

Financial Statements

For the Year Ended

March 31, 2014



HOUSE OF COMMONS
CHAMBRE DES COMMUNES
CANADA



HOUSE OF COMMONS
CHAMBRE DES COMMUNES
CANADA

Table of Contents

Statement of Management Responsibility	3
Auditors' Report to the Clerk of the House of Commons	4
Statement of Financial Position	6
Statement of Operations and Net Financial Position.....	7
Statement of Change in Net Debt	8
Statement of Cash Flows.....	9
Notes to the Financial Statements.....	10



HOUSE OF COMMONS
CHAMBRE DES COMMUNES
CANADA

Statement of Management Responsibility

Responsibility for the integrity and objectivity of the accompanying Financial Statements of the House of Commons for the year ended March 31, 2014, and of all information contained in these statements rests with management.

These Financial Statements have been prepared by management in accordance with Canadian public sector accounting standards, using management's best estimates and judgements where appropriate and giving due consideration to materiality. Financial information submitted to the *Public Accounts of Canada* is consistent with these Financial Statements.

Management maintains a system of financial management and internal control and management practices designed to provide reasonable assurance that the financial information is reliable, that assets are safeguarded, that resources are managed economically and efficiently in the achievement of House of Commons objectives and that transactions reflect the By-laws approved by the Board of Internal Economy and statutory requirements.

Management also seeks to ensure the objectivity and integrity of data in its Financial Statements by careful selection, training, and development of qualified staff, by organizational arrangements that provide appropriate divisions of responsibility; and by communication programs aimed at ensuring that regulations, policies, guidelines, standards, and managerial authorities are understood throughout the House of Commons.

At the request of management, these Financial Statements have been audited by Ernst & Young LLP, the independent auditors of the House of Commons.

On behalf of the House of Commons,

Audrey O'Brien
Clerk of the House of Commons

Mark G. Watters, CPA, CA
Chief Financial Officer

Ottawa, Canada
on the 12th day of August 2014

INDEPENDENT AUDITORS' REPORT

To the Clerk of the House of Commons

Report on the Financial Statements

We have audited the accompanying financial statements of the House of Commons, which comprise the statement of financial position as at March 31, 2014, and the statement of operations and net financial position, statement of changes in net debt and statement of cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditors consider internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements present fairly, in all material respects, the financial position of the House of Commons as at March 31, 2014, and its financial performance and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.

Other Matters

The financial statements of the House of Commons for the year ended March 31, 2013 were audited by another auditor who expressed an unmodified opinion on those statements on June 18, 2013.

Ernst + Young LLP

Ottawa, Canada
August 12, 2014

Chartered Accountants
Licensed Public Accountants



HOUSE OF COMMONS
CHAMBRE DES COMMUNES
CANADA

Statement of Financial Position

As at March 31

	2014	2013
<i>(in thousands of dollars)</i>		
Liabilities		
Accounts payable and accrued liabilities <i>(note 4)</i>	22,090	26,589
Vacation pay and compensatory leave	7,792	6,481
Lease obligations for tangible capital assets <i>(note 5)</i>	1,648	2,536
Employee severance benefits <i>(note 6)</i>	26,478	35,528
Centennial Flame Research Award Fund <i>(note 7)</i>	18	18
<i>Total liabilities</i>	58,026	71,152
Financial assets		
Cash	469	409
Due from the Consolidated Revenue Fund	18,261	22,384
Accounts receivable <i>(note 8)</i>	4,895	5,645
Advances <i>(note 9)</i>	1,529	1,167
Inventory held for sale	219	180
<i>Total financial assets</i>	25,373	29,785
Net debt	32,653	41,367
Non-financial assets		
Prepaid expenses	3,838	1,149
Inventory held for use	2,706	2,267
Tangible capital assets <i>(note 10)</i>	15,601	14,826
<i>Total non-financial assets</i>	22,145	18,242
Net financial position	10,508	23,125

Contractual obligations *(note 11)*

Contingent liabilities *(note 12)*

Approved by:

Audrey O'Brien
Clerk of the House of Commons

Mark G. Watters, CPA, CA
Chief Financial Officer

Ottawa, Canada
on the 12th day of August 2014

The accompanying notes form an integral part of these Financial Statements.



