

From: Nicole Durrant
To: CHRISTINA GARCIA; Evelyn Rupert; VICKY STRABY
Date: Friday, September 14, 2007 3:59:55 PM
Subject: Fwd: A2007-00094

Vicky,

This is almost identical to request 00041. Christina Garcia in shared services is just about to provide a time estimate to the original request (to Steven). I'm guessing that the search time will be identical.

We've identified the lead on this request as shared services as ETV no longer has copies of these documents (too old).

Regards,
Nicole

Nicole Durrant
Festival Co-ordinator
CBC Television

Phone: (416) 205-5633
Fax: (416) 205-8607
E-mail: nicole_durrant@cbc.ca

>>> VICKY STRABY 14-Sep-07 2:42 PM >>>

Att is an ATIP request. Please contact me if you have questions.

Thanks

Vicky Straby
Access to Information Senior Analyst
(613) 288-6031
Fax (613) 288-6279
CBC/Radio Canada
P.O. Box 3220, Station C
181 Queen Street
Ottawa, Ontario, K1Y 1E4

CC: Gino Apponi; Juli Lyons

From: Claire Lemieux-Idstam
To: Etienne Piche; Suzanne MacIntyre
Date: 8/13/2008 4:12 PM
Subject: GO-AHEAD ATIP 2008-00085 (FORMERLY 2007-00094)
Attachments: demande A-2008-00085 / VES

We received the go-ahead to proceed with the following ATIP:

Provide copy of all travel and business expenses submitted by (Sir) David Knapp, CBC English Television submitted as a result of his attendance and participation on the 2005 Royal Visit.
Please provide me with documents by August 20th.

I will get back to you shortly with budget numbers.

Thanks.

Claire

From: Nicole Durrant
To: CHRISTINA GARCIA
Date: Tuesday, September 18, 2007 2:36:15 PM
Subject: Re: Fwd: A-2007-00094 budget numbers?

I'll call or write as soon as I get an answer.

thanks,
Nicole

s.16(2)

>>> CHRISTINA GARCIA 18-Sep-07 2:11:04 PM >>>

Nicole,

Could you get back to me about the budget numbers we found for this one?

Christina

>>> CHRISTINA GARCIA 9/17/2007 10:52 AM >>>

Evelyn & Cathy, (I know Nicole is away today)

For number 00094, Mr Knapp does not appear to have any travel for the 2005 Royal Visit under these budget numbers: (the ones provided by Nicole), but he has two claims for "Royal Visit-Advance" under different budget numbers.

The other numbers are: and Should we be looking under these different budget numbers?

Please confirm as soon as possible.

Thanks.
Christina

From: VICKY STRABY
To: Claire Lemieux-Idstam
Date: 8/13/2008 3:15 PM
Subject: demande A-2008-00085 / VES

x-ref is A2007-00094

Veillez commencer la recherche pour le dossier suivant A-2008-00085 / VES en ce qui concerne l'information suivante :
Provide copy of all travel and business expenses submitted by (Sir) David Knapp, CBC English Television submitted as a result of his attendance and participation on the 2005 Royal Visit.

Les documents numérisés doivent parvenir au Bureau de l'AIPRP d'ici le **August 21, 2008**.

Je vous remercie à l'avance de votre collaboration.

Vicky Straby
(613) 288-6031

Please initiate the search for the following file A-2008-00085 / VES in reference to the following information:

Provide copy of all travel and business expenses submitted by (Sir) David Knapp, CBC English Television submitted as a result of his attendance and participation on the 2005 Royal Visit.

The scanned records must be received in the ATIP Office by **August 21, 2008**

I wish to take this opportunity to thank you in advance for your cooperation.

Vicky Straby
(613) 288-6031

From: VICKY STRABY
To: Lemieux-Idstam, Claire
Date: 11/13/2007 9:43:44 AM
Subject: A2007-00094/ves

Hi Claire,

Please close the above file. The applicant did not pay the fees.

Thanks

Vicky

From: CHRISTINA GARCIA
To: Cathy Katrib-Reyes; Evelyn Rupert; Nicole Durrant
Date: Monday, September 17, 2007 10:52:26 AM **s.16(2)**
Subject: A-2007-00094 budget numbers?

Evelyn & Cathy, (I know Nicole is away today)

For number 00094, Mr Knapp does not appear to have any travel for the 2005 Royal Visit under these budget numbers: (the ones provided by Nicole), but he has two claims for "Royal Visit-Advance" under different budget numbers.

The other numbers are: and . Should we be looking under these different budget numbers?

Please confirm as soon as possible.

Thanks.
Christina

The other numbers were:

s.16(2)

Sue

>>> CHRISTINA GARCIA 09/17/07 10:00 am >>>

What were those other numbers? I'll confirm if those are the ones used for this particular event...

To answer your question, yes we should include the advance info.

>>> Suzanne MacIntyre 9/17/2007 9:40 AM >>>

Hello Christina,

Mr Knapp does not have any travel for the 2005 Royal Visit under these budget but he has two claims for "Royal Visit-Advance" under different budget numbers. Please advise me if this information is required for this request.

Sue

>>> CHRISTINA GARCIA 09/14/07 4:26 pm >>>

Sue & Étienne,

This is something very similar to the one numbered 2007-00041 about Mr. Knapp and the Jubilee, however the difference here is the event for which they are looking for documents. The Royal Visit in 2005.

Provide copy of all travel and business expenses submitted by (Sir) David Knapp, CBC English Television submitted as a result of his attendance and participation on the 2005 Royal Visit
Here are the budget numbers that I received from the EN on the first request: (if these don't apply, let me know)

The Royal Visit dates were: Saskatchewan - arrival Tuesday, May 17; Alberta - arrival Friday, May 20. The visit to Canada officially ended on Wednesday, May 25

At this stage, all that is required is an estimate (in hours) for the total search time. (time that will be required by you, or your colleagues, to physically search all electronic and paper sources for this information) ***Please provide the time estimate to me no later than end of day Monday, September 17, 2007.***

Thank you.

Christina

>>> VICKY STRABY 14-Sep-07 2:42 PM >>>

Att is an ATIP request. Please contact me if you have questions.

CBC Radio-Canada
ATIP Office
181 Queen Street
Ottawa, Ontario

FAX (613) 288-6279

Access to Information Request

Please provide your search estimate to the responsible ATIP Officer within the next 48 hours, and once all relevant records have been retrieved and appropriate disclosure recommendations are developed, return the attached certification, the signed recommendation and the scanned documents to the responsible ATIP Officer.

Response due: September 17, 2007

September 14, 2007

A-2007-00094 / VES

MEMORANDUM TO: Evelyn Rupert
Nicole Durant

CBC/Radio-Canada has received a Routine request pursuant to the Access to Information Act for:

“ Provide copy of all travel and business expenses submitted by (Sir) David Knapp, CBC English Television submitted as a result of his attendance and participation on the 2005 Royal Visit ”

Pursuant to the provision of the Act provides the requester is entitled to 5 free hours of search of each request submitted. **Before initiating the search for the documents contact the responsible officer within the next 48 hours to provide your estimate of search time.** Please do not proceed with the search until approval has been given by the ATIP Office.

Each Team is responsible for the following:

000012

CBC Radio-Canada
ATIP Office
181 Queen Street
Ottawa, Ontario

FAX (613) 288-6279

HIGH VISIBILITY

Your Team is responsible for identifying whether or not this request should be considered High Visibility (High Vis). If this request has not been identified as High Vis by the ATIP Office and your Team believes it should be, contact the ATIP Office within 24 hours of receipt of this tasking.

If this request has been identified as High Vis by the ATIP Office and your Team believes it should not be, please inform the ATIP Office.

If this request is identified as High Vis, your Team is responsible for ensuring that media lines are prepared.

SCOPE OF REQUEST

Please advise the ATIP Office if your Team believes any other sectors should be tasked for the requested information.

Should you need to clarify any aspect of the request please contact the responsible ATIP Officer immediately and indicate what clarification you feel is necessary in order for your Team to respond to this request.

SEARCH AND PREPARATION

ATI regulations provide that the requester may be required to pay a fee for the time taken to search for a record or prepare any part of it for disclosure where the time exceeds five hours

Please provide to the ATIP Office, within the next 48 hours, an estimate of the time needed to complete the search.

Please note that your estimate should not include the time taken to (i) scan records, (ii) file or re-file material or (iii) review documents and prepare recommendations to the ATIP Office regarding the disclosure or non-disclosure of the records, as fees may not be charged for this work.

PROVISION OF RECORDS AND RECOMMENDATIONS

Please note that records are to be provided to the ATIP Office within 8 days of receipt of the retrieval e-mail.

Please retrieve all records that are within the scope of the request, keeping in mind both the exact wording of the request and the spirit and intent of the Act.

CBC Radio-Canada
ATIP Office
181 Queen Street
Ottawa, Ontario

FAX (613) 288-6279

Please review all records for sensitive information and provide your recommendations to the ATIP Office. Recommendations should specify the information that should not be released and the rationale for protecting the information (i.e. what consequence or injury would occur).

In preparing your recommendations, please keep in mind that the Act requires that as much information as possible be released.

In addition please note that all recommendations are to be signed off by the Vice-President for the sector.

