



2013 CALENDAR OF MEETINGS CHANGE

TO:	Board of Directors
MEETING:	2012-01-29
FROM:	Maryse Bertrand, Vice-President, Real Estate Services, Legal Services, and General Counsel
DECISION SOUGHT:	Approval of meeting date changes for March and November 2013
NEXT STEPS:	N/A
DATE:	2013-01-18



A1. CONTEXT

- The 2013 calendar of meetings was approved by the Board on September 26, 2012.
- The Chairperson has requested that the meetings dates for the March 26-27, 2013 and the November 20-21, 2013 meetings be changed.
- While the Human Resources and Governance Committee would usually review matters relating to the meeting calendar before presentation to the Board, the Chair of Committee did not object to having the proposed changes brought directly to the Board's attention since Board members were being consulted as to their availability.



A2. KEY DECISION ELEMENTS

- Move the March 26-27, 2013 meetings to March 20-21, 2013; and
- Move the November 20-21, 2013 meetings to November 25-26, 2013.



A3. KEY BENEFITS, IMPACTS & RISKS

- Financial Services was consulted to ensure that the proposed dates would not hamper:
 - the production of the Corporation's Operating and Capital Budgets for the March meeting
 - the Corporation's issuance of the 2nd Quarter Financial Report following the November meeting
- Board members were consulted as to their availability on the new proposed dates
 - Only one member will have a meeting conflict in March.



A4. OTHER OPTIONS CONSIDERED

- In light of the need to approve the Corporation's budgets before the fiscal year-end and the time required to prepare the budgets, the March meeting can only be moved up by a few days.
- In light of the need to issue the 2nd Quarter Financial Report on November 29 and the time required to produce the report, the November meeting can only be moved down by a few days.



A5. SUCCESS MEASURES

N/A



A7. RESOLUTION

That the 2013 calendar of meetings of the Board and its committees be modified by:

1. moving the March 26-27, 2013 meetings to March 20-21, 2013; and
2. moving the November 20-21, 2013 meetings to November 25-26, 2013.