Statement of Operations and Net Financial Position

For the year ended March 31

	Budget	2014	2013
	(note 13)		Restated (note 17)
<i>(in thousands of dollars)</i>			
Expenses			
Operating			
Salaries and benefits	319,093	335,449	337,636
Accommodations	59,926	59,926	59,257
Transportation and communications	47,104	35,502	43,951
Professional and special services	22,923	16,797	17,694
Rentals	9,393	13,547	13,019
Computer and office equipment, furniture and fixtures	5,507	8,641	9,381
Utilities, materials and supplies	10,827	8,288	9,010
Information	10,371	6,300	6,486
Amortization of tangible capital assets	7,221	7,221	5,392
Repair and maintenance	5,740	1,918	1,751
Net loss (gain) on disposal of tangible capital assets	(136)	(136)	551
Other	256	421	939
<i>Total operating expenses</i>	498,225	493,874	505,067
Transfer payments to international associations	929	937	858
Total expenses	499,154	494,811	505,925
Revenues			
Cost recoveries	-	13,643	13,861
Food Services – sales	1,883	1,947	2,125
Other	107	59	105
Total revenues	1,990	15,649	16,091
Net cost of operations	497,164	479,162	489,834
Government funding and transfers			
Net cash provided by Government of Canada	-	(418,477)	(422,246)
Change in due from the Consolidated Revenue Fund	-	4,122	(8,026)
Services received without charge (note 15 (a))	-	(77,424)	(77,880)
Net cost of operations after government funding and transfers	-	(12,617)	(18,318)
Net financial position - beginning of year	-	23,125	41,443
Net financial position - end of year	-	10,508	23,125



HOUSE OF COMMONS
CHAMBRE DES COMMUNES
CANADA

Statement of Change in Net Debt For the year ended March 31

	2014	2013 Restated <i>(note 17)</i>
<i>(in thousands of dollars)</i>		
Net cost of operations after government funding and transfers	(12,617)	(18,318)
Change due to tangible capital assets		
Acquisitions of tangible capital assets	8,045	5,992
Amortization of tangible capital assets	(7,221)	(5,392)
Net gain (loss) on disposal of tangible capital assets	136	(551)
Proceeds from disposal of tangible capital assets	(185)	(4)
Total change due to tangible capital assets	775	45
Change due to inventory held for use	439	169
Change due to prepaid expenses	2,689	58
Net decrease in net debt	(8,714)	(18,046)
Net debt - beginning of year	41,367	59,413
Net debt - end of year	32,653	41,367

The accompanying notes form an integral part of these Financial Statements.



Statement of Cash Flows

For the year ended March 31

	2014	2013
		Restated (note 17)
<i>(in thousands of dollars)</i>		
Operating activities		
Net cost of operations	479,162	489,834
Non-cash items		
Services received without charge (note 15 (a))	(77,424)	(77,880)
Amortization of tangible capital assets	(7,221)	(5,392)
Net gain (loss) on disposal of tangible capital assets	136	(551)
Variations in Statement of Financial Position		
Increase in cash	60	45
Decrease in accounts receivable	(750)	(991)
Increase in advances	362	454
Increase in prepaid expenses	2,689	58
Increase in inventory	478	135
Decrease (increase) in accounts payable and accrued liabilities	4,499	(6,816)
Increase in vacation pay and compensatory leave	(1,311)	(154)
Decrease in employee severance benefits	9,050	16,749
Decrease in Centennial Flame Research Award Fund	-	1
Cash used in operating activities	409,730	415,492
Capital investing activities		
Acquisitions of tangible capital assets	8,045	5,992
Proceeds from disposal of tangible capital assets	(185)	(4)
Cash used in capital investing activities	7,860	5,988
Financing activities		
Lease payments for tangible capital assets	1,027	959
Increase of lease obligations for tangible capital assets	(140)	(193)
Cash used in financing activities	887	766
Net cash provided by Government of Canada	418,477	422,246



Notes to the Financial Statements

For the year ended March 31

1. Authority and objectives

The **House of Commons** is a self-governing institution established under the *Constitution Act, 1867*. Through the Board of Internal Economy, it has the authority to act on all financial and administrative matters pursuant to the *Parliament of Canada Act*.

