
RE: Demande d'approbation - Frais Hubert T. Lacroix # 250003584

1 message

Rémi Racine

À : Benoit Villeneuve <benoit.villeneuve@radio-canada.ca>

Cc : FRANCINE LEFEBVRE <francine.lefebvre@cbc.ca>

16 septembre 2016 à 16:39

approuvé

Rémi

From: Benoit Villeneuve [mailto:benoit.villeneuve@radio-canada.ca]**Sent:** Friday, September 16, 2016 15:16**To:** Rémi Racine**Cc:** FRANCINE LEFEBVRE <francine.lefebvre@cbc.ca>**Subject:** Demande d'approbation - Frais Hubert T. Lacroix # 250003584

Bonjour,

J'atteste que la demande de remboursement de frais de Hubert T. Lacroix au montant de **7 173.10\$ + billets d'avion 3 105.92\$** est conforme à la politique institutionnelle 2.3.23 de CBC/Radio-Canada, intitulée Gestion des déplacements et/ou la politique 2.3.09 intitulée Représentation, réception d'affaires et réception pour le personnel et/ou la politique 2.3.4 intitulée Annexe A18, Fonds de caisse et que nous possédons tous les reçus et les factures à l'appui de cette demande.

Veuillez donner votre approbation pour cette demande de remboursement de frais en répondant au présent courriel.

Merci.

-

Benoit Villeneuve, CPA, CA

Directeur général / General manager

Finances et stratégie / Finance and Strategy

T : 514.597.4771 | C : 514.926.5952 | benoit.villeneuve@radio-canada.ca

Travel Expense Report

Trip Number:	250003584	Traveler Location:	
Traveler:	HUBERT T. LACROIX	Entered by:	FRANCINE.LEFEBVRE@CBC.CA
Personnel Number:			(514) 597-5101
VIP Number:		To be paid:	\$ 0.00
Approval Status:	Trip Approved	Processing Status:	Paid on 21.09.2016
Approver:	MANON MONGEON	Validator:	BENOIT VILLENEUVE

Trip Information

Departure	Arrival	Destination	Reason / Activity
01.08.2016 20:00:00	12.08.2016 08:15:00	Barra Rio de Janeiro, Brazil	Jeux Olympiques à RIO Other/Miscellaneous

Comments on the Trip:
 vol AC MTL-RIO 3105,92\$
 hôtel a été payé par VISA - seule carte autorisée

Cost Assignment for Entire Trip

Cost Centre	9710001	President	100.00%
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Meals, Incidentals and Working Meals

#	Date	Description	Region	Country	Amount	Curr	Rate	Number	\$ CAD
033	01.08.2016	Z Per diem Olympics-Incidental	Rio de Janeiro	Brazil					39.28
004	02.08.2016	Z Per diem Olympics-Lunch	Rio de Janeiro	Brazil					43.81
005	02.08.2016	Z Per diem Olympics-Dinner	Rio de Janeiro	Brazil					52.80
023	02.08.2016	Z Per diem Olympics-Incidental	Rio de Janeiro	Brazil					39.28
006	03.08.2016	Z Per diem Olympics-Lunch	Rio de Janeiro	Brazil					43.81
007	03.08.2016	Z Per diem Olympics-Dinner	Rio de Janeiro	Brazil					52.80
024	03.08.2016	Z Per diem Olympics-Incidental	Rio de Janeiro	Brazil					39.28
008	04.08.2016	Z Per diem Olympics-Lunch	Rio de Janeiro	Brazil					43.81