Kindly ensure that the scanned records provided to the ATIP Office are clean, clear copies of originals and include all attachments, annexes, enclosures and that no pages are missing or removed.

CERTIFICATION

Please complete the certification forms included with this tasking memorandum and return them, signed by the Vice-President, with your scanned records and recommendations.

If your Team has no records to supply, please note that the certification form (signed by the Vice-President) is still required to confirm that there are no records and to indicate the actual time spent on the search.

For every request documents will be processed by the ATIP Office for Approval by the Vice-president of each sector providing records.

If the request is identified as being of a sensitive nature it is your responsibility to have Media lines prepared. A copy of the records that are being provided to the ATIP Officer in response to the request should be given to the Communications team to enable them to prepare appropriate Media lines.

If you are aware that other relevant documentation pertaining to this request may exist in any other part of the Corporation or if the request require clarification, please contact the responsible ATIP Officer immediately.

Should you have any questions or comments regarding the above, contact Vicky Straby at (613) 288-6031.

Thank you

CBC Radio-Canada
ATIP Office
181 Queen Street
Ottawa, Ontario

FAX (613) 288-6279

CBC Radio-Canada
ATIP Office
181 Queen Street
Ottawa, Ontario

FAX (613) 288-6279

A-2007-00094 / VES

ATIP Certification

Name/Nom	sector/Secteur	Group - Level Groupe - Niveau	Action Taken (search/retrieval/scanning) Action prise (recherche/préparation/numérisation)	Time Spent Temps dépensé

I hereby certify to the best of my knowledge that all records pursuant to this request were retrieved and provided to the Coordinator in accordance with the Access to Information and Privacy Acts.

En toute connaissance, je certifie que tous les dossiers aux termes de la demande ont été retrouvés et fournis au Coordonnateur, conformément en vertu des Lois sur l'accès à l'information et protection des renseignements personnels.

Signature (Vice-President)
Signature (Vice-Président) >

Date >

From: MARTINE BASTIN
To: Johanne Charbonneau, Francine Letourneau, Robert Rabinovitch, Evelyn Rupert
Date: Monday - September 10, 2007 1:03 PM
Subject: New ATI request A-2007-00085/MJB
Attachments: tasking 2007-00085.doc (41818 bytes)

Please find in attachement a new request for your immediate action.

Thank you for your collaboration.

Martine Bastin
Project Manager / ATIP
(613) 288-6161
CBC Radio-Canada
P.O. Box 3220 Station C
181 Queen Street
Ottawa, Ontario K1Y 1E4
tel: (613) 288-6161
fax: (613) 288-6166

From: Francine Letourneau
To: MARTINE BASTIN, Johanne Charbonneau, Robert Rabinovitch, Evelyn Rupert
Date: Monday - September 10, 2007 1:11 PM
Subject: Rép. : New ATI request A-2007-00085/MJB

There is no such record in the President's office. f

>>> MARTINE BASTIN 10/09/2007 1:03:46 pm >>>

Please find in attachement a new request for your immediate action.

Thank you for your collaboration.

Martine Bastin
Project Manager / ATIP
(613) 288-6161
CBC Radio-Canada
P.O. Box 3220 Station C
181 Queen Street
Ottawa, Ontario K1Y 1E4
tel: (613) 288-6161
fax: (613) 288-6166

From: Johanne Charbonneau
To: MARTINE BASTIN, Francine Letourneau, Robert Rabinovitch, Evelyn Rupert
Date: Monday - September 10, 2007 3:05 PM
Subject: Re: New ATI request A-2007-00085/MJB
Attachments: TEXT.htm (735 bytes)

There is no such record in the Office of the VP & CFO.

Christine

>>> MARTINE BASTIN 9/10/2007 1:03:46 PM >>>

Please find in attachement a new request for your immediate action.

Thank you for your collaboration.

Martine Bastin
Project Manager / ATIP
(613) 288-6161
CBC Radio-Canada
P.O. Box 3220 Station C
181 Queen Street
Ottawa, Ontario K1Y 1E4
tel: (613) 288-6161
fax: (613) 288-6166

From: Johanne Charbonneau
To: Evelyn Rupert
Date: Thursday - September 13, 2007 8:00 AM
Subject: Fwd: Re: New ATI request A-2007-00085/MJB
Attachments: TEXT.htm (389 bytes)
Envelope (3264 bytes)

Evelyn,

Here is another one where the certification claim is required.

Christine

From: Evelyn Rupert
To: Christine Cayer
Date: Thursday - September 13, 2007 9:45 AM
Subject: Access Request 00085 MBJ
Attachments: tasking 2007-00085.rtf (42033 bytes)

Christine,

Attached is the certification form for Access Request 00085. Please return to me once signed.

Thanks,

Evelyn

000021

From: Evelyn Rupert
To: VICKY STRABY
Date: Wednesday - October 10, 2007 12:55 PM
Subject: Re: A2007-00094

Vicky,

SSO, along with ETV should respond to this request.

F&A does not hold this type of records. There is no search time and therefore no certificate will be issued by F&A for this request.

Evelyn Rupert, CGA
Corporate Manager,
Treasury Resources & Government Relations
Canadian Broadcasting Corporation
613-288-6086

>>> VICKY STRABY 09/14/07 2:42 PM >>>

Att is an ATIP request. Please contact me if you have questions.

Thanks

Vicky Straby
Access to Information Senior Analyst
(613) 288-6031
Fax (613) 288-6279
CBC/Radio Canada
P.O. Box 3220, Station C
181 Queen Street
Ottawa, Ontario, K1Y 1E4

000022

From: VICKY STRABY
To: Johanne Charbonneau, Nicole Durrant, Evelyn Rupert, Richard Stursberg
Date: Friday - September 14, 2007 2:42 PM
Subject: A2007-00094
Attachments: TEXT.htm (545 bytes)
094.doc (38400 bytes)

Att is an ATIP request. Please contact me if you have questions.

Thanks

Vicky Straby
Access to Information Senior Analyst
(613) 288-6031
Fax (613) 288-6279
CBC/Radio Canada
P.O. Box 3220, Station C
181 Queen Street
Ottawa, Ontario, K1Y 1E4

000023

From: Evelyn Rupert
To: Nicole Durrant
Date: Friday - September 14, 2007 3:12 PM
Subject: Access Requests 94 & 94

Nicole,

These requests were sent to F&A as well as to you. I expect that you would take the lead on these (and involve NPC if necessary) as F&A has no records of this type.

Please let me know.

000024

From: Nicole Durrant
To: Evelyn Rupert
Date: Friday - September 14, 2007 4:02 PM
Subject: Re: Access Requests 94 & 94
Attachments: TEXT.htm (772 bytes)

Evelyn,

We've identified Shared Services as the lead and these two requests are pretty much the same as an earlier one, so I think we have it covered.

Thanks,
Nicole

>>> Evelyn Rupert 14-Sep-07 3:12 PM >>>
Nicole,

These requests were sent to F&A as well as to you. I expect that you would take the lead on these (and involve NPC if necessary) as F&A has no records of this type.

Please let me know.

000026

From: CHRISTINA GARCIA
To: Evelyn Rupert
Date: Friday - September 14, 2007 4:34 PM
Subject: Need our help? A2007-00094
Attachments: TEXT.htm (2042 bytes)

Evelyn,

Before I jump into this one, does Finance require our help on this? I could provide an estimate for the records if necessary on Monday.

Fyi: the estimate I gave for the other 2002 D. Knapp one was 19 hours. (2007-00041)

Just not sure if you are handling any parts of these....

Christina

>>> Nicole Durrant 9/14/2007 3:59:48 PM >>>

Vicky,

This is almost identical to request 00041. Christina Garcia in shared services is just about to provide a time estimate to the original request (to Steven). I'm guessing that the search time will be identical.

We've identified the lead on this request as shared services as ETV no longer has copies of these documents (too old).

Regards,
Nicole

Nicole Durrant
Festival Co-ordinator
CBC Television

Phone: (416) 205-5633
Fax: (416) 205-8607
E-mail: nicole_durrant@cbc.ca

>>> VICKY STRABY 14-Sep-07 2:42 PM >>>

Att is an ATIP request. Please contact me if you have questions.

Thanks

Vicky Straby
Access to Information Senior Analyst
(613) 288-6031
Fax (613) 288-6279

000028

CBC/Radio Canada
P.O. Box 3220, Station C
181 Queen Street
Ottawa, Ontario, K1Y 1E4

From: Evelyn Rupert
 To: CHRISTINA GARCIA
 Date: Monday - September 17, 2007 8:30 AM
 Subject: Re: Need our help? A2007-00094

Christina,

We don't have any records in Finance so yes, please provide a time estimate.

Thanks

>>> CHRISTINA GARCIA 09/14/07 4:34 PM >>>

Evelyn,

Before I jump into this one, does Finance require our help on this? I could provide an estimate for the records if necessary on Monday.

Fyi: the estimate I gave for the other 2002 D. Knapp one was 19 hours. (2007-00041)

Just not sure if you are handling any parts of these....

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We've identified the lead on this request as shared services as ETV no longer has copies of these documents (too old).

Regards,
 Nicole

Nicole Durrant
 Festival Co-ordinator
 CBC Television

Phone: (416) 205-5633
 Fax: (416) 205-8607
 E-mail: nicole_durrant@cbc.ca

>>> VICKY STRABY 14-Sep-07 2:42 PM >>>

Att is an ATIP request. Please contact me if you have questions.

