

**Board of Directors**  
2012-03-02

**Subject matter**

**Regional Board Meetings**

**Background**

The regional Board meeting plan for the next three fiscal years provides for the following meeting locations:

2012-2013: Calgary (May 2012) and St. John's (September 2012)

2013-2014: Saskatoon and Fredericton

2014-2015: Victoria and Quebec City.

In light of the Corporation's anticipated financial pressures, the Board of Directors should re-assess its meeting plans for the upcoming years.

**Information on the matter**

Using the current Board composition, and assuming 1½ days of meetings and 2 overnight stays, the estimated incremental costs of holding Board meetings outside Ottawa are as follows:

Montreal:	nil
Toronto:	\$ 5,000
Calgary:	\$ 30,000 (of which \$11,000 has already been committed)
St. John's	\$ 15,000 (of which \$5,000 has already been committed)
Saskatoon:	\$ 20,000
Fredericton:	\$ 15,000

The actual cost per meeting can vary by up to \$10,000 depending on the duration and sequencing of meetings, actual airfare costs, and number of Board members present.

Currently, the Corporation's Annual Public Meeting is also scheduled to be held in St. John's in September to coincide with the Board meetings.

For decision

For information

**Prepared by**

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Date: 2012-02-28

**Management Recommendation**

Consideration should be given to restricting Board meetings to the Montreal, Toronto, Ottawa locations for at least the next two fiscal years. Board meetings can be held in Montreal in May 2012, Ottawa in September 2012, Toronto in May 2013 and Ottawa in September 2013.

**Last discussed at the Board**

Date: 2011-05-11  
Decision: Approval in principle of ten-year regional meeting plan and approval of the 2012-2013 Calendar of Meetings