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VIP Number:		To be paid:	\$ 0.00
Approval Status:	Trip Approved	Processing Status:	Paid on 21.09.2016
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009	04.08.2016	Z Per diem Olympics-Dinner	Rio de Janeiro	Brazil	52.80
025	04.08.2016	Z Per diem Olympics-Incidental	Rio de Janeiro	Brazil	39.28
010	05.08.2016	Z Per diem Olympics-Lunch	Rio de Janeiro	Brazil	43.81
011	05.08.2016	Z Per diem Olympics-Dinner	Rio de Janeiro	Brazil	52.80
026	05.08.2016	Z Per diem Olympics-Incidental	Rio de Janeiro	Brazil	39.28
012	06.08.2016	Z Per diem Olympics-Lunch	Rio de Janeiro	Brazil	43.81
013	06.08.2016	Z Per diem Olympics-Dinner	Rio de Janeiro	Brazil	52.80
027	06.08.2016	Z Per diem Olympics-Incidental	Rio de Janeiro	Brazil	39.28
014	07.08.2016	Z Per diem Olympics-Lunch	Rio de Janeiro	Brazil	43.81
015	07.08.2016	Z Per diem Olympics-Dinner	Rio de Janeiro	Brazil	52.80
028	07.08.2016	Z Per diem Olympics-Incidental	Rio de Janeiro	Brazil	39.28
016	08.08.2016	Z Per diem Olympics-Dinner	Rio de Janeiro	Brazil	52.80
029	08.08.2016	Z Per diem Olympics-Incidental	Rio de Janeiro	Brazil	39.28
017	09.08.2016	Z Per diem Olympics-Lunch	Rio de Janeiro	Brazil	43.81
018	09.08.2016	Z Per diem Olympics-Dinner	Rio de Janeiro	Brazil	52.80

Travel Expense Report

Trip Number:	250003584	Traveler Location:	
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#	Date	Description	Region	Country	Amount	Curr	Rate	Number	\$ CAD
030	09.08.2016	Z Per diem Olympics-Incidental	Rio de Janeiro	Brazil					39.28
019	10.08.2016	Z Per diem Olympics-Lunch	Rio de Janeiro	Brazil					43.81
020	10.08.2016	Z Per diem Olympics-Dinner	Rio de Janeiro	Brazil					52.80
031	10.08.2016	Z Per diem Olympics-Incidental	Rio de Janeiro	Brazil					39.28
021	11.08.2016	Z Per diem Olympics-Lunch	Rio de Janeiro	Brazil					43.81
022	11.08.2016	Z Per diem Olympics-Dinner	Rio de Janeiro	Brazil					52.80
032	11.08.2016	Z Per diem Olympics-Incidental	Rio de Janeiro	Brazil					39.28
034	12.08.2016	Z Per diem Olympics-Incidental	Rio de Janeiro	Brazil					39.28
Total Amounts for Meals in CAD:									\$ 1,393.65

Expense Receipts

#	Date	Description	Region	Country	Amount	Curr	Rate	Number	\$ CAD
002	01.08.2016	Hotel room/Apart. (Tax incl.)	Rio de Janeiro	Brazil	5,642.58	CAD	1.00000	9	5,642.58
001	01.08.2016	Taxi - Travel Status	Quebec	Canada	71.87				71.87
003	12.08.2016	Taxi - Travel Status	Quebec	Canada	65.00				65.00
Total Amount for Expense Receipts in CAD:									\$ 5,779.45

Cost Assignment

Trip Expenses to be Transferred (w/CO Receiver) in CAD **\$ 7,173.10**

Travel Expense Report

Trip Number: 250003584	Traveler Location:	
Traveler: HUBERT T. LACROIX	Entered by:	FRANCINE.LEFEBVRE@CBC.CA
Personnel Number:		(514) 597-5101
VIP Number:	To be paid:	\$ 0.00
Approval Status: Trip Approved	Processing Status:	Paid on 21.09.2016
Approver: MANON MONGEON	Validator:	BENOIT VILLENEUVE

\$ 7,173.10 **Cost Centre** 9710001 President

Costs Summary

Meals, Incidentals and Working Meals	1,393.65
Expense Receipts	5,779.45
Total Costs	\$ 7,173.10
Previous reimbursement(s)	7,173.10
Amount to be paid	\$ 0.00

Signatures

Requestor: _____

Date: _____

Phone: _____

**Contact person if
different than
requestor:** _____

Location: _____

Authorization:

(sign): _____

(print): _____

Date: _____

**Additional
Authorization:**

(sign): _____

(print): _____

Date: _____



TRAVELLER/VOYAGEUR
LACROIX/HUBERT THEOPHIL

CBC / RADIO CANADA
HUBERT LACROIX
1400 BOUL RENE-LEVESQUE EST
MONTREAL QC H2L 2M2

SUT 2.0

INVOICE NO. NUMERO DE FACTURE
1180203
RECORD LOCATOR NUMERO DE DOSSIER
RQLZMA

DATE:
28 JAN 16

COUNSELLOR
CONSEILLER:
SM

HRG North America
HRG Amérique du Nord

www.hrgworldwide.com

For service please call
Pour service veuillez contacter


From within Canada/USA
Du Canada ou des États-Unis
877-222-6460


Outside Canada
À l'extérieur du Canada
613-230-2384

Please quote your VIT code
Veuillez mentionner votre
code VIT: 1SSB

This receipt serves as confirmation that your ticket has been purchased and processed. Please retain this documentation for reconciliation purposes. Should you notice any discrepancies, please advise HRG North America the same business day of original receipt to avoid supplier change and cancellation fees. All tickets are valid up to 12 months from original ticket issuance, depending on fare purchased, please verify all ticket cancellation and change rules to avoid forfeit.

Cette facture confirme que votre billet a été acheté et émis. Veuillez conserver ce billet à des fins de rapprochement des comptes. Si vous notez une erreur, veuillez aviser HRG Amérique du Nord dans la même journée de réception du document original afin d'éviter les frais de changements et d'annulation des fournisseurs. Tous les billets sont valides jusqu'à 12 mois après la date d'émission originale, dépendant du type de tarif confirmé, veuillez consulter toutes les règles applicables dans le cas d'annulation ou de changement afin d'éviter que votre billet ne perde sa valeur.

	AIR/AVION: AIR CANADA, FLT/427, BUSINESS/BUSINESS	- MONDAY/LUNDI, AUG 01
LV/DEP: MONTREAL TRUDEAU	800P	EQP: AIRBUS A319, 01HR 22MIN,
AR/ARR: TORONTO ON	922P	CONFIRMATION/CONFIRMATION: P8EBLE
TERMINAL 1		FQTV/VYAS:
SEAT/SIEGE: 2C		MEAL/REPAS:
		STOPS/ESCALE: NON-STOP/SANS ESCALE
		CONNECT/CORRESPONDANCE:

	AIR/AVION: AIR CANADA, FLT/98, BUSINESS/BUSINESS	- MONDAY/LUNDI, AUG 01
LV/DEP: TORONTO ON	1130P	EQP: 77L, 09HR 55MIN,
TERMINAL 1		CONFIRMATION/CONFIRMATION: P8EBLE
AR/ARR: RIO JANEIRO GIG	1025A AUG 02	FQTV/VYAS:
TERMINAL 2		MEAL/REPAS: MULTI MEALS/REPAS
SEAT/SIEGE: 2K		STOPS/ESCALE: NON-STOP/SANS ESCALE
		CONNECT/CORRESPONDANCE:

	AIR/AVION: AIR CANADA, FLT/99, BUSINESS/BUSINESS	- THURSDAY/JEUDI, AUG 11
LV/DEP: RIO JANEIRO GIG	805P	EQP: 77L, 10HR 10MIN,
TERMINAL 2		CONFIRMATION/CONFIRMATION: P8EBLE
AR/ARR: TORONTO ON	515A AUG 12	FQTV/VYAS:
TERMINAL 1		MEAL/REPAS: MULTI MEALS/REPAS
SEAT/SIEGE: 3K		STOPS/ESCALE: NON-STOP/SANS ESCALE
		CONNECT/CORRESPONDANCE:

Please see the last 2 pages for important information.

Veuillez consulter les deux dernières pages car elles contiennent d'importants renseignements.

