'individu qu'ils concernent y consent, où le public y a accès et où la communication est conforme à l'article 8 de la <i>Loi sur la protection des renseignements personnels</i> | X  | X  | X   | X   |
| 20 (1) (a)        | To withhold trade secrets of third party / Refuser la communication de documents contenant des secrets industriels de tiers.   | X  | X  | X   | X   |
| 20 (1) (b)        | To withhold financial, commercial, scientific or technical information that is confidential to a third party / Refuser la communication de renseignements financiers, commerciaux, scientifiques ou techniques fournis par un tiers, et qui sont de nature confidentielle et traités comme tels par ce tiers   | X  | X  | X   | X   |
| 20 (1) (b.1)      | To withhold confidential information provided by a third party for the preparation of emergency management plans that concerns vulnerabilities in the third party's security measures / Refuser la communication de renseignements fournis par un tiers pour la préparation de plans de gestion des urgences et qui portent sur la vulnérabilité des mesures de sécurité de ce tiers   | X  | X  | X   | X   |

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|-------------------|---|--|--|---|---|
| 20 (1) (c)        | To withhold information the disclosure of which could reasonably be expected to materially affect the financial or competitive position of a third party / Refuser la communication de renseignements dont la divulgation risquerait vraisemblablement de porter préjudice matériellement à la position financière ou à la compétitivité d'un tiers | X  | X  | X   | X   |
| 20 (1) (d)        | To withhold information that would interfere with contractual or other negotiations of a third party / Refuser la communication de renseignements dont la divulgation risquerait vraisemblablement d'entraver des négociations menées par un tiers en vue de contrats ou à d'autres fins  | X  | X  | X   | X   |
| 20 (3)            | To provide written explanation of environmental testing methods / Fournir une explication écrite des méthodes d'essais d'environnement  | X  | X  | X   | X   |
| 20 (5)            | To disclose third party information described at sections 20(1) (a) to (d) of the Act with consent of the third party to whom the information relates / Communiquer tout document contenant des renseignements sur un tiers visés aux alinéas 20(1), a) à d) de la Loi, si le tiers que les renseignements concernent y consent.                    | X  | X  | X   | X   |

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|--------------------------------|---|--|--|---|---|
| 20 (6)                         | To disclose third part information described at sections 20(1)(b) to d) of the Act if in the public interest / Communiquer tout document qui contient les renseignements visés à l'un ou l'autre des alinéas 20(1)b) à d) de la Loi pour des raisons d'intérêt public.  | X  | X  | X   | X   |
| 21(1) (a) to (d)/ 21(1)a) à d) | To withhold information that contains advice, recommendations, accounts of deliberations, positions or plans / Refuser la communication de documents qui contiennent des avis, des recommandations, des comptes rendus de délibérations, des projets préparés ou des renseignements portant sur des positions | X  | X  | X   | X   |
| 22                             | To withhold testing and audit information if disclosure would prejudice results of particular tests or audits / Refuser la communication de documents contenant des renseignements relatifs à des essais ou à des vérifications dont la divulgation fausserait leurs résultats de ces opérations.             | X  | X  | X   | X   |
| 22.1                           | To withhold draft internal audit reports or related audit working papers / Refuser de communiquer tout document qui contient le rapport préliminaire d'une vérification interne ou de documents de travail se rapportant à la vérification.   | X  | X  | X   | X   |



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|-------------------|--|--|--|---|---|
| 23                | To withhold information that is subject to solicitor-client privilege / Refuser la communication de documents contenant des renseignements protégés par le secret professionnel qui lie un avocat à son client.  | X  | X  | X   | X   |
| 24                | To withhold information the disclosure of which is restricted by other legislation listed in Schedule II of the Act / Refuser la communication de documents contenant des renseignements dont la communication est restreinte en vertu d'une disposition figurant à l'annexe II de la Loi. | X  | X  | X   | X   |
| 25                | To disclose releasable information after severing it from those parts of records that are to be withheld / Prélever de l'information exemptée par la Loi dans des documents et communiquer les parties dépourvues des renseignements en cause.   | X  | X  | X   | X   |
| 26                | To refuse disclosure if information is about to be published / Refuser la communication lorsque l'information est sur le point d'être publiée  | X  | X  | X   | X   |
| 27 (1)            | To give third parties notice of intent to disclose information within 30 days of a request being submitted under the Act / Aviser un tiers intéressé de l'intention de communiquer un document dans les 30 jours suivant la réception d'une demande soumise en vertu de la Loi             | X  | X  | X   | X   |