The **Board of Internal Economy** is the governing body of the House of Commons and oversees its financial management and administration on behalf of Members and Canadians. It is chaired by the Speaker and comprised of Members representing all recognized parties.

The **Clerk of the House of Commons** is the Secretary to the Board of Internal Economy and, as the senior official of the House Administration, reports to the Speaker.

Members assume the roles of legislators and elected representatives of their constituencies. In their constituencies, Members participate in events and activities and hold discussions with constituents about their concerns. In the Chamber, Members participate in debates and study and vote on legislation. Members sit on standing committees and special or joint committees, since the House of Commons delegates in-depth consideration of bills and the thorough scrutiny of the Government's programs and policies to its committees. Members also participate in parliamentary associations and interparliamentary groups, and are members of delegations in parliamentary exchanges. Finally, in caucus, Members develop strategy, discuss policy and examine important issues with fellow party members, and direct the work of party research offices. Some Members, such as the Speaker, Deputy Speaker, House Leaders and Chief Whips, assume additional functions as House Officers.

The **House Administration** provides the support required by elected Members during a Parliament and, in addition, serves the House as an institution on a permanent basis by providing continuity from one Parliament to another, access to parliamentary records, and a stable infrastructure to support Members in the democratic process. Advice and support are provided through a wide variety of services such as procedural, legislative, legal, information technology and management, building management, security, food, finance, human resources, health and safety. The staff of the House of Commons strives to support the institution and Members in their roles as legislators and representatives of 308 constituencies in the Chamber, in committee and in caucus. The House Administration comprises six Service Areas that employ the equivalent of 1,846 full-time workers and report to the Clerk: Procedural Services; the Office of the Law Clerk and Parliamentary Counsel; Information Services; Parliamentary Precinct Services; Finance Services; and Human Resources, Corporate Planning and Communications Services.



HOUSE OF COMMONS
CHAMBRE DES COMMUNES
CANADA

Notes to the Financial Statements

For the year ended March 31

2. Summary of significant accounting policies

(a) Basis of presentation

These Financial Statements have been prepared in accordance with Canadian public sector accounting standards.

(b) Parliamentary authorities

The House of Commons is funded by the Government of Canada through parliamentary authorities. Financial reporting of authorities provided to the House of Commons do not parallel financial reporting according to Canadian public sector accounting standards, since authorities are primarily based on cash flow requirements. Consequently, items recognized in the Statement of Operations and Net Financial Position and in the Statement of Financial Position are not necessarily the same as those provided through authorities from Parliament. Note 3 provides a high-level reconciliation between the bases of reporting.

(c) Net cash provided by Government of Canada

The House of Commons operates within the Consolidated Revenue Fund (CRF), which is administered by the Receiver General for Canada. All cash received by the House of Commons is deposited to the CRF and all cash disbursements made by the House of Commons are paid from the CRF. The net cash provided by Government of Canada is the difference between all cash receipts and all cash disbursements including transactions with departments of the Government of Canada.

(d) Due from the Consolidated Revenue Fund

Amounts due from the CRF are the result of timing differences at year-end between when a transaction affects authorities and when it is processed through the CRF. Amounts due from the CRF represent the net amount of cash that the House of Commons is entitled to draw from the CRF without further appropriations to discharge its liabilities.

(e) Accounts receivable and advances

Accounts receivable and advances are stated as amounts expected to be ultimately realized; a provision is made for receivables where recovery is considered uncertain.