GST REGISTRATION NO. R136445095 - GST REGISTRATION NO. TVG M1015857826 - TICO REGISTRATION NO. 1355825
NO. D'INSCRIPTION TPS: R136445095 - NO. D'INSCRIPTION TVG M1015857826 - NO. D'INSCRIPTION TICO 1355825



TRAVELLER/VOYAGEUR
LACROIX/HUBERT THEOPHIL

CBC / RADIO CANADA
HUBERT LACROIX
1400 BOUL. RENE-LEVESQUE EST
MONTREAL QC H2L 2M2

GUT 2.0

INVOICE NO. NUMÉRO DE FACTURE
1180203
RECORD LOCATOR NUMÉRO DE DOSSIER
RQLZMA

DATE:
28 JAN 16

COUNSELLOR
CONSEILLER:
SM

HRG North America
HRG Amérique du Nord

www.hrgworldwide.com

For service please call
Pour service veuillez contacter

From within Canada/USA
Du Canada ou des États-Unis
877-222-6460

Outside Canada
À l'extérieur du Canada
613-230-2384

Please quote your VIT code
Veuillez mentionner votre
code VIT: 155B

AIR/AVION: AIR CANADA, FLT/400, BUSINESS/BUSINESS - FRIDAY/VENDREDI, AUG 12

LV/DEP: TORONTO ON 700A
TERMINAL 1

ARI/ARR: MONTREAL TRUDEAU 815A

SEAT/SIEGE: 2C

EQP: AIRBUS A320, 01HR 15MIN,

CONFIRMATION/CONFIRMATION: P8EBLE

FQTV/VYAS:

MEAL/REPAS: BREAKFAST/PETIT DEJEUNER

STOPS/ESCALE: NON-STOP/SANS ESCALE

CONNECT/CORRESPONDANCE:

MISC: INFO FRIDAY/VENDREDI, DEC 23

INFO: THANK YOU FOR USING HRG WORLDWIDE/MERCI DE FAIRE APPEL AUX
SERVICES DE HRG WORLDWIDE
CKET/BILLET D'AVION AC1728979798
LACROIX HUBERT THEOP
KT/BILLET ELECTRONIQUE

BILLING SUMMARY/DÉTAILS DE FACTURATION:

AIRLINE TICKET/BILLET D'AVION:						
BILLED TO/FACTURER AMERICAN EXPRESS	3,101.14	GST/HST PST/TVH 2.29	QST TVQ 2.49		TOTAL TICKET TOTAL BILLET D'AVION	\$3105.92
	\$3,101.14	\$2.29	\$2.49			\$3105.92
TICKET DETAIL/DETAILS FACTURATION BILLET:						
AC1728979798, LACROIX HUBERT THEOP						
Base Fare/Tarif de base	\$3,101.14	Other Tax/Autre taxe	\$611.14	GST/PST	\$2.29	QST/TVQ \$2.49

Please see the last 3 pages for important information.

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GST REGISTRATION NO. R136445095 - GST REGISTRATION NO. TVQ M10 15857826 - TICQ REGISTRATION NO. 1355825
NO. D'INSCRIPTION TPS: R136445095 - NO. D'INSCRIPTION TVQ M10 15857826 - NO. D'INSCRIPTION TICQ 1355825

Limousine Robert Roy Enr.

Suite #302
7215, Impasse de la Boulangerie
Anjou, Montréal (Québec)
H1J 2W7

cellulaire 514-231-2060
télécopieur 514-355-9332
courriel limorobertroy@bell.net

TPS #140654443 TR
TVQ #1017819310

facture #35-064

Date de facturation : 16 août 2016

Facturation à : Société Radio-Canada
À l'attention de Madame Francine Lefebvre
Adjointe exécutive du président-directeur général
12^e étage
1400, boul. René-Lévesque est
Montréal (Québec)
H2L 2M2

Pour la période du 1^{er} août 2016

date	description	montant
01	Monsieur Hubert Lacroix, vers l'aéroport Montréal-Trudeau	54,36 \$
	sous-total	54,36 \$
	service 15%	8,15 \$
	TPS 5%	3,13 \$
	TVQ 9,975%	6,23 \$
	total dû	71,87 \$

S.V.P., payable sur réception. Merci.
Nous vous remercions d'utiliser nos services.