| Section / Article | Summary of Powers, Duties or Functions / Sommaire des pouvoirs, devoirs et fonctions  | Vice-President, Legal Services, General Counsel and Corporate Secretary / Vice-présidente, Services juridiques, avocate-conseil et secrétaire générale | Executive Director - Legal Services & ATIP and Associate Corporate Secretary / Directrice générale - Services juridiques & AIPRP et Secrétaire générale adjointe | ATIP Senior Director and ATI Coordinator / Premier directeur de l'AIPRP et coordonateur de l'AI | ATIP Senior Manager / Première chef l'AIPRP |
|-------------------|---|--|--|---|---|
| 27 (3) (c)        | To receive representations from third parties explaining why records should not be disclosed / Recevoir les observations d'un tiers expliquant pourquoi des documents ne doivent pas être communiqués | X  | X  | X   | X   |
| 27 (4)            | To extend 30 day time limit for third party representations / Proroger le délai de 30 jours pour la réception des observations d'un tiers   | X  | X  | X   | X   |
| 28 (1)            | Review representations and decide whether to disclose third party records / Analyser les observations et décider s'il faut communiquer les documents d'un tiers.                                      | X  | X  | X   | X   |
| 28 (2)            | To waive the requirement for third parties to provide representations in writing / Autoriser un tiers à déroger à l'obligation de présenter ses observations par écrit                                | X  | X  | X   | X   |
| 28 (4)            | To give applicants access to third party records / Autoriser la communication de documents d'un tiers aux personnes qui en ont fait la demande  | X  | X  | X   | X   |

| Section / Article | Summary of Powers, Duties or Functions / Sommaire des pouvoirs, devoirs et fonctions  | Vice-President. Legal Services, General Counsel and Corporate Secretary / Vice-présidente, Services juridiques, avocate-conseil et secrétaire générale | Executive Director - Legal Services & ATIP and Associate Corporate Secretary / Directrice générale - Services juridiques & AIPRP et Secrétaire générale adjointe | ATIP Senior Director and ATI Coordinator / Premier directeur de l'AIPRP et coordonateur de l'AI | ATIP Senior Manager / Première chef l'AIPRP |
|-------------------|---|--|--|---|---|
| 29                | To notify third parties and requestors of a third party's right to request judicial review if the Information Commissioner recommends disclosure records containing third party information / Aviser le tiers et les personnes qui ont fait une demande du droit du tiers à exercer un recours en révision si le Commissaire à l'information recommande la communication de documents contenant de l'information concernant le tiers. | X  | X  | X   | X   |
| 33                | To advise the Information Commissioner of third party interest in records withheld from disclosure (following receipt of a complaint from the Information Commissioner) / Aviser le Commissaire à l'information de l'intérêt d'un tiers pour des documents dont la communication a été refusée (à la suite de la réception d'une plainte du Commissaire à l'information).   | X  | X  | X   | X   |
| 35 (2)            | To make representations to the Information Commissioner / Présenter des observations au Commissaire à l'information   | X  | X  | X   | X   |
| 37 (4)            | To give complainants access to previously withheld records, as recommended by the Information Commissioner / Communiquer à des plaignants des documents dont la communication a été précédemment refusée, conformément à la recommandation du Commissaire à l'information.  | X  | X  | X   | X   |