(f) Inventory held for sale

Inventory held for sale consists of items in the canteens, cafeterias and the Parliamentary Dining Room. This inventory is valued at the lower of cost or net realizable value using the first in, first out method.



Notes to the Financial Statements

For the year ended March 31

2. Summary of significant accounting policies (continued)

(g) Inventory held for use

Inventory held for use consists of consumable parts, material and office supplies held for future activities and having a value of \$50,000 or more. Inventory is valued at the lower of cost or net realizable value using the average cost method for office supplies, and using the first in, first out method for other items.

(h) Tangible capital assets

All tangible capital assets having an initial cost of \$10,000 or more are recorded at their acquisition cost. Similar items under \$10,000 are expensed in the Statement of Operations and Net Financial Position. The House of Commons does not capitalize intangibles, works of art or historical treasures that have cultural, aesthetic or historical value. Amounts included in assets under development are transferred to the appropriate class of asset upon completion and are then amortized. Amortization of tangible capital assets is done on a straight-line basis over the estimated useful life of the asset as follows:

<u>Asset Class</u>	<u>Amortization Period</u>
Informatics hardware and infrastructure	3 years
Software	3 to 5 years
Machinery and equipment	5 to 10 years
Vehicles	5 to 7 years
Other equipment	5 to 10 years
Leasehold improvements	Lesser of 10 years or term of lease
Leased equipment	Lesser of 10 years or term of lease

(i) Salaries, benefits and vacation leave

Salaries, benefits, and vacation leave are expensed as they accrue in accordance with the terms of employment. The salaries and benefits liability is calculated based on terms of employment using the salary levels at year end and the number of days remaining unpaid at the end of the year. The liability for vacation leave is calculated at the salary levels in effect at March 31st for all unused vacation leave benefits. Vacation pay liabilities payable upon cessation of employment represent House of Commons obligations that are normally funded through future years' authorities.



Notes to the Financial Statements

For the year ended March 31

2. Summary of significant accounting policies (continued)

(j) Employee severance benefits

Employees entitled to severance benefits under labour contracts or conditions of employment earn these benefits as the services necessary to earn them are rendered. The obligation relating to the benefits earned by employees is calculated using information derived from the results of the actuarially determined liability for employee severance benefits for the Government of Canada as a whole.

(k) Pension benefits

i. Employee pension benefits

Eligible employees participate in the Public Service Pension Plan under the *Public Service Superannuation Act*, which is sponsored and administered by the Government of Canada. The House of Commons' contributions to the Plan are charged to expenses in the year incurred and represent the total obligation of the House of Commons to the Plan. The House of Commons is not required under current legislation to make contributions for any actuarial deficiencies of the Plan.

ii. Members' pension benefits

Eligible Members participate in a defined benefit pension plan under the *Members of Parliament Retiring Allowances Act*, which is sponsored and administered by the Government of Canada. Assets and liabilities for the Members' pension accounts are not included in the House of Commons Statement of Financial Position, as these accounts are the responsibility of the Government of Canada. The House of Commons' contributions to these accounts are charged to the salaries and benefits expense in the year incurred. Members who are not eligible for an immediate pension are entitled to a severance allowance under the *Parliament of Canada Act* upon ceasing to perform their parliamentary functions. The severance allowance liability is reported in the Government of Canada financial statements.

(l) Contingent liabilities

Contingent liabilities are potential liabilities that may become actual liabilities when one or more future events occur or fail to occur. To the extent that the future event is likely to occur or fail to occur, and a reasonable estimate of the loss can be made, an estimated liability is accrued and an expense recorded. If the likelihood is not determinable or an amount cannot be reasonably estimated, the contingency is disclosed in the Notes to the Financial Statements.



Notes to the Financial Statements

For the year ended March 31

2. Summary of significant accounting policies (continued)

(m) Revenues

Revenues are accounted for in the period in which the underlying transaction or event occurred that gave rise to the revenues.