000030

Thanks

Vicky Straby

Access to Information Senior Analyst

(613) 288-6031

Fax (613) 288-6279

CBC/Radio Canada

P.O. Box 3220, Station C

181 Queen Street

Ottawa, Ontario, K1Y 1E4

000031

From: CHRISTINA GARCIA
To: Evelyn Rupert
Date: Monday - September 17, 2007 9:24 AM
Subject: Re: Need our help? A2007-00094
Attachments: TEXT.htm (1832 bytes)

O.k I'll work on that today.

>>> Evelyn Rupert 9/17/2007 8:30 AM >>>
Christina,

We don't have any records in Finance so yes, please provide a time estimate.

Thanks

>>> CHRISTINA GARCIA 09/14/07 4:34 PM >>>
Evelyn,

Before I jump into this one, does Finance require our help on this? I could provide an estimate for the records if necessary on Monday.

Fyi: the estimate I gave for the other 2002 D. Knapp one was 19 hours. (2007-00041)

Just not sure if you are handling any parts of these....

Christina

>>> Nicole Durrant 9/14/2007 3:59:48 PM >>>

Vicky,

This is almost identical to request 00041. Christina Garcia in shared services is just about to provide a time estimate to the original request (to Steven). I'm guessing that the search time will be identical.

We've identified the lead on this request as shared services as ETV no longer has copies of these documents (too old).

Regards,
Nicole

Nicole Durrant
Festival Co-ordinator
CBC Television

Phone: (416) 205-5633
Fax: (416) 205-8607
E-mail: nicole_durrant@cbc.ca

000032

>>> VICKY STRABY 14-Sep-07 2:42 PM >>>

Att is an ATIP request. Please contact me if you have questions.

Thanks

Vicky Straby
Access to Information Senior Analyst
(613) 288-6031
Fax (613) 288-6279
CBC/Radio Canada
P.O. Box 3220, Station C
181 Queen Street
Ottawa, Ontario, K1Y 1E4

000033

From: Evelyn Rupert
To: Suzanne Moss
Date: Monday - September 17, 2007 10:54 AM
Subject: Fwd: A-2007-00094 budget numbers?

Suzanne,

Would you know which budget numbers they should be looking at?

Evelyn

>>> CHRISTINA GARCIA 09/17/07 10:52 AM >>>

Evelyn & Cathy, (I know Nicole is away today)

For number 00094, Mr Knapp does not appear to have any travel for the 2005 Royal Visit under these budget numbers: (the ones provided by Nicole), but he has two claims for "Royal Visit-Advance" under different budget numbers.

The other numbers are: _____ and _____ Should we be looking under these different budget numbers?

Please confirm as soon as possible. **s.16(2)**

Thanks.
Christina

000010

From: Suzanne Moss
To: Evelyn Rupert
Date: Monday - September 17, 2007 11:02 AM
Subject: Re: Fwd: A-2007-00094 budget numbers?
Attachments: TEXT.htm (1101 bytes)

You should check with Cindy Beatty. The program numbers they are mentioning are under ETV.

Suzanne

>>> Evelyn Rupert 09/17/07 10:54 AM >>>

Suzanne,

Would you know which budget numbers they should be looking at?

Evelyn

s.16(2)

>>> CHRISTINA GARCIA 09/17/07 10:52 AM >>>

Evelyn & Cathy, (I know Nicole is away today)

For number 00094, Mr Knapp does not appear to have any travel for the 2005 Royal Visit under these budget numbers: (the ones provided by Nicole), but he has two claims for "Royal Visit-Advance" under different budget numbers.

The other numbers are: _____ and _____. Should we be looking under these different budget numbers?

Please confirm as soon as possible.

Thanks.
Christina

From: CHRISTINA GARCIA
To: Travers Chow, Nicole Durrant, Evelyn Rupert, VICKY STRABY
Date: Tuesday - September 18, 2007 2:45 PM
Subject: Re: A2007-00095 Search of Petty Cash also
Attachments: TEXT.htm (2405 bytes)

Sorry, just to add to this, since 00094 and 00041 are about Mr. Knapp's expenses, and it asks for "business expenses", a search of petty cash for the other two might also be required. These other two were about the Royal Visit and the Jubilee, so the searches could be narrowed down around the two timeframes.

Christina

>>> Evelyn Rupert 9/18/2007 2:18 PM >>>
Nicole,

I would imagine that a search of petty cash records for the fiscal year would be an extremely long process. Can you get an estimate for that ?

Evelyn

>>> CHRISTINA GARCIA 09/18/07 2:03 PM >>>
Evelyn,

I asked Vicky to clarify what "business expense" meant in this case, and here is what I received back. (see below) As you can tell, this is going to have to involve a search of petty cash and any other methods used to reimburse Mr. Knapp for just about anything.

Shared Services will certainly handle anything that has come through the travel, and duty & hospitality reimbursements systems here. A search of petty cash for anything he expensed would have to be done on the corporate side.

Christina

>>> VICKY STRABY 9/18/2007 1:29 PM >>>

Hi Christina, Please see clarification below of business expense. Vicky We would define "business expense" as any expense, other than the travel and entertainment/hospitality expenses (which we stated), for which a reimbursement is sought from the employer - i.e. dry cleaning; incidentals; chewing gum ; car insurance; car wash; paper/pens/ink/stamps/computer etc

>>> Evelyn Rupert 9/17/2007 2:42 PM >>>
Christina,

Here it is - it went to Nicole Durrant and me (although we wouldn't have any records here)

Evelyn

>>> VICKY STRABY 09/14/07 2:47 PM >>>
Att is an ATIP request. Please contact me if you have questions.

000034

thanks

Vicky Straby
Access to Information Senior Analyst
(613) 288-6031
Fax (613) 288-6279
CBC/Radio Canada
P.O. Box 3220, Station C
181 Queen Street
Ottawa, Ontario, K1Y 1E4

000035

CBC Radio-Canada
ATIP Office
181 queen Street

FAX (613) 288-6279

Access to Information Request

Provide your search estimate to the responsible ATIP Officer within the next 48 hours, and Once all relevant records have been retrieved and appropriate disclosure recommendations are developed, return the attached certification, the signed recommendation and the scanned documents to the responsible ATIP Officer.

Response due: September 12, 2007

September 10, 2007

A-2007-00085 / MJB

MEMORANDUM TO: Francine Letourneau
Evelyn Rupert

The Department has received a Routine request pursuant to the Access to Information Act for:

“ For year 2007, provide copy of emails exchanges between the Ms Joanne charbonneau and the President and CEO, Robert Rabinovitch concerning the travel, hospitality or entertainment expenses of Sylvain Lafrance ”

The Act provides the requester with 5 free hours of search. **Before initiating the search for the documents contact the responsible officer within the next 48 hours to provide your estimate of search time.** Do not proceed with the search until approval has been given by the ATIP Office.

If you believe your Team should not be the lead on this request, please notify the ATIP Office immediately and indicate which Team (in your view) should be assigned as Lead.

Each Team is responsible for the following:

000036

CBC Radio-Canada
ATIP Office
181 queen Street

FAX (613) 288-6279

HIGH VISIBILITY

Your Team is responsible for identifying whether or not this request should be considered High Visibility (High Vis). If this request has not been identified as High Vis by the ATIP Office and your Team believes it should be, contact the ATIP Office within 24 hours of receipt of this tasking.

If this request has been identified as High Vis by the ATIP Office and your Team believes it should not be, please inform the ATIP Office.

If this request is identified as High Vis, the lead Team is responsible for ensuring that media lines are prepared.

SCOPE OF REQUEST

Please advise the ATIP Office if your Team believes any other sectors should be tasked for the requested information.

Should you need to clarify any aspect of the request please contact the responsible ATIP Officer immediately and indicate what clarification you feel is necessary in order for your Team to respond to this request.

SEARCH AND PREPARATION

ATI regulations provide that the requester may be required to pay a fee for the time taken to search for a record or prepare any part of it for disclosure where the time exceeds five hours

Please provide to the ATIP Office, within the next 48 hours, an estimate of the time needed to complete the search.

Please note that your estimate should not include the time taken to (i) scan records, (ii) file or re-file material or (iii) review documents and prepare recommendations to the ATIP Office regarding the disclosure or non-disclosure of the records, as fees may not be charged for this work.

PROVISION OF RECORDS AND RECOMMENDATIONS

Records are to be provided to the ATIP Office within 8 days of receipt of this e-mail.

Please retrieve all records that are within the scope of the request, keeping in mind both the exact wording of the request and the spirit and intent of the Act.

Please review all records for sensitive information and provide your

CBC Radio-Canada
ATIP Office
181 Queen Street

FAX (613) 288-6279

recommendations to the ATIP Office. Recommendations should specify the information that should not be released and the rationale for protecting the information (i.e. what consequence or injury would occur).

Keep in mind that the Act requires that as much information as possible be released.

Recommendations are to be signed off by the Vice-President for the sector.

Ensure that the scanned records provided to the ATIP Office are clean, clear copies of originals and include all attachments, annexes, enclosures and that no pages are missing or removed.

CERTIFICATION

Please complete the certification forms included with this tasking memorandum and return them, signed by the Vice-President, with your scanned records and recommendations.