| Section / Article | Summary of Powers, Duties or Functions / Sommaire des pouvoirs, devoirs et fonctions  | Vice-President. Legal Services, General Counsel and Corporate Secretary / Vice-présidente, Services juridiques, avocate-conseil et secrétaire générale | Executive Director - Legal Services & ATIP and Associate Corporate Secretary / Directrice générale - Services juridiques & AIPRP et Secrétaire générale adjointe | ATIP Senior Director and ATI Coordinator / Premier directeur de l'AIPRP et coordonateur de l'AI | ATIP Senior Manager / Première chef l'AIPRP |
|-------------------|---|--|--|---|---|
| 43 (1)            | To notify third parties of requests for judicial review made by the requestors, or the Information Commissioner, where disclosure of third party information is involved / Aviser un tiers du recours en révision déposé par le demandeur, ou par le Commissaire à l'information, lorsqu'il s'agit de communiquer de l'information concernant le tiers intéressé.   | X  | X  | X   | X   |
| 44 (2)            | To notify requestors when third parties request judicial review of decisions to disclose third party information / Aviser un demandeur lorsqu'un tiers a demandé un recours en révision de la décision de communiquer de l'information concernant le tiers intéressé.   | X  | X  | X   | X   |
| 52 (2)            | To request that Section 52 applications and appeals into the non-disclosure of records pursuant to sections 13(1)(a) or (b), or 15, be held in the National Capital Region / Demander que les auditions et les appels en vertu de l'article 52 relatifs au refus de communication de documents en vertu des alinéas 13(1)a) ou b), ou de l'article 15, aient lieu dans la région de la capitale nationale | X  | X  | X   | X   |
| 52 (3)            | To make representations at section 52 hearings / Présenter des observations dans les auditions relatives à l'article 52   | X  | X  | X   | X   |
| 68                | To exclude information available through public sources / Pour exclure des renseignements qui sont disponibles par des sources publiques  | X  | X  | X   | X   |

| Section / Article | Summary of Powers, Duties or Functions / Sommaire des pouvoirs, devoirs et fonctions   | Vice-President. Legal Services, General Counsel and Corporate Secretary / Vice-présidente, Services juridiques, avocate-conseil et secrétaire générale | Executive Director - Legal Services & ATIP and Associate Corporate Secretary / Directrice générale - Services juridiques & AIPRP et Secrétaire générale adjointe | ATIP Senior Director and ATI Coordinator / Premier directeur de l'AIPRP et coordonateur de l'AI | ATIP Senior Manager / Première chef l'AIPRP |
|-------------------|--|--|--|---|---|
| 68.1              | To exclude information pertaining to journalistic, creative or programming activities of CBC / Exclure des renseignements qui relèvent de la Société Radio-Canada et qui se rapportent à ses activités de journalisme, de création ou de programmation | X  | X  | X   | X   |
| 69                | To exclude confidences of the Queen's Privy Council / Exclure des documents confidentiels du Conseil privé de la Reine pour le Canada.   | X  | X  | X   | X   |
| 71 (2)            | To exempt information severed from manuals / Exclure l'information tirée de manuels  | X  | X  | X   | X   |
| 72 (1)            | To prepare annual report to Parliament on the administration of the <i>Access to Information Act</i> / Préparer un rapport annuel pour le Parlement sur l'application de la <i>Loi sur l'accès à l'information</i> .                                   | X  | X  | X   | X   |



Hubert T. Lacroix  
 President and CEO / Président-directeur général  
 March 24 2017 / 24 mars 2017



**Annex B – Statistical Report for Fiscal Year 2016-2017**



## Statistical Report on the *Access to Information Act*

Name of institution: CBC/Radio-Canada

Reporting period: 2016-04-01 to 2017-03-31

### Part 1: Requests Under the *Access to Information Act*

#### 1.1 Number of requests

|  | Number of Requests |
|--|--------------------|
| Received during reporting period           | 164                |
| Outstanding from previous reporting period | 7                  |
| <b>Total</b>                               | <b>171</b>         |
| Closed during reporting period             | 142                |
| Carried over to next reporting period      | 29                 |

#### 1.2 Sources of requests

| Source                    | Number of Requests |
|---------------------------|--------------------|
| Media                     | 28                 |
| Academia                  | 19                 |
| Business (private sector) | 23                 |
| Organization              | 2                  |
| Public                    | 92                 |
| Decline to Identify       | 0                  |
| <b>Total</b>              | <b>164</b>         |

#### 1.3 Informal requests

| Completion Time |               |               |                |                 |                 |                    | Total |
|-----------------|---------------|---------------|----------------|-----------------|-----------------|--------------------|-------|
| 1 to 15 Days    | 16 to 30 Days | 31 to 60 Days | 61 to 120 Days | 121 to 180 Days | 181 to 365 Days | More Than 365 Days |       |
| 72              | 0             | 1             | 0              | 0               | 0               | 0                  | 73    |