(n) Services received without charge

Services received without charge from federal government departments for accommodation, employer contributions to the health and dental insurance plans, and workers' compensation are recorded as operating expenses at their estimated cost.

(o) Transfer payments

Transfer payments to international parliamentary and independent associations are recognized in the year in which the recipient has met the eligibility criteria or fulfilled the terms of a contractual transfer agreement.

(p) Foreign currency transactions

Transactions involving foreign currencies are converted into Canadian dollar equivalents using rates of exchange in effect at the time of those transactions.

(q) Measurement uncertainty

The preparation of these Financial Statements in accordance with Canadian public sector accounting standards requires that management make estimates and assumptions that affect the amounts of assets, liabilities, revenues and expenses reported in the Financial Statements. At the time of preparation of these statements, management believes the estimates and assumptions to be reasonable. The most significant items where estimates are used are contingent liabilities, the liability for employee severance benefits and the useful life of tangible capital assets. Actual results could significantly differ from those estimated. Management's estimates are reviewed periodically and, as adjustments become necessary, they are recorded in the Financial Statements in the year they become known.



Notes to the Financial Statements

For the year ended March 31

3. Parliamentary authorities

The House of Commons receives most of its funding through annual parliamentary authorities. Items recognized in the Statement of Operations and Net Financial Position in one year may be funded through parliamentary authorities in prior, current or future years. Accordingly, the House of Commons has different net results of operations for the year on a government funding basis than on an accrual accounting basis. The differences are reconciled in the following tables:

(a) Reconciliation of net cost of operations to current year authorities used

	2014	2013
		Restated
		(note 17)
<i>(in thousands of dollars)</i>		
Net cost of operations	479,162	489,834
<i>Adjustments for items affecting net cost of operations but not affecting authorities:</i>		
Services received without charge (note 15 (a))	(77,424)	(77,880)
Inventory used	(4,756)	(5,359)
Amortization of tangible capital assets	(7,221)	(5,392)
Employee severance benefits	9,050	16,749
Refund of previous years' expenditures	249	199
Net gain (loss) on disposal of tangible capital assets	136	(551)
Vacation pay and compensatory leave	(1,311)	(154)
Prepaid expenses consumption	(1,149)	(1,091)
Other	(129)	181
	(82,555)	(73,298)
<i>Adjustments for items not affecting net cost of operations but affecting authorities:</i>		
Purchases of tangible capital assets	7,905	5,799
Purchases of inventory	5,234	5,494
Tangible capital asset lease principal payments	1,027	959
Increase in prepaid expenses	3,838	1,149
	18,004	13,401
Current year authorities used	414,611	429,937



Notes to the Financial Statements

For the year ended March 31

3. Parliamentary authorities (continued)

(b) Authorities provided and used

<i>(in thousands of dollars)</i>	2014	2013
Vote 5 – Operating expenditures	296,145	307,991
Statutory amounts	136,613	142,925
	432,758	450,916
Less:		
Lapsed - Operating	(18,147)	(20,979)
Current year authorities used	414,611	429,937

4. Accounts payable and accrued liabilities

<i>(in thousands of dollars)</i>	2014	2013
Payables – External parties	15,647	19,413
Payables – Federal government departments, agencies and Crown corporations	1,203	1,977
	16,850	21,390
Accrued liabilities	5,240	5,199
Total accounts payable and accrued liabilities	22,090	26,589



Notes to the Financial Statements

For the year ended March 31

5. Lease obligations for tangible capital assets

The House of Commons has entered into agreements to lease equipment under capital leases with a cost of \$4,863,574 and accumulated amortization of \$3,338,904 as at March 31, 2014 (\$5,071,324 and \$2,618,403 respectively as at March 31, 2013). The House of Commons has recorded a capital lease obligation of \$1,647,867 as at March 31, 2014 (\$2,535,573 as at March 31, 2013). The obligations related to the upcoming years include the following:

<i>(in thousands of dollars)</i>	2014
2015	969
2016	759
Total future minimum capital lease payments	1,728
Imputed interest (1.3% to 12.2%)	(80)
Total obligations under leased tangible capital assets	1,648

6. Employee severance benefits

The House of Commons provides severance benefits to its employees based on eligibility, years of service and salary at termination of employment. These severance benefits are not pre-funded. Benefits will be paid from future authorities. Information about the severance benefits, measured as at March 31, is as follows:

<i>(in thousands of dollars)</i>	2014	2013
Employee severance benefit obligation – beginning of year	35,528	52,277
Expense for the year	(1,157)	690
Benefits paid during the year	(7,893)	(17,439)
Employee severance benefit obligation – end of year	26,478	35,528

As part of collective agreement negotiations with certain employee groups and changes to conditions of employment for executives and certain non-represented employees, the accumulation of severance benefits under the employee severance pay program ceased for these employees commencing in 2012. Employees subject to these changes have been given the option to be immediately paid the full or partial value of benefits earned to date or collect the full or remaining value of benefits on termination of their employment. These changes have been reflected in the calculation of the outstanding severance benefit obligation.



Notes to the Financial Statements

For the year ended March 31

7. Centennial Flame Research Award Fund

The purpose of the Centennial Flame Research Award Fund is to provide awards of money to enable persons with disabilities to conduct research and prepare reports on the contributions of one or more persons with disabilities to the public life of Canada or the activities of Parliament. Pursuant to section 3 of the *Centennial Flame Research Award Act*, the Centennial Flame Research Award Fund is credited with money collected from the Centennial Flame monument on Parliament Hill in Ottawa, as well as any money otherwise received as a donation.

8. Accounts receivable

<i>(in thousands of dollars)</i>	2014	2013
Receivables – Federal government departments, agencies and Crown corporations	4,384	5,134
Receivables – External parties	521	521
	4,905	5,655
Allowance for doubtful accounts on external receivables	(10)	(10)
Total accounts receivable	4,895	5,645

9. Advances

<i>(in thousands of dollars)</i>	2014	2013
Petty cash for Members	380	297
Travel and tuition advances	1,091	812
Petty cash and floats for House of Commons employees	39	39
Postage-related advances	19	19
Total advances	1,529	1,167



Notes to the Financial Statements

For the year ended March 31

10. Tangible capital assets

(in thousands of dollars)

	Cost					Accumulated Amortization				Net Book Value	
	March 31, 2013 <i>Restated</i> (note 17)	Acquisi- tions	Disposals	Transfers of assets under development	March 31, 2014	March 31, 2013 <i>Restated</i> (note 17)	Amorti- zation	Disposals	March 31, 2014	2014	2013 <i>Restated</i> (note 17)
Informatics hardware and infrastructure	14,225	2,983	(1,649)	-	15,559	9,516	4,202	(1,655)	12,063	3,496	4,709
Software	13,608	46	(86)	2,102	15,670	11,183	1,064	(98)	12,149	3,521	2,425
Machinery and equipment	4,777	343	(495)	-	4,625	4,058	217	(504)	3,771	854	719
Vehicles	1,588	58	(23)	-	1,623	795	244	(23)	1,016	607	793
Other equipment	3,883	141	(599)	-	3,425	3,098	205	(587)	2,716	709	785
Leasehold improvements	5,400	1,070	276	-	6,746	3,314	396	165	3,875	2,871	2,086
Assets under development	856	3,264	-	(2,102)	2,018	-	-	-	-	2,018	856
Subtotal	44,337	7,905	(2,576)	-	49,666	31,964	6,328	(2,702)	35,590	14,076	12,373
Leased equipment	5,071	140	(491)	-	4,720	2,618	893	(316)	3,195	1,525	2,453
Total	49,408	8,045	(3,067)	-	54,386	34,582	7,221	(3,018)	38,785	15,601	14,826

Amortization expense for the year is \$7,221,382 (\$5,392,121 in 2012-2013).