If your Team has no records to supply, please note that the certification form (signed by the Vice-President) is still required to confirm that there are no records and to indicate the actual time spent on the search.

Documents will be processed by the ATIP Office for Approval by the Groups V.P. or equivalent for Routine requests unless the records consists of programming records, journalistic or of a creative nature, the final approval will then be provided by the General Counsel this approval process applies both for routine or sensitive requests.

If the request is identified as being of a sensitive nature it is your responsibility to have Media lines prepared. A copy of the records that are being provided to the ATIP Officer in response of the request should be given to the Communications team to enable them to prepare appropriate Media lines.

If you are aware that other relevant documentation pertaining to this request may exist in any other part of the corporation or should the request require clarification, please contact the responsible ATIP officer immediately.

Should you have any questions or comments regarding the above, contact Martine Bastin at (613) 288-6161.

Thank you

CBC Radio-Canada
ATIP Office
181 queen Street

FAX (613) 288-6279

CBC Radio-Canada
ATIP Office
181 queen Street

FAX (613) 288-6279

A-2007-00085 / MJB

ATIP Certification

Name/Nom	sector/Secteur	Group - Level Groupe - Niveau	Action Taken (search/retrieval/scanning) Action prise (recherche/préparation/numérisation)	Time Spent Temps dépensé

I hereby certify to the best of my knowledge that all records pursuant to this request were retrieved and provided to the Coordinator in accordance with the Access to Information and Privacy Acts.

En toute connaissance, je certifie que tous les dossiers aux termes de la demande ont été retrouvés et fournis au Coordonnateur, conformément en vertu des Lois sur l'accès à l'information et protection des renseignements personnels.

Signature (Vice-President)
Signature (Vice-Président) >

Date >

CHANTAL AMAND - A2007-00094

From: VICKY STRABY
To: Durrant, Nicole; Rupert, Evelyn
Date: 2007-09-14 14:42
Subject: A2007-00094
CC: Charbonneau, Johanne; Stursberg, Richard
Attachments: 094.doc

Att is an ATIP request. Please contact me if you have questions.

Thanks

Vicky Straby
Access to Information Senior Analyst
(613) 288-6031
Fax (613) 288-6279
CBC/Radio Canada
P.O. Box 3220, Station C
181 Queen Street
Ottawa, Ontario, K1Y 1E4

000058

From: MARTINE BASTIN
To: Durrant, Nicole
Date: 2008-09-26 08:56
Subject: Re: HAS A-2007-00094 BEEN CLOSED OR ABANDONNED?

abandoned never paid search fees

Martine Bastin
Manager / ATIP
(613) 288-6161
CBC Radio-Canada
P.O. Box 3220 Station C
181 Queen Street
Ottawa, Ontario K1Y 1E4
tel: (613) 288-6161
fax: (613) 288-6166

>>> Nicole Durrant 9/25/2008 1:49 PM >>>
Just working through my open files....

Nicole

Nicole Durrant
Festival Co-ordinator
CBC Television

Phone: 416-205-5633
Fax: 416-205-8607
E-mail: nicole.durrant@cbc.ca

CHANTAL AMAND - HAS A-2007-00094 BEEN CLOSED OR ABANDONNED?

From: Nicole Durrant
To: MARTINE BASTIN
Date: 2008-09-25 13:49
Subject: HAS A-2007-00094 BEEN CLOSED OR ABANDONNED?

Just working through my open files....

Nicole

Nicole Durrant
Festival Co-ordinator
CBC Television

Phone: 416-205-5633
Fax: 416-205-8607
E-mail: nicole.durrant@cbc.ca

CHANTAL AMAND - Re: A2007-00095 Search of Petty Cash also

From: CHRISTINA GARCIA
To: Evelyn Rupert
Date: 2007-09-18 14:46
Subject: Re: A2007-00095 Search of Petty Cash also
CC: Nicole Durrant; Travers Chow; VICKY STRABY

Sorry, just to add to this, since 00094 and 00041 are about Mr. Knapp's expenses, and it asks for "business expenses", a search of petty cash for the other two might also be required. These other two were about the Royal Visit and the Jubilee, so the searches could be narrowed down around the two timeframes.

Christina

>>> Evelyn Rupert 9/18/2007 2:18 PM >>>
 Nicole,

I would imagine that a search of petty cash records for the fiscal year would be an extremely long process. Can you get an estimate for that ?

Evelyn

>>> CHRISTINA GARCIA 09/18/07 2:03 PM >>>
 Evelyn,

I asked Vicky to clarify what "business expense" meant in this case, and here is what I received back. (see below) As you can tell, this is going to have to involve a search of petty cash and any other methods used to reimburse Mr. Knapp for just about anything.

Shared Services will certainly handle anything that has come through the travel, and duty & hospitality reimbursements systems here. A search of petty cash for anything he expensed would have to be done on the corporate side.

Christina

>>> VICKY STRABY 9/18/2007 1:29 PM >>>

Hi Christina, Please see clarification below of business expense. Vicky We would define "business expense" as any expense, other than the travel and entertainment/hospitality expenses (which we stated), for which a reimbursement is sought from the employer - i.e. dry cleaning; incidentals; chewing gum ; car insurance; car wash; paper/pens/ink/stamps/computer etc

>>> Evelyn Rupert 9/17/2007 2:42 PM >>>
 Christina,

Here it is - it went to Nicole Durrant and me (although we wouldn't have any records here)

Evelyn

>>> VICKY STRABY 09/14/07 2:47 PM >>>
 Att is an ATIP request. Please contact me if you have questions.

000061

thanks

Vicky Straby
Access to Information Senior Analyst
(613) 288-6031
Fax (613) 288-6279
CBC/Radio Canada
P.O. Box 3220, Station C
181 Queen Street
Ottawa, Ontario, K1Y 1E4

000062

From: CHRISTINA GARCIA
To: Cathy Katrib-Reyes
CC: Nicole Durrant
Date: 2007-09-17 15:01
Subject: Re: ATIP question

O.k. Thanks for pointing these out.
I had not seen number 00095 but I just read the wording off the ATIP master list and it appears to be one that we will have to do from here.

Christina

>>> Cathy Katrib-Reyes 9/17/2007 12:17 PM >>>

The ATIP numbers for David Knapp are:
A-2007-00041
A-2007-00094
A-2007-00095

Cathy

>>> CHRISTINA GARCIA 9/17/2007 9:27:48 AM >>>

Hi Cathy.
Could you just confirm the ATIP numbers on the requests related to Mr. Knapp? I've only seen 00041 and 00094....

Thank you.
Christina

>>> Nicole Durrant 9/17/2007 9:26 AM >>>

I am out of the office on Monday. If this is urgent, please e-mail Karen Dantas (karen_dantas@cbc.ca).

Please contact Cathy Katrib-Reyes (katribc@cbc.ca) for any Access To Information requests.

>>> garciach 09/17/07 09:26 >>>

Nicole,

I'll be working on this one today.

In your subject line to this note, it looks like there may be two different numbers for the ATIPs. Can you confirm that we're talking about 00041 and 00094 being very similar except the timeframe? Are there others floating around for this same Mr. Knapp? (if so, I haven't seen any other ones)

Thanks.
Christina

>>> Nicole Durrant 9/14/2007 5:04 PM >>>

Finance doesn't have anything either - it appears the only records on this one are in shared services.

Sorry,
Nicole

>>> Evelyn Rupert 14-Sep-07 4:08 PM >>>
thanks Nicole

>>> Nicole Durrant 09/14/07 4:02 PM >>>
Evelyn,

We've identified Shared Services as the lead and these two requests are pretty much the same as an earlier one, so I think we have it covered.

Thanks,
Nicole

>>> Evelyn Rupert 14-Sep-07 3:12 PM >>>
Nicole,

These requests were sent to F&A as well as to you. I expect that you would take the lead on these (and involve NPC if necessary) as F&A has no records of this type.

Please let me know.

CHANTAL AMAND - ATIP question

From: CHRISTINA GARCIA
To: Cathy Katrib-Reyes
Date: 2007-09-17 09:27
Subject: ATIP question

Hi Cathy.

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Thank you.
Christina

>>> Nicole Durrant 9/17/2007 9:26 AM >>>

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Please contact Cathy Katrib-Reyes (katribc@cbc.ca) for any Access To Information requests.

>>> garciach 09/17/07 09:26 >>>

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In your subject line to this note, it looks like there may be two different numbers for the ATIPs. Can you confirm that we're talking about 00041 and 00094 being very similar except the timeframe? Are there others floating around for this same Mr. Knapp? (if so, I haven't seen any other ones)

Thanks.
Christina

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Sorry,
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>>> Evelyn Rupert 14-Sep-07 4:08 PM >>>
thanks Nicole

>>> Nicole Durrant 09/14/07 4:02 PM >>>
Evelyn,

We've identified Shared Services as the lead and these two requests are pretty much the same as an earlier one, so I think we have it covered.

Thanks,
Nicole

>>> Evelyn Rupert 14-Sep-07 3:12 PM >>>

000065

Nicole,

These requests were sent to F&A as well as to you. I expect that you would take the lead on these (and involve NPC if necessary) as F&A has no records of this type.

Please let me know.