**Note:** All requests previously recorded as “treated informally” will now be accounted for in this section only.

## Part 2: Requests Closed During the Reporting Period

### 2.1 Disposition and completion time

| Disposition of Requests      | Completion Time |               |               |                |                 |                 |                    | Total      |
|------------------------------|-----------------|---------------|---------------|----------------|-----------------|-----------------|--------------------|------------|
|                              | 1 to 15 Days    | 16 to 30 Days | 31 to 60 Days | 61 to 120 Days | 121 to 180 Days | 181 to 365 Days | More Than 365 Days |            |
| All disclosed                | 1               | 15            | 3             | 0              | 0               | 0               | 0                  | 19         |
| Disclosed in part            | 2               | 23            | 23            | 12             | 6               | 0               | 0                  | 66         |
| All exempted                 | 0               | 2             | 0             | 0              | 0               | 0               | 0                  | 2          |
| All excluded                 | 3               | 5             | 0             | 0              | 0               | 0               | 0                  | 8          |
| No records exist             | 7               | 33            | 0             | 0              | 0               | 0               | 0                  | 40         |
| Request transferred          | 0               | 0             | 0             | 0              | 0               | 0               | 0                  | 0          |
| Request abandoned            | 6               | 1             | 0             | 0              | 0               | 0               | 0                  | 7          |
| Neither confirmed nor denied | 0               | 0             | 0             | 0              | 0               | 0               | 0                  | 0          |
| <b>Total</b>                 | <b>19</b>       | <b>79</b>     | <b>26</b>     | <b>12</b>      | <b>6</b>        | <b>0</b>        | <b>0</b>           | <b>142</b> |

### 2.2 Exemptions

| Section       | Number of Requests | Section    | Number of Requests | Section    | Number of Requests | Section  | Number of Requests |
|---------------|--------------------|------------|--------------------|------------|--------------------|----------|--------------------|
| 13(1)(a)      | 0                  | 16(2)      | 8                  | 18(a)      | 2                  | 20.1     | 1                  |
| 13(1)(b)      | 0                  | 16(2)(a)   | 0                  | 18(b)      | 46                 | 20.2     | 0                  |
| 13(1)(c)      | 0                  | 16(2)(b)   | 0                  | 18(c)      | 1                  | 20.4     | 0                  |
| 13(1)(d)      | 0                  | 16(2)(c)   | 5                  | 18(d)      | 1                  | 21(1)(a) | 9                  |
| 13(1)(e)      | 0                  | 16(3)      | 0                  | 18.1(1)(a) | 0                  | 21(1)(b) | 27                 |
| 14            | 0                  | 16.1(1)(a) | 0                  | 18.1(1)(b) | 0                  | 21(1)(c) | 0                  |
| 14(a)         | 0                  | 16.1(1)(b) | 0                  | 18.1(1)(c) | 0                  | 21(1)(d) | 1                  |
| 14(b)         | 0                  | 16.1(1)(c) | 0                  | 18.1(1)(d) | 0                  | 22       | 0                  |
| 15(1)         | 0                  | 16.1(1)(d) | 0                  | 19(1)      | 54                 | 22.1(1)  | 0                  |
| 15(1) - I.A.* | 0                  | 16.2(1)    | 0                  | 20(1)(a)   | 1                  | 23       | 13                 |
| 15(1) - Def.* | 0                  | 16.3       | 0                  | 20(1)(b)   | 21                 | 24(1)    | 0                  |
| 15(1) - S.A.* | 0                  | 16.4(1)(a) | 0                  | 20(1)(b.1) | 0                  | 26       | 1                  |
| 16(1)(a)(i)   | 0                  | 16.4(1)(b) | 0                  | 20(1)(c)   | 6                  |          |                    |
| 16(1)(a)(ii)  | 0                  | 16.5       | 0                  | 20(1)(d)   | 1                  |          |                    |
| 16(1)(a)(iii) | 0                  | 17         | 1                  |            |                    |          |                    |
| 16(1)(b)      | 0                  |            |                    |            |                    |          |                    |
| 16(1)(c)      | 0                  |            |                    |            |                    |          |                    |
| 16(1)(d)      | 0                  |            |                    |            |                    |          |                    |