Notes to the Financial Statements

For the year ended March 31

11. Contractual obligations

The nature of the House of Commons' activities can result in some large multi-year obligations whereby the House of Commons will be obligated to make future payments when the goods are received and services are rendered. Significant contractual obligations that can be reasonably estimated are as follows:

<i>(in thousands of dollars)</i>	2015	2016	2017	2018	2019 and thereafter	Total
Leases	111	64	54	14	-	243

In the normal course of operations, the House of Commons assumes a contractual obligation through guarantees provided with respect to Members' constituency office leases. This guarantee covers up to 3 months of lease costs in the event a lease is terminated for various operational reasons. Based on lease costs which can be incurred by the House as at March 31, 2014, the maximum obligation is estimated to be \$1,548,906 (\$1,773,714 as at March 31, 2013).

12. Contingent liabilities

As of March 31, 2014, management is not aware of any claims or possible claims against the House of Commons.

13. Budget figures

Budget figures have been provided for comparison purposes and are not audited. Given the difference between parliamentary authorities and Canadian public sector accounting standards, the budget figures presented have been adjusted to conform to the basis of accounting for these Financial Statements. Note 3 provides a high-level reconciliation between the bases of reporting.



HOUSE OF COMMONS
CHAMBRE DES COMMUNES
CANADA

Notes to the Financial Statements

For the year ended March 31

14. Pension benefits

(a) Employee pension benefits

Employees of the House of Commons participate in the Public Service Pension Plan, which is sponsored and administered by the Government of Canada. Pension benefits accrue up to a maximum period of 35 years at a rate of two percent per year of pensionable service, times the average of the best five consecutive years of earnings. The benefits are integrated with the Canada and Quebec Pension Plans benefits and they are indexed to inflation.

Both the employees and the House of Commons contribute to the cost of the plan. Contributions made by the House of Commons, included in salaries and benefits expense, totalled \$24,198,430 (\$24,925,955 in 2012-2013). This amount represents approximately 1.6 times (1.7 times in 2012-2013) the employees' contributions for existing members who were required to contribute to the cost of the plan prior to January 1, 2013 and 1.5 times (1.6 times in 2012-2013) for new members required to contribute on or after January 1, 2013.

The House of Commons' responsibility with regard to the Plan is limited to its contributions. Actuarial surpluses or deficiencies are recognized in the Financial Statements of the Government of Canada, as the Plan's sponsor.

(b) Members' pension benefits

Members participate in a pension plan consisting of two separate accounts, the Members of Parliament Retiring Allowances (MPRA) and the Members of Parliament Retirement Compensation Arrangements (RCA), which are sponsored and administered by the Government of Canada. Members are eligible at age 55 to receive a basic retiring allowance upon termination of their parliamentary functions and after having contributed to the plan for at least six years. The basic allowance is based on the best five years average sessional indemnity and accrues at a rate of three percent of those average indemnities. Basic allowances are indexed to inflation once recipients reach age 60.

Both the Members and the House of Commons contribute to the cost of the plan. Contributions made by the House of Commons, included in salaries and benefits expense, totalled \$22,803,989 (\$23,665,459 in 2012-2013).



Notes to the Financial Statements

For the year ended March 31

15. Related party transactions

The House of Commons is related, as a result of common ownership, to all Government of Canada departments, agencies, and Crown corporations. The House of Commons enters into transactions with these entities in the normal course of business and on normal trade terms.

(a) Services received without charge

During the year, the House of Commons received services that were obtained without charge from federal government departments and agencies. These services received without charge have been recorded in the House of Commons' Statement of Operations and Net Financial Position as follows:

<i>(in thousands of dollars)</i>	2014	2013
Public Works and Government Services Canada – Accommodation	59,926	59,257
Treasury Board Secretariat – Employer's share of insurance premiums	17,001	18,313
Employment and Social Development Canada – Administrative charges related to Worker's Compensation payments	497	310
Total services received without charge	77,424	77,880

The Government has centralized some of its administrative activities for efficiency purposes and economic delivery of programs to the public. As a result, the Government uses central agencies and common service organizations so that one department or agency performs services for all federal government departments and agencies without charge. The cost of these services, such as payroll and cheque issuance services provided by Public Works and Government Services Canada, are not included as an expense in the House of Commons' Statement of Operations and Net Financial Position.