CHANTAL AMAND - Fwd: Re: Access Requests 94 & 94

From: CHRISTINA GARCIA
To: Nicole Durrant
Date: 2007-09-17 09:26
Subject: Fwd: Re: Access Requests 94 & 94

Nicole,

I'll be working on this one today.

In your subject line to this note, it looks like there may be two different numbers for the ATIPs. Can you confirm that we're talking about 00041 and 00094 being very similar except the timeframe? Are there others floating around for this same Mr. Knapp? (if so, I haven't seen any other ones)

Thanks.
Christina

>>> Nicole Durrant 9/14/2007 5:04 PM >>>
Finance doesn't have anything either - it appears the only records on this one are in shared services.

Sorry,
Nicole

>>> Evelyn Rupert 14-Sep-07 4:08 PM >>>
thanks Nicole

>>> Nicole Durrant 09/14/07 4:02 PM >>>
Evelyn,

We've identified Shared Services as the lead and these two requests are pretty much the same as an earlier one, so I think we have it covered.

Thanks,
Nicole

>>> Evelyn Rupert 14-Sep-07 3:12 PM >>>
Nicole,

These requests were sent to F&A as well as to you. I expect that you would take the lead on these (and involve NPC if necessary) as F&A has no records of this type.

Please let me know.

000067

CHANTAL AMAND - Re: Fwd: A2007-00094

From: CHRISTINA GARCIA
To: Nicole Durrant
Date: 2007-09-14 16:37
Subject: Re: Fwd: A2007-00094

We can estimate this one too, but I've just sent a note to Evelyn to see if they are perhaps handling it on their side?? I'm not sure and don't want to duplicate anything if Finance (corporate) is doing something with it.

Thanks for showing me this one.

Christina

>>> Nicole Durrant 9/14/2007 3:59:48 PM >>>
Vicky,

This is almost identical to request 00041. Christina Garcia in shared services is just about to provide a time estimate to the original request (to Steven). I'm guessing that the search time will be identical.

We've identified the lead on this request as shared services as ETV no longer has copies of these documents (too old).

Regards,
Nicole

Nicole Durrant
Festival Co-ordinator
CBC Television

Phone: (416) 205-5633
Fax: (416) 205-8607
E-mail: nicole_durrant@cbc.ca

>>> VICKY STRABY 14-Sep-07 2:42 PM >>>
Att is an ATIP request. Please contact me if you have questions.

Thanks

Vicky Straby
Access to Information Senior Analyst
(613) 288-6031
Fax (613) 288-6279
CBC/Radio Canada
P.O. Box 3220, Station C
181 Queen Street
Ottawa, Ontario, K1Y 1E4

000068

CHANTAL AMAND - Fwd: A2007-00094

From: Nicole Durrant
To: CHRISTINA GARCIA; Evelyn Rupert; VICKY STRABY
Date: 2007-09-14 15:59
Subject: Fwd: A2007-00094
CC: Gino Apponi; Juli Lyons
Attachments: 094.doc

Vicky,

This is almost identical to request 00041. Christina Garcia in shared services is just about to provide a time estimate to the original request (to Steven). I'm guessing that the search time will be identical.

We've identified the lead on this request as shared services as ETV no longer has copies of these documents (too old).

Regards,
Nicole

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Festival Co-ordinator
CBC Television

Phone: (416) 205-5633
Fax: (416) 205-8607
E-mail: nicole_durrant@cbc.ca

>>> VICKY STRABY 14-Sep-07 2:42 PM >>>
Att is an ATIP request. Please contact me if you have questions.

Thanks

Vicky Straby
Access to Information Senior Analyst
(613) 288-6031
Fax (613) 288-6279
CBC/Radio Canada
P.O. Box 3220, Station C
181 Queen Street
Ottawa, Ontario, K1Y 1E4

000069

CHANTAL AMAND - Re: ATIP question

From: CHRISTINA GARCIA
To: Cathy Katrib-Reyes
Date: 2007-09-17 15:01
Subject: Re: ATIP question
CC: Nicole Durrant

O.k. Thanks for pointing these out.
I had not seen number 00095 but I just read the wording off the ATIP master list and it appears to be one that we will have to do from here.

Christina

>>> Cathy Katrib-Reyes 9/17/2007 12:17 PM >>>
The ATIP numbers for David Knapp are:
A-2007-00041
A-2007-00094
A-2007-00095

Cathy

>>> CHRISTINA GARCIA 9/17/2007 9:27:48 AM >>>
Hi Cathy.
Could you just confirm the ATIP numbers on the requests related to Mr. Knapp? I've only seen 00041 and 00094....

Thank you.
Christina

>>> Nicole Durrant 9/17/2007 9:26 AM >>>
I am out of the office on Monday. If this is urgent, please e-mail Karen Dantas (karen_dantas@cbc.ca).

Please contact Cathy Katrib-Reyes (katribc@cbc.ca) for any Access To Information requests.

>>> garciach 09/17/07 09:26 >>>

Nicole,

I'll be working on this one today.

In your subject line to this note, it looks like there may be two different numbers for the ATIPs. Can you confirm that we're talking about 00041 and 00094 being very similar except the timeframe? Are there others floating around for this same Mr. Knapp? (if so, I haven't seen any other ones)

Thanks.
Christina

>>> Nicole Durrant 9/14/2007 5:04 PM >>>

Finance doesn't have anything either - it appears the only records on this one are in shared services.

000070

Sorry,
Nicole

>>> Evelyn Rupert 14-Sep-07 4:08 PM >>>
thanks Nicole

>>> Nicole Durrant 09/14/07 4:02 PM >>>
Evelyn,

We've identified Shared Services as the lead and these two requests are pretty much the same as an earlier one, so I think we have it covered.

Thanks,
Nicole

>>> Evelyn Rupert 14-Sep-07 3:12 PM >>>
Nicole,

These requests were sent to F&A as well as to you. I expect that you would take the lead on these (and involve NPC if necessary) as F&A has no records of this type.

Please let me know.

000071

CHANTAL AMAND - Fwd: demande A-2008-00086 / VES

From: Claire Lemieux-Idstam
To: Nicole Durrant
Date: 2008-08-13 15:48
Subject: Fwd: demande A-2008-00086 / VES
Attachments: demande A-2008-00086 / VES

Hi Nicole,

We received the go-ahead to proceed with the above-noted ATIP formerly 2007-00095 (which was abandoned).

There were exchanges of e-mail between you and Christina Garcia at the time. Can you provide me the cost centre for his travel.

Please give me a call at your convenience so we can discuss. We were also asked to proceed with 2007-00041 (now 2008-00084) and 2007-00094 (now 2008-00094).

Claire

Claire Lemieux-Idstam
Administrative Assistant/Assistante administrative
Shared Services/Services partagés
CBC/Radio-Canada
Tel: 613-688-7806
E-mail/courriel: claire_lemieux_idstam@cbc.ca

shared_services
services_partagés

000072

CHANTAL AMAND - Re: Fwd: demande A-2008-00086 / VES

From: Nicole Durrant
To: Claire Lemieux-Idstam
Date: 2008-08-14 13:53
Subject: Re: Fwd: demande A-2008-00086 / VES

Claire,

I don't have the budget number - I'm trying to track it down now.

Sorry for the delay,
Nicole

Nicole Durrant
Festival Co-ordinator
CBC Television

Phone: 416-205-5633
Fax: 416-205-8607
E-mail: nicole.durrant@cbc.ca

>>> Claire Lemieux-Idstam 13-Aug-08 3:48 PM >>>
Hi Nicole,

We received the go-ahead to proceed with the above-noted ATIP formerly 2007-00095 (which was abandoned).

There were exchanges of e-mail between you and Christina Garcia at the time. Can you provide me the cost centre for his travel.

Please give me a call at your convenience so we can discuss. We were also asked to proceed with 2007-00041(now 2008-00084) and 2007-00094 (now 2008-00094).

Claire

Claire Lemieux-Idstam
Administrative Assistant/Assistante administrative
Shared Services/Services partagés
CBC/Radio-Canada
Tel: 613-688-7806
E-mail/courriel: claire_lemieux_idstam@cbc.ca

000073

shared_services
services_partagés

From: Gino Apponi
To: Nicole Durrant
Date: 2008-08-14 17:04
Subject: Re: Fwd: demande A-2008-00086 / VES

Again, this is for the info...not a time estimate, right?
G

Please note that my e-mail has changed. My new address is:

gino.apponi@cbc.ca

Please update your address book.

>>> Nicole Durrant Thursday, August 14, 2008 >>>
Gino,

Here is one of the other David Knapp requests. Could you please let me know what cost centres David would have used for these expenses?

Provide copy of all travel expenses business expense entertainment/hospitality expenses by David Knapp during FY 2006-2007.

Cheers,
Nicole

Nicole Durrant
Festival Co-ordinator
CBC Television

Phone: 416-205-5633
Fax: 416-205-8607
E-mail: nicole.durrant@cbc.ca

>>> Claire Lemieux-Idstam>>>
Hi Nicole,

We received the go-ahead to proceed with the above-noted ATIP formerly 2007-00095 (which was abandoned).

There were exchanges of e-mail between you and Christina Garcia at the time. Can you provide me the cost centre for his travel.

Please give me a call at your convenience so we can discuss. We were also asked to proceed with 2007-00041(now 2008-00084) and 2007-00094 (now 2008-00094).