\* I.A.: International Affairs    Def.: Defence of Canada    S.A.: Subversive Activities



## 2.3 Exclusions

| Section | Number of Requests | Section  | Number of Requests | Section         | Number of Requests |
|---------|--------------------|----------|--------------------|-----------------|--------------------|
| 68(a)   | 5                  | 69(1)    | 1                  | 69(1)(g) re (a) | 0                  |
| 68(b)   | 0                  | 69(1)(a) | 0                  | 69(1)(g) re (b) | 0                  |
| 68(c)   | 0                  | 69(1)(b) | 0                  | 69(1)(g) re (c) | 0                  |
| 68.1    | 42                 | 69(1)(c) | 0                  | 69(1)(g) re (d) | 0                  |
| 68.2(a) | 0                  | 69(1)(d) | 0                  | 69(1)(g) re (e) | 0                  |
| 68.2(b) | 0                  | 69(1)(e) | 0                  | 69(1)(g) re (f) | 0                  |
|         |                    | 69(1)(f) | 0                  | 69.1(1)         | 0                  |

## 2.4 Format of information released

| Disposition       | Paper     | Electronic | Other Formats |
|-------------------|-----------|------------|---------------|
| All disclosed     | 14        | 2          | 3             |
| Disclosed in part | 23        | 37         | 6             |
| <b>Total</b>      | <b>37</b> | <b>39</b>  | <b>9</b>      |

## 2.5 Complexity

### 2.5.1 Relevant pages processed and disclosed

| Disposition of Requests      | Number of Pages Processed | Number of Pages Disclosed | Number of Requests |
|------------------------------|---------------------------|---------------------------|--------------------|
| All disclosed                | 318                       | 316                       | 19                 |
| Disclosed in part            | 25726                     | 15206                     | 66                 |
| All exempted                 | 145                       | 0                         | 2                  |
| All excluded                 | 58                        | 0                         | 8                  |
| Request abandoned            | 0                         | 0                         | 7                  |
| Neither confirmed nor denied | 0                         | 0                         | 0                  |

### 2.5.2 Relevant pages processed and disclosed by size of requests

| Disposition                  | Less Than 100 Pages Processed |                 | 101-500 Pages Processed |                 | 501-1000 Pages Processed |                 | 1001-5000 Pages Processed |                 | More Than 5000 Pages Processed |                 |
|------------------------------|-------------------------------|-----------------|-------------------------|-----------------|--------------------------|-----------------|---------------------------|-----------------|--------------------------------|-----------------|
|                              | Number of Requests            | Pages Disclosed | Number of Requests      | Pages Disclosed | Number of Requests       | Pages Disclosed | Number of Requests        | Pages Disclosed | Number of Requests             | Pages Disclosed |
| All disclosed                | 17                            | 90              | 2                       | 226             | 0                        | 0               | 0                         | 0               | 0                              | 0               |
| Disclosed in part            | 34                            | 692             | 24                      | 3376            | 1                        | 721             | 7                         | 10417           | 0                              | 0               |
| All exempted                 | 2                             | 0               | 0                       | 0               | 0                        | 0               | 0                         | 0               | 0                              | 0               |
| All excluded                 | 8                             | 0               | 0                       | 0               | 0                        | 0               | 0                         | 0               | 0                              | 0               |
| Request abandoned            | 7                             | 0               | 0                       | 0               | 0                        | 0               | 0                         | 0               | 0                              | 0               |
| Neither confirmed nor denied | 0                             | 0               | 0                       | 0               | 0                        | 0               | 0                         | 0               | 0                              | 0               |
| <b>Total</b>                 | <b>68</b>                     | <b>782</b>      | <b>26</b>               | <b>3602</b>     | <b>1</b>                 | <b>721</b>      | <b>7</b>                  | <b>10417</b>    | <b>0</b>                       | <b>0</b>        |