(b) Other transactions with related parties

Expenses shown below include services received without charge as described in section (a) of this note.

<i>(in thousands of dollars)</i>	2014	2013 <i>Restated (note 17)</i>
Expenses – Federal government departments and agencies	141,024	144,184
Recoveries – Federal government departments and agencies	11,493	9,623



Notes to the Financial Statements

For the year ended March 31

16. Expenses by function

	2014	2013
<i>(in thousands of dollars)</i>		<i>Restated (note 17)</i>
Members and House Officers	246,482	248,746
House Administration	248,329	257,179
Total expenses	494,811	505,925

17. Restatement

(a) Comparative information

Comparative figures have been reclassified to conform to the current year's presentation.

(b) Change in accounting estimate

Based on new information available this year, management changed the estimate for the expected useful life of its Financial Portal (a software developed in-house) from November 30, 2022 to November 30, 2016. This change is applied prospectively, and the depreciation expense is therefore \$302,118 higher than it would have been under the previous useful life.

(c) Correction of an error related to financial statements from a previous period

During 2013-2014, the House of Commons identified tangible capital assets developed in-house that should have been capitalized during fiscal year 2012-2013. The correction represents an increase to tangible capital assets in 2012-2013. Consequently, the comparative financial statements presented for the year ended March 31, 2013 have been restated.



Notes to the Financial Statements

For the year ended March 31

17. Restatement (continued)

(d) Change in presentation of previous-year results

The impacts of the reclassification of previous-year results and the correction of an error are summarized for specific line items in the following table.

<i>(in thousands of dollars)</i>	Previously Reported	Reclassification	Correction of Error	Restated Balance
Statement of Financial Position				
Tangible capital assets	14,230	-	596	14,826
Statement of Operations and Net Financial Position				
Operating expenses				
Salaries and benefits	330,561	7,584	(509)	337,636
Transportation and communications	42,431	1,520	-	43,951
Professional and special services	14,419	3,386	(111)	17,694
Rentals	9,587	3,432	-	13,019
Computer and office equipment, furniture and fixtures	9,167	214	-	9,381
Utilities, materials and supplies	8,968	42	-	9,010
Information	6,406	80	-	6,486
Amortization of tangible capital assets	5,368	-	24	5,392
Repair and maintenance	4,832	(3,081)	-	1,751
Other	255	684	-	939
Revenues				
Cost recoveries	-	13,861	-	13,861
Statement of Change in Net Debt				
Acquisitions of tangible capital assets	5,372	-	620	5,992
Amortization of tangible capital assets	(5,368)	-	(24)	(5,392)
Statement of Cash Flows				
Amortization of tangible capital assets	(5,368)	-	(24)	(5,392)
Acquisitions of tangible capital assets	5,372	-	620	5,992



Notes to the Financial Statements

For the year ended March 31

17. Restatement (continued)

(d) Change in presentation of previous-year results (continued)

<i>(in thousands of dollars)</i>	Previously Reported	Reclassi- fication	Correction of Error	Restated Balance
Notes to the Financial Statements				
<i>Parliamentary authorities (note 3 (a))</i>				
Amortization of tangible capital assets	(5,368)	-	(24)	(5,392)
Purchases of tangible capital assets	5,179	-	620	5,799
<i>Tangible capital assets (note 10)</i>				
Software (cost)	12,899	-	709	13,608
Software (accumulated amortization)	(11,159)	-	(24)	(11,183)
Assets under development	945	-	(89)	856
<i>Related party transactions (note 15 (b))</i>				
Expenses – Federal government departments and agencies	134,561	9,623	-	144,184
Revenues – Federal government departments and agencies	-	