Claire

Claire Lemieux-Idstam
Administrative Assistant/Assistante administrative
Shared Services/Services partagés
CBC/Radio-Canada

Tel: 613-688-7806

E-mail/courriel: claire.lemieux_idstam@cbc.ca

shared_services

services_partagés

CHANTAL AMAND - Fwd: demande A-2008-00086 / VES

From: Nicole Durrant
To: Gino Apponi
Date: 2008-08-14 16:33
Subject: Fwd: demande A-2008-00086 / VES
Attachments: demande A-2008-00086 / VES

Gino,

Here is one of the other David Knapp requests. Could you please let me know what cost centres David would have used for these expenses?

Provide copy of all travel expenses business expense entertainment/hospitality expenses by David Knapp during FY 2006-2007.

Cheers,
Nicole

Nicole Durrant
Festival Co-ordinator
CBC Television

Phone: 416-205-5633
Fax: 416-205-8607
E-mail: nicole.durrant@cbc.ca

>>> Claire Lemieux-Idstam>>>
Hi Nicole,

We received the go-ahead to proceed with the above-noted ATIP formerly 2007-00095 (which was abandoned).

There were exchanges of e-mail between you and Christina Garcia at the time. Can you provide me the cost centre for his travel.

Please give me a call at your convenience so we can discuss. We were also asked to proceed with 2007-00041(now 2008-00084) and 2007-00094 (now 2008-00094).

Claire

Claire Lemieux-Idstam
Administrative Assistant/Assistante administrative
Shared Services/Services partagés

000077

CBC/Radio-Canada
Tel: 613-688-7806
E-mail/courriel: claire_lemieux_idstam@cbc.ca

shared_services
services_partagés

CHANTAL AMAND - Fwd: demande A-2008-00085 / VES

From: Nicole Durrant
To: Gino Apponi
Date: 2008-08-14 15:58
Subject: Fwd: demande A-2008-00085 / VES
Attachments: demande A-2008-00085 / VES

Gino,

The David Knapp requests have re-surfaced (they were closed, but they've come back, in slightly modified form).

Please initiate the search for the following file A-2008-00085 / VES in reference to the following information:

Provide copy of all travel and business expenses submitted by (Sir) David Knapp, CBC English Television submitted as a result of his attendance and participation on the 2005 Royal Visit.

Can you let us know, as soon as possible, what budget number(s) would have been used by Knapp for the Royal Visit in 2005. Would it be the same ones as for the 2002 visit?

Sorry, but a whack of requests came in today.

Nicol

Nicole Durrant
 Festival Co-ordinator
 CBC Television

Phone: 416-205-5633
 Fax: 416-205-8607
 E-mail: nicole.durrant@cbc.ca
 e

>>> Claire Lemieux-Idstam 14-Aug-08 2:27 PM >>>
 Hi Nicole,

I'll also need the cost centre for the following request:

Provide copy of all travel and business expenses submitted by (Sir) David Knapp, CBC English Television submitted as a result of his attendance and participation on the 2005 Royal Visit.

Would it be the same number as for the 2002 Royal Visit which you provided to Christina Garcia last September - and s.16(2)

000042

Thanks.

Claire

CHANTAL AMAND - Re: Fwd: demande A-2008-00086 / VES

From: Nicole Durrant
To: Gino Apponi
Date: 2008-08-15 16:00
Subject: Re: Fwd: demande A-2008-00086 / VES

yes - just cost centres

>>> Gino Apponi 15-Aug-08 12:02 PM >>>

Again, to be clear...you just need the cost centres that they might be in...not the actual expenses right now, right?

Please note that my e-mail has changed. My new address is:

gino.apponi@cbc.ca

Please update your address book.

>>> Nicole Durrant Thursday, August 14, 2008 >>>
 Gino,

Here is one of the other David Knapp requests. Could you please let me know what cost centres David would have used for these expenses?

Provide copy of all travel expenses business expense entertainment/hospitality expenses by David Knapp during FY 2006-2007.

Cheers,
 Nicole

Nicole Durrant
 Festival Co-ordinator
 CBC Television

Phone: 416-205-5633
 Fax: 416-205-8607
 E-mail: nicole.durrant@cbc.ca

>>> Claire Lemieux-Idstam>>>
 Hi Nicole,

We received the go-ahead to proceed with the above-noted ATIP formerly 2007-00095 (which was abandoned).

There were exchanges of e-mail between you and Christina Garcia at the time. Can you provide me the cost centre for his travel.

Please give me a call at your convenience so we can discuss. We were also asked to proceed with 2007-00041

000079

(now 2008-00084) and 2007-00094 (now 2008-00094).

Claire

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Shared Services/Services partagés
CBC/Radio-Canada
Tel: 613-688-7806
E-mail/courriel: claire_lemieux_idstam@cbc.ca

shared_services
services_partagés

000080

CHANTAL AMAND - Re: Fwd: demande A-2008-00086 / VES

From: Nicole Durrant
To: Gino Apponi
Date: 2008-08-15 15:56
Subject: Re: Fwd: demande A-2008-00086 / VES

Yes - it's for the info. Shared services is pulling all of the travel expenses, but they need to know the cost centres (that's how they retrieve the info).

thanks,
Nicole

Nicole Durrant
Festival Co-ordinator
CBC Television

Phone: 416-205-5633
Fax: 416-205-8607
E-mail: nicole.durrant@cbc.ca

>>> Gino Apponi 14-Aug-08 5:04 PM >>>
Again, this is for the info...not a time estimate, right?
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Please note that my e-mail has changed. My new address is:

gino.apponi@cbc.ca

Please update your address book.

>>> Nicole Durrant Thursday, August 14, 2008 >>>
Gino,

Here is one of the other David Knapp requests. Could you please let me know what cost centres David would have used for these expenses?

Provide copy of all travel expenses business expense entertainment/hospitality expenses by David Knapp during FY 2006-2007.

Cheers,
Nicole

Nicole Durrant

000081

Festival Co-ordinator
CBC Television

Phone: 416-205-5633
Fax: 416-205-8607
E-mail: nicole.durrant@cbc.ca

>>> Claire Lemieux-Idstam>>>
Hi Nicole,

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There were exchanges of e-mail between you and Christina Garcia at the time. Can you provide me the cost centre for his travel.

Please give me a call at your convenience so we can discuss. We were also asked to proceed with 2007-00041 (now 2008-00084) and 2007-00094 (now 2008-00094).

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E-mail/courriel: claire_lemieux_idstam@cbc.ca

shared_services
services_partagés

000082

From: Gino Apponi
To: Nicole Durrant
Date: 2008-08-15 12:02
Subject: Re: Fwd: demande A-2008-00086 / VES

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gino.apponi@cbc.ca

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CBC Television

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Fax: 416-205-8607
E-mail: nicole.durrant@cbc.ca

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Claire

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Shared Services/Services partagés
CBC/Radio-Canada

Tel: 613-688-7806

E-mail/courriel: claire.lemieux_idstam@cbc.ca

shared_services
services_partagés

From: <CHRISTINA GARCIA>
To: Nicole Durrant <DurrantN@Toronto.CBC.CA>, Cathy Katrib-Reyes <KatribC@CB...>
Date: 2007-09-17 11:01
Subject: Re: ATIP question
Attachments: TEXT.htm

O.k. Thanks for pointing these out.
I had not seen number 00095 but I just read the wording off the ATIP master list and it appears to be one that we will have to do from here.

Christina

>>> Cathy Katrib-Reyes 9/17/2007 12:17 PM >>>

The ATIP numbers for David Knapp are:
A-2007-00041
A-2007-00094
A-2007-00095

Cathy

>>> CHRISTINA GARCIA 9/17/2007 9:27:48 AM >>>

Hi Cathy.
Could you just confirm the ATIP numbers on the requests related to Mr. Knapp? I've only seen 00041 and 00094....

Thank you.
Christina

>>> Nicole Durrant 9/17/2007 9:26 AM >>>
I am out of the office on Monday. If this is urgent, please e-mail Karen Dantas
 (karen_dantas@cbc.ca).

Please contact Cathy Katrib-Reyes (katribc@cbc.ca) for any Access To Information requests.

>>> garciach 09/17/07 09:26 >>>

Nicole,

I'll be working on this one today.

In your subject line to this note, it looks like there may be two different numbers for the ATIPs. Can you confirm that we're talking about 00041 and 00094 being very similar except the timeframe? Are there others floating around for this same Mr. Knapp? (if so, I haven't seen any other ones)

Thanks.
Christina

>>> Nicole Durrant 9/14/2007 5:04 PM >>>

Finance doesn't have anything either - it appears the only records on this one are in shared services.

Sorry,
Nicole

>>> Evelyn Rupert 14-Sep-07 4:08 PM >>>
thanks Nicole

>>> Nicole Durrant 09/14/07 4:02 PM >>>
Evelyn,

We've identified Shared Services as the lead and these two requests are pretty much the same as an earlier one, so I think we have it covered.

Thanks,
Nicole

>>> Evelyn Rupert 14-Sep-07 3:12 PM >>>
Nicole,

These requests were sent to F&A as well as to you. I expect that you would take the lead on these (and involve NPC if necessary) as F&A has no records of this type.

Please let me know.