payé #626
le 23 août
2016

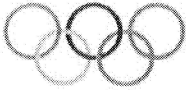
SOLDE DU RELEVÉ PRÉCÉDENT

HUBERT T LACROIX
TITULAIRE PRINCIPAL

DATE DE L'OPÉRATION	DATE D'INSCRIPTION	DESCRIPTION DE L'OPÉRATION	MONTANT (\$)
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19 JUL	21 JUL	COMITE INTERNATIONAL OLYMLAUSANNE Devise étrangère-USD	5 642,58 \$ Taux de change:
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INTERNATIONAL
OLYMPIC
COMMITTEE

129th IOC Session and Games XXXI Olympiad in Rio de Janeiro
Rio de Janeiro, Brazil, 5 - 21 August 2016

Hubert T. Lacroix
CBC/Radio-Canada
1400 boul René-Jésusque Est
H2L2M2 Montreal
CANADA

Lausanne, July 14, 2016

Sent

ACCOMMODATION INVOICE № Rio-0831-01

Participant	Hubert T. Lacroix (IOC-00009043)			
Registration	IOC-00009043	Hotel name	Windsor Marapendi Rio de Janeiro	
Check-in date	Check-out date	Nights	Price (USD) (Not subject to Swiss VAT)	Total (USD)
02.08.2016	11.08.2016	9	467.00	4'203.00
			Total (USD)	4'203.00

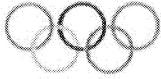
Invoice to be paid within 20 days of receipt.

Payments by Bank Transfer in USD:
International Olympic Committee
UBS SA, CH-1002 Lausanne

Payments by credit card (VISA): Please inform us of the card number, expiry date and the name as it appears on the card.

The IOC reserves the right to cancel your reservation in case payment is not received within the 20 days.

International Olympic Committee, Rte de Vidy, CH 1007 Lausanne
Hospitality, Events & Logistics
events.rio2016@olympic.org
FAX: +41 21 821 83 52 TEL: +41 21 821 61 11



INTERNATIONAL
OLYMPIC
COMMITTEE

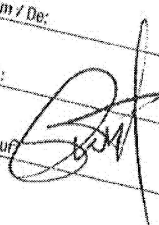
129th IOC Session, Games of the XXXI Olympiad
Rio de Janeiro, Brazil, 5-21 August 2016

CONFIRMATION D'HÉBERGEMENT ACCOMMODATION CONFIRMATION

Etat de la confirmation Confirmation status	New	Mise à jour Update	14.07.2016
Coordonnées personnelles - Personal data			
Titre Title	Mr		
Prénom(s) & Nom de famille Given name & Family name	Hubert T. Lacroix		
Téléphone Courriel Phone Email	514-597-7908	ht.lacroix@cbc.ca	
Voyage - Travel			
Date d'arrivée (jj/mm/aaaa) Arrival date (dd/mm/yyyy)	02/08/2016	Date de départ (jj/mm/aaaa) Dep. date from (dd/mm/yyyy)	11/08/2016
N° de vol d'arrivée Arrival flight number	Air CanadaAC98	N° de vol de départ Departure flight number	Air CanadaAC99
Heure d'arrivée Arrival time	10:25	Heure de départ Departure time	20:05
Hébergement - Accommodation			
Nom et adresse de l'hôtel Hotel name and address	Windsor Marapendi Rio de Janeiro Avenida Lucio Costa, 5400 - Barra da Tijuca, Rio de Janeiro, Brazil +55 21 2195-9900 www.windsormarapendihotel.com.br		
Check-in	02/08/2016	Early Check-in	Yes
Check-out	11/08/2016	Late Check-out	
Type de chambre Room type	double	Prix de la chambre par nuit Room rate per night	467.00 USD
Invité(s) partageant la chambre Guest(s) sharing the room			
Instructions de paiement Payment instructions			
Requêtes spéciales Special requests	No smoking floor (important) - and quiet please		

Tout changement est à communiquer au: / For any changes, please contact:

Manifestations et hospitalité du CIO
IOC Events and Hospitality
TEL: +41 21 621 61 11
events.rio2016@olympic.org

Date: 12-08-2016
Amount / Montant: \$ 65.00
From / De:
To / A:
Chauffeur: 
Vignette: #