### 2.5.3 Other complexities

| Disposition           | Consultation Required | Assessment of Fees | Legal Advice Sought | Other | Total |
|-----------------------|-----------------------|--------------------|---------------------|-------|-------|
| All disclosed         | 1                     | 0                  | 0                   | 0     | 1     |
| Disclosed in part     | 25                    | 1                  | 17                  | 3     | 46    |
| All exempted          | 0                     | 0                  | 0                   | 0     | 0     |
| All excluded          | 0                     | 0                  | 0                   | 0     | 0     |
| Request abandoned     | 0                     | 0                  | 0                   | 0     | 0     |
| Neither confirmed nor | 0                     | 0                  | 0                   | 0     | 0     |
| <b>Total</b>          | 26                    | 1                  | 17                  | 3     | 47    |

### 2.6 Deemed refusals

#### 2.6.1 Reasons for not meeting statutory deadline

| Number of Requests Closed Past the Statutory Deadline | Principal Reason |                       |                       |       |
|---|------------------|-----------------------|-----------------------|-------|
|   | Workload         | External Consultation | Internal Consultation | Other |
| 1   | 1                | 0                     | 0                     | 0     |

#### 2.6.2 Number of days past deadline

| Number of Days Past Deadline | Number of Requests Past Deadline Where No Extension Was Taken | Number of Requests Past Deadline Where An Extension Was Taken | Total |
|------------------------------|---|---|-------|
| 1 to 15 days                 | 0   | 1   | 1     |
| 16 to 30 days                | 0   | 0   | 0     |
| 31 to 60 days                | 0   | 0   | 0     |
| 61 to 120 days               | 0   | 0   | 0     |
| 121 to 180 days              | 0   | 0   | 0     |
| 181 to 365 days              | 0   | 0   | 0     |
| More than 365 days           | 0   | 0   | 0     |
| <b>Total</b>                 | 0   | 1   | 1     |

### 2.7 Requests for translation

| Translation Requests | Accepted | Refused | Total |
|----------------------|----------|---------|-------|
| English to French    | 0        | 0       | 0     |
| French to English    | 0        | 0       | 0     |
| <b>Total</b>         | 0        | 0       | 0     |

## Part 3: Extensions

### 3.1 Reasons for extensions and disposition of requests

| Disposition of Requests Where an Extension Was Taken | 9(1)(a)<br>Interference With Operations | 9(1)(b)<br>Consultation |       | 9(1)(c)<br>Third-Party Notice |
|--|---|-------------------------|-------|-------------------------------|
|  |   | Section 69              | Other |                               |
| All disclosed  | 0                                       | 0                       | 0     | 1                             |
| Disclosed in part                                    | 24                                      | 0                       | 11    | 10                            |
| All exempted   | 0                                       | 0                       | 0     | 0                             |
| All excluded   | 0                                       | 0                       | 0     | 0                             |
| No records exist                                     | 0                                       | 0                       | 0     | 0                             |
| Request abandoned                                    | 0                                       | 0                       | 0     | 0                             |
| <b>Total</b>   | 24                                      | 0                       | 11    | 11                            |

### 3.2 Length of extensions

| Length of Extensions | 9(1)(a)<br>Interference With Operations | 9(1)(b)<br>Consultation |       | 9(1)(c)<br>Third-Party Notice |
|----------------------|---|-------------------------|-------|-------------------------------|
|                      |   | Section 69              | Other |                               |
| 30 days or less      | 14                                      | 0                       | 11    | 0                             |
| 31 to 60 days        | 8                                       | 0                       | 0     | 10                            |
| 61 to 120 days       | 1                                       | 0                       | 0     | 1                             |
| 121 to 180 days      | 1                                       | 0                       | 0     | 0                             |
| 181 to 365 days      | 0                                       | 0                       | 0     | 0                             |
| 365 days or more     | 0                                       | 0                       | 0     | 0                             |
| <b>Total</b>         | 24                                      | 0                       | 11    | 11                            |

## Part 4: Fees

| Fee Type           | Fee Collected      |        | Fee Waived or Refunded |        |
|--------------------|--------------------|--------|------------------------|--------|
|                    | Number of Requests | Amount | Number of Requests     | Amount |
| Application        | 83                 | \$415  | 59                     | \$250  |
| Search             | 0                  | \$0    | 0                      | \$0    |
| Production         | 0                  | \$0    | 0                      | \$0    |
| Programming        | 0                  | \$0    | 0                      | \$0    |
| Preparation        | 0                  | \$0    | 0                      | \$0    |
| Alternative format | 0                  | \$0    | 0                      | \$0    |
| Reproduction       | 0                  | \$0    | 0                      | \$0    |
| <b>Total</b>       | 83                 | \$415  | 59                     | \$250  |

## Part 5: Consultations Received From Other Institutions and Organizations

### 5.1 Consultations received from other Government of Canada institutions and organizations

| Consultations                                  | Other Government of Canada Institutions | Number of Pages to Review | Other Organizations | Number of Pages to Review |
|--|---|---------------------------|---------------------|---------------------------|
| Received during reporting period               | 24                                      | 928                       | 1                   | 1                         |
| Outstanding from the previous reporting period | 2                                       | 295                       | 0                   | 0                         |
| <b>Total</b>                                   | 26                                      | 1223                      | 1                   | 1                         |
| Closed during the reporting period             | 23                                      | 1211                      | 1                   | 1                         |
| Pending at the end of the reporting period     | 3                                       | 12                        | 0                   | 0                         |

### 5.2 Recommendations and completion time for consultations received from other Government of Canada institutions

| Recommendation            | Number of Days Required to Complete Consultation Requests |               |               |                |                 |                 |                    | Total |
|---------------------------|---|---------------|---------------|----------------|-----------------|-----------------|--------------------|-------|
|                           | 1 to 15 Days  | 16 to 30 Days | 31 to 60 Days | 61 to 120 Days | 121 to 180 Days | 181 to 365 Days | More Than 365 Days |       |
| Disclose entirely         | 7   | 0             | 0             | 0              | 0               | 0               | 0                  | 7     |
| Disclose in part          | 5   | 6             | 5             | 0              | 0               | 0               | 0                  | 16    |
| Exempt entirely           | 0   | 0             | 0             | 0              | 0               | 0               | 0                  | 0     |
| Exclude entirely          | 0   | 0             | 0             | 0              | 0               | 0               | 0                  | 0     |
| Consult other institution | 0   | 0             | 0             | 0              | 0               | 0               | 0                  | 0     |
| Other                     | 0   | 0             | 0             | 0              | 0               | 0               | 0                  | 0     |
| <b>Total</b>              | 12  | 6             | 5             | 0              | 0               | 0               | 0                  | 23    |

### 5.3 Recommendations and completion time for consultations received from other organizations

| Recommendation            | Number of Days Required to Complete Consultation Requests |               |               |                |                 |                 |                    | Total |
|---------------------------|---|---------------|---------------|----------------|-----------------|-----------------|--------------------|-------|
|                           | 1 to 15 Days  | 16 to 30 Days | 31 to 60 Days | 61 to 120 Days | 121 to 180 Days | 181 to 365 Days | More Than 365 Days |       |
| Disclose entirely         | 0   | 0             | 0             | 0              | 0               | 0               | 0                  | 0     |
| Disclose in part          | 0   | 1             | 0             | 0              | 0               | 0               | 0                  | 1     |
| Exempt entirely           | 0   | 0             | 0             | 0              | 0               | 0               | 0                  | 0     |
| Exclude entirely          | 0   | 0             | 0             | 0              | 0               | 0               | 0                  | 0     |
| Consult other institution | 0   | 0             | 0             | 0              | 0               | 0               | 0                  | 0     |
| Other                     | 0   | 0             | 0             | 0              | 0               | 0               | 0                  | 0     |
| <b>Total</b>              | 0   | 1             | 0             | 0              | 0               | 0               | 0                  | 1     |