From: <CHRISTINA GARCIA>
To: Nicole Durrant <DurrantN@Toronto.CBC.CA>, Cathy Katrib-Reyes <KatribC@CB...>
Date: 2007-09-17 06:52
Subject: A-2007-00094 budget numbers?
Attachments: TEXT.htm

Evelyn & Cathy, (I know Nicole is away today)

For number 00094, Mr Knapp does not appear to have any travel for the 2005 Royal Visit under these budget numbers: (the ones provided by Nicole), but he has two claims for "Royal Visit-Advance" under different budget numbers.

The other numbers are: and Should we be looking under these different budget numbers?

Please confirm as soon as possible.

Thanks. s.16(2)
Christina

From: <CHRISTINA GARCIA>
To: Travers Chow <ChowT@Toronto.CBC.CA>, Nicole Durrant <DurrantN@Toronto.CB...
Date: 2007-09-18 10:45
Subject: Re: A2007-00095 Search of Petty Cash also
Attachments: TEXT.htm

Sorry, just to add to this, since 00094 and 00041 are about Mr. Knapp's expenses, and it asks for "business expenses", a search of petty cash for the other two might also be required. These other two were about the Royal Visit and the Jubilee, so the searches could be narrowed down around the two timeframes.

Christina

>>> Evelyn Rupert 9/18/2007 2:18 PM >>>
Nicole,

I would imagine that a search of petty cash records for the fiscal year would be an extremely long process. Can you get an estimate for that ?

Evelyn

>>> CHRISTINA GARCIA 09/18/07 2:03 PM >>>
Evelyn,

I asked Vicky to clarify what "business expense" meant in this case, and here is what I received back. (see below) As you can tell, this is going to have to involve a search of petty cash and any other methods used to reimburse Mr. Knapp for just about anything.

Shared Services will certainly handle anything that has come through the travel, and duty & hospitality reimbursements systems here. A search of petty cash for anything he expensed would have to be done on the corporate side.

Christina

>>> VICKY STRABY 9/18/2007 1:29 PM >>>

Hi Christina, Please see clarification below of business expense. Vicky We would define "business expense" as any expense, other than the travel and entertainment/hospitality expenses (which we stated), for which a reimbursement is sought from the employer - i.e. dry cleaning; incidentals; chewing gum ; car insurance; car wash; paper/pens/ink/stamps/computer etc

>>> Evelyn Rupert 9/17/2007 2:42 PM >>>
Christina,

Here it is - it went to Nicole Durrant and me (although we wouldn't have any records here)

Evelyn

>>> VICKY STRABY 09/14/07 2:47 PM >>>
Att is an ATIP request. Please contact me if you have questions.

thanks

Vicky Straby
Access to Information Senior Analyst

(613) 288-6031
Fax (613) 288-6279
CBC/Radio Canada
P.O. Box 3220, Station C
181 Queen Street
Ottawa, Ontario, K1Y 1E4

From: <Nicole Durrant>
To: David Masse <MasseD@CBC.CA>
Date: 2007-09-21 08:17
Subject: Fwd: Informing individuals about ATI Requests made by name
Attachments: TEXT.htm

I'll let you know as soon as I get an answer - I've left messages and just sent this red-flagged e-mail.

Nicole

Nicole Durrant
Festival Co-ordinator
CBC Television

Phone: (416) 205-5633
Fax: (416) 205-8607
E-mail: nicole_durrant@cbc.ca

>>> Nicole Durrant 21-Sep-07 12:13 PM >>>

s.21(1)(a)

Martine, Steven and Vicky,

Please let me know as soon as you can.

Thank you,
Nicole

Nicole Durrant
Festival Co-ordinator
CBC Television

Phone: (416) 205-5633
Fax: (416) 205-8607
E-mail: nicole_durrant@cbc.ca

From: <Nicole Durrant>
To: MARTINE BASTIN <BASTINM@Ottawa.cbc.ca>, STEVEN CLEMENHAGEN <CLEMENHS@Ott...>
Date: 2007-09-21 08:13
Subject: Informing individuals about ATI Requests made by name
Attachments: TEXT.htm

s.21(1)(a)

Martine, Steven and Vicky,

Please let me know as soon as you can.

Thank you,
Nicole

Nicole Durrant
Festival Co-ordinator
CBC Television

Phone: (416) 205-5633
Fax: (416) 205-8607
E-mail: nicole_durrant@cbc.ca

CHANTAL AMAND - Rép. : Fwd: Judith,

From: VICKY STRABY
To: Durrant, Nicole
Date: 2008-08-14 11:52
Subject: Rép. : Fwd: Judith,
Attachments: Rép. : Fwd: Judith,

Hi Nicole,

can you tell me the purpose of sir Knapp's participation in the events? I have not tasked you yet, but will if they do not fall within the exclusion. Thanks

vicky

000089

CHANTAL AMAND - Fwd: demande A-2008-00085 / VES

From: Claire Lemieux-Idstam
To: Nicole Durrant
Date: 2008-08-14 14:27
Subject: Fwd: demande A-2008-00085 / VES
Attachments: demande A-2008-00085 / VES

Hi Nicole,

I'll also need the cost centre for the following request:

Provide copy of all travel and business expenses submitted by (Sir) David Knapp, CBC English Television submitted as a result of his attendance and participation on the 2005 Royal Visit.

Would it be the same number as for the 2002 Royal Visit which you provided to Christina Garcia last September - and ?

Thanks.

Claire

s.16(2)

From: Gino Apponi
To: Nicole Durrant
Date: 2008-08-15 12:05
Subject: Re: Fwd: demande A-2008-00085 / VES

We are working on this one as well...it seems a total picture of the expenses will come from different cost centers. Again, you just want the cost centre numbers not the actual copies of the expenses, right?

G

Please note that my e-mail has changed. My new address is:

gino.apponi@cbc.ca

Please update your address book.

>>> Nicole Durrant Thursday, August 14, 2008 >>>

Gino,

The David Knapp requests have re-surfaced (they were closed, but they've come back, in slightly modified form).

Please initiate the search for the following file A-2008-00085 / VES in reference to the following information:

Provide copy of all travel and business expenses submitted by (Sir) David Knapp, CBC English Television submitted as a result of his attendance and participation on the 2005 Royal Visit.

Can you let us know, as soon as possible, what budget number(s) would have been used by Knapp for the Royal Visit in 2005. Would it be the same ones as for the 2002 visit?

Sorry, but a whack of requests came in today.

Nicol

Nicole Durrant
Festival Co-ordinator
CBC Television

Phone: 416-205-5633
Fax: 416-205-8607
E-mail: nicole.durrant@cbc.ca

e

>>> Claire Lemieux-Idstam 14-Aug-08 2:27 PM >>>

Hi Nicole,

I'll also need the cost centre for the following request:

Provide copy of all travel and business expenses submitted by (Sir) David Knapp, CBC English Television submitted as a result of his attendance and participation on the 2005 Royal Visit.

Would it be the same number as for the 2002 Royal Visit which you provided to Christina Garcia last September - and ?

Thanks.

Claire

CHANTAL AMAND - Re: Fwd: demande A-2008-00085 / VES

From: Nicole Durrant
To: Gino Apponi
Date: 2008-08-15 15:59
Subject: Re: Fwd: demande A-2008-00085 / VES

yes please - cost centre numbers should be sufficient for Shared Services to pull the expenses.

Thanks,
Nicole

>>> Gino Apponi 15-Aug-08 12:05 PM >>>

We are working on this one as well...it seems a total picture of the expenses will come from different cost centers. Again, you just want the cost centre numbers not the actual copies of the expenses, right?

G

Please note that my e-mail has changed. My new address is:

gino.apponi@cbc.ca

Please update your address book.

>>> Nicole Durrant Thursday, August 14, 2008 >>>
Gino,

The David Knapp requests have re-surfaced (they were closed, but they've come back, in slightly modified form).

Please initiate the search for the following file A-2008-00085 / VES in reference to the following information:

Provide copy of all travel and business expenses submitted by (Sir) David Knapp, CBC English Television submitted as a result of his attendance and participation on the 2005 Royal Visit.

Can you let us know, as soon as possible, what budget number(s) would have been used by Knapp for the Royal Visit in 2005. Would it be the same ones as for the 2002 visit?

Sorry, but a whack of requests came in today.

Nicol

Nicole Durrant
Festival Co-ordinator

000054

CBC Television

Phone: 416-205-5633

Fax: 416-205-8607

E-mail: nicole.durrant@cbc.ca

e

>>> Claire Lemieux-Idstam 14-Aug-08 2:27 PM >>>

Hi Nicole,

I'll also need the cost centre for the following request:

Provide copy of all travel and business expenses submitted by (Sir) David Knapp, CBC English Television submitted as a result of his attendance and participation on the 2005 Royal Visit.

Would it be the same number as for the 2002 Royal Visit which you provided to Christina Garcia last September - and ?

Thanks.

Claire

s.16(2)

000055

CHANTAL AMAND - Re: Rép. : Fwd: Judith,

From: Nicole Durrant
To: VICKY STRABY
Date: 2008-08-18 09:57
Subject: Re: Rép. : Fwd: Judith,

Vicky,

David Knapp is 'director of special events' and as such, would have had responsibility for the organization of the coverage of the Royal Visits. Everything from protocol and scheduling, to involvement in rights negotiation, and the logistical stuff for a visit - camera positions, etc.

Do you need more specific information? If so, I'd probably have to speak with News or David himself.

Let me know,
Nicole

>>> VICKY STRABY 14-Aug-08 11:52 AM >>>
Hi Nicole,

can you tell me the purpose of sir Knapp's participation in the events? I have not tasked you yet, but will if they do not fall within the exclusion. Thanks

vicky

CHANTAL AMAND - Good morning,

From: VICKY STRABY
To: Claire Lemieux-Ildstam; Nicole Durrant
Date: 2008-08-18 11:26
Subject: Good morning,

Good morning,

The following files fall within the exclusion 68.1

A2008-00084 & 85. No further action is required.

Nicole

I realize I had only tasked Claire but I was going to task you if the exclusion did not apply.

Have a nice day

Vicky

000091

CHANTAL AMAND - Fwd: Good morning,

From: Nicole Durrant
To: Gino Apponi
Date: 2008-08-18 14:52
Subject: Fwd: Good morning,
CC: Juli Lyons

Gino

No need to worry about those budget numbers - Just heard that CBC is going with the exclusion on the knapp stuff.

If you did, in fact, find the cost centres, keep them handy though - these requests have already come to CBC twice and there's no telling if the requestor will take a third kick at the can.

Cheers,
Nicole

Nicole Durrant
Festival Co-ordinator
CBC Television

Phone: 416-205-5633
Fax: 416-205-8607
E-mail: nicole.durrant@cbc.ca

>>> VICKY STRABY 18-Aug-08 11:26 AM >>>
Good morning,

The following files fall within the exclusion 68.1

A2008-00084 & 85. No further action is required.

Nicole

I realize I had only tasked Claire but I was going to task you if the exclusion did not apply.

Have a nice day

Vicky

000092

CHANTAL AMAND - Re: Fwd: demande A-2008-00085 / VES

From: Sarah Yee
To: Gino Apponi
Date: 2008-08-15 10:36
Subject: Re: Fwd: demande A-2008-00085 / VES
CC: Mona Venkateswaran

Gino,

The budget number used for the 2005 Royal Visit was
I am assuming with the budget number provided, HO can pull the travel settlements off SAP.

Sarah

s.16(2)

>>> Gino Apponi Thursday, August 14, 2008 >>>
Hi Mona,
Do you have an answer for this?

Please note that my e-mail has changed. My new address is:

gino.apponi@cbc.ca

Please update your address book.

>>> Nicole Durrant Thursday, August 14, 2008 >>>
Gino,

The David Knapp requests have re-surfaced (they were closed, but they've come back, in slightly modified form).

Please initiate the search for the following file A-2008-00085 / VES in reference to the following information:

Provide copy of all travel and business expenses submitted by (Sir) David Knapp, CBC English Television submitted as a result of his attendance and participation on the 2005 Royal Visit.

Can you let us know, as soon as possible, what budget number(s) would have been used by Knapp for the Royal Visit in 2005. Would it be the same ones as for the 2002 visit?

Sorry, but a whack of requests came in today.

Nicol

Nicole Durrant
Festival Co-ordinator
CBC Television

000056

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E-mail: nicole.durrant@cbc.ca

e

>>> Claire Lemieux-Idstam 14-Aug-08 2:27 PM >>>

Hi Nicole,

I'll also need the cost centre for the following request:

Provide copy of all travel and business expenses submitted by (Sir) David Knapp, CBC English Television submitted as a result of his attendance and participation on the 2005 Royal Visit.

Would it be the same number as for the 2002 Royal Visit which you provided to Christina Garcia last September
- and

Thanks.

Claire

s.16(2)

000057

From: Mona Venkateswaran
To: Gino Apponi; Sarah Yee
CC: Don Knox; Paul McLean
Date: 2008-08-15 11:40
Subject: Re: Fwd: demande A-2008-00086 / VES

Gino, yes - absolutely. We should look at what we're sending over.

We'll get back to you with the information.

Mona

>>> Gino Apponi 8/15/2008 10:54 AM >>>

Hi there,

Will all of Dave's travel be in the same number or do I need different numbers for this one?

Also, should someone take a look at the expenses before we send the number?

Please note that my e-mail has changed. My new address is:

gino.apponi@cbc.ca

Please update your address book.

>>> Nicole Durrant Thursday, August 14, 2008 >>>

Gino,

Here is one of the other David Knapp requests. Could you please let me know what cost centres David would have used for these expenses?

Provide copy of all travel expenses business expense entertainment/hospitality expenses by David Knapp during FY 2006-2007.

Cheers,
Nicole

Nicole Durrant
Festival Co-ordinator
CBC Television

Phone: 416-205-5633
Fax: 416-205-8607
E-mail: nicole.durrant@cbc.ca

>>> Claire Lemieux-Idstam >>>

Hi Nicole,

We received the go-ahead to proceed with the above-noted ATIP formerly 2007-00095 (which was abandoned).

There were exchanges of e-mail between you and Christina Garcia at the time. Can you provide me the cost centre for his travel.

Please give me a call at your convenience so we can discuss. We were also asked to proceed with 2007-00041(now 2008-00084) and 2007-00094 (now 2008-00094).

Claire

Claire Lemieux-Idstam
Administrative Assistant/Assistante administrative
Shared Services/Services partagés
CBC/Radio-Canada

000093

Tel: 613-688-7806

E-mail/courriel: claire.lemieux_idstam@cbc.ca

shared_services

services_partagés

CHANTAL AMAND - Re: Fwd: demande A-2008-00086 / VES

From: Sarah Yee
To: Gino Apponi
Date: 2008-08-15 11:43
Subject: Re: Fwd: demande A-2008-00086 / VES
CC: Don Knox; Mona Venkateswaran

Gino,

We capture costs by event so there is not one single budget number to capture Dave's costs. I can provide a list of the news specials budget number that took place for the fiscal year if that is what they want. If he travel against another budget number (ie. not News specials) I wouldn't have that information. From what I can recollect, Dave makes very few claims on duty entertainment. I pulled his travel file and there are only a few of claims with duty entertainment. I will forward these to you.

>>> Gino Apponi Friday, August 15, 2008 >>>

Hi there,

Will all of Dave's travel be in the same number or do I need different numbers for this one?

Also, should someone take a look at the expenses before we send the number?

Please note that my e-mail has changed. My new address is:

gino.apponi@cbc.ca

Please update your address book.

>>> Nicole Durrant Thursday, August 14, 2008 >>>

Gino,

Here is one of the other David Knapp requests. Could you please let me know what cost centres David would have used for these expenses?

Provide copy of all travel expenses business expense entertainment/hospitality expenses by David Knapp during FY 2006-2007.

Cheers,
 Nicole

Nicole Durrant
 Festival Co-ordinator
 CBC Television

Phone: 416-205-5633
 Fax: 416-205-8607

000095

E-mail: nicole.durrant@cbc.ca

>>> Claire Lemieux-Idstam>>>
Hi Nicole,

We received the go-ahead to proceed with the above-noted ATIP formerly 2007-00095 (which was abandoned).

There were exchanges of e-mail between you and Christina Garcia at the time. Can you provide me the cost centre for his travel.

Please give me a call at your convenience so we can discuss. We were also asked to proceed with 2007-00041 (now 2008-00084) and 2007-00094 (now 2008-00094).

Claire

Claire Lemieux-Idstam
Administrative Assistant/Assistante administrative
Shared Services/Services partagés
CBC/Radio-Canada
Tel: 613-688-7806
E-mail/courriel: claire_lemieux_idstam@cbc.ca

shared_services
services_partagés

From: Suzanne MacIntyre
To: CHRISTINA GARCIA
Date: Monday, September 17, 2007 10:39:59 AM
Subject: Re: Estimate Required: A2007-00094

s.16(2)

The other numbers were:

Sue

>>> CHRISTINA GARCIA 09/17/07 10:00 am >>>
What were those other numbers? I'll confirm if those are the ones used for this particular event...

To answer your question, yes we should include the advance info.

>>> Suzanne MacIntyre 9/17/2007 9:40 AM >>>
Hello Christina,

Mr Knapp does not have any travel for the 2005 Royal Visit under these budget #s but he has two claims for "Royal Visit-Advance" under different budget numbers. Please advise me if this information is required for this request.

Sue

>>> CHRISTINA GARCIA 09/14/07 4:26 pm >>>
Sue & Étienne,

This is something very similar to the one numbered 2007-00041 about Mr. Knapp and the Jubilee, however the difference here is the event for which they are looking for documents. The Royal Visit in 2005.

Provide copy of all travel and business expenses submitted by (Sir) David Knapp, CBC English Television submitted as a result of his attendance and participation on the 2005 Royal Visit
Here are the budget numbers that I received from the EN on the first request: (if these don't apply, let me know)

The Royal Visit dates were: Saskatchewan - arrival Tuesday, May 17; Alberta - arrival Friday, May 20. The visit to Canada officially ended on Wednesday, May 25

At this stage, all that is required is an estimate (in hours) for the total search time. (time that will be required by you, or your colleagues, to physically search all electronic and paper sources for this information) ***Please provide the time estimate to me no later than end of day Monday, September 17, 2007.***

Thank you.
Christina

>>> VICKY STRABY 14-Sep-07 2:42 PM >>>

Att is an ATIP request. Please contact me if you have questions.