## Part 6: Completion Time of Consultations on Cabinet Confidences

### 6.1 Requests with Legal Services

| Number of Days | Fewer Than 100 Pages Processed |                 | 101-500 Pages Processed |                 | 501-1000 Pages Processed |                 | 1001-5000 Pages Processed |                 | More Than 5000 Pages Processed |                 |
|----------------|--------------------------------|-----------------|-------------------------|-----------------|--------------------------|-----------------|---------------------------|-----------------|--------------------------------|-----------------|
|                | Number of Requests             | Pages Disclosed | Number of Requests      | Pages Disclosed | Number of Requests       | Pages Disclosed | Number of Requests        | Pages Disclosed | Number of Requests             | Pages Disclosed |
| 1 to 15        | 0                              | 0               | 0                       | 0               | 0                        | 0               | 0                         | 0               | 0                              | 0               |
| 16 to 30       | 0                              | 0               | 0                       | 0               | 0                        | 0               | 0                         | 0               | 0                              | 0               |
| 31 to 60       | 0                              | 0               | 0                       | 0               | 0                        | 0               | 0                         | 0               | 0                              | 0               |
| 61 to 120      | 0                              | 0               | 0                       | 0               | 0                        | 0               | 0                         | 0               | 0                              | 0               |
| 121 to 180     | 0                              | 0               | 0                       | 0               | 0                        | 0               | 0                         | 0               | 0                              | 0               |
| 181 to 365     | 0                              | 0               | 0                       | 0               | 0                        | 0               | 0                         | 0               | 0                              | 0               |
| More than 365  | 0                              | 0               | 0                       | 0               | 0                        | 0               | 0                         | 0               | 0                              | 0               |
| <b>Total</b>   | 0                              | 0               | 0                       | 0               | 0                        | 0               | 0                         | 0               | 0                              | 0               |

### 6.2 Requests with Privy Council Office

| Number of Days | Fewer Than 100 Pages Processed |                 | 101-500 Pages Processed |                 | 501-1000 Pages Processed |                 | 1001-5000 Pages Processed |                 | More Than 5000 Pages Processed |                 |
|----------------|--------------------------------|-----------------|-------------------------|-----------------|--------------------------|-----------------|---------------------------|-----------------|--------------------------------|-----------------|
|                | Number of Requests             | Pages Disclosed | Number of Requests      | Pages Disclosed | Number of Requests       | Pages Disclosed | Number of Requests        | Pages Disclosed | Number of Requests             | Pages Disclosed |
| 1 to 15        | 0                              | 0               | 0                       | 0               | 0                        | 0               | 0                         | 0               | 0                              | 0               |
| 16 to 30       | 0                              | 0               | 0                       | 0               | 0                        | 0               | 0                         | 0               | 0                              | 0               |
| 31 to 60       | 0                              | 0               | 0                       | 0               | 0                        | 0               | 0                         | 0               | 0                              | 0               |
| 61 to 120      | 0                              | 0               | 0                       | 0               | 0                        | 0               | 0                         | 0               | 0                              | 0               |
| 121 to 180     | 0                              | 0               | 0                       | 0               | 0                        | 0               | 0                         | 0               | 0                              | 0               |
| 181 to 365     | 0                              | 0               | 0                       | 0               | 0                        | 0               | 0                         | 0               | 0                              | 0               |
| More than 365  | 0                              | 0               | 0                       | 0               | 0                        | 0               | 0                         | 0               | 0                              | 0               |
| <b>Total</b>   | 0                              | 0               | 0                       | 0               | 0                        | 0               | 0                         | 0               | 0                              | 0               |

## Part 7: Complaints and Investigations

| Section 32 | Section 35 | Section 37 | Total |
|------------|------------|------------|-------|
| 9          | 1          | 0          | 10    |

## Part 8: Court Action

| Section 41 | Section 42 | Section 44 | Total |
|------------|------------|------------|-------|
| 0          | 0          | 0          | 0     |

**Part 9: Resources Related to the *Access to Information Act***

**9.1 Costs**

| Expenditures                      |         | Amount           |
|-----------------------------------|---------|------------------|
| Salaries                          |         | \$571,751        |
| Overtime                          |         | \$0              |
| Goods and Services                |         | \$3,028          |
| • Professional services contracts | \$0     |                  |
| • Other                           | \$3,028 |                  |
| <b>Total</b>                      |         | <b>\$574,779</b> |

**9.2 Human Resources**

| Resources                        | Person Years Dedicated to Access to Information Activities |
|----------------------------------|--|
| Full-time employees              | 6.00   |
| Part-time and casual employees   | 0.00   |
| Regional staff                   | 0.00   |
| Consultants and agency personnel | 0.00   |
| Students                         | 0.00   |
| <b>Total</b>                     | <b>6.00</b>  |

**Note:** Enter values to two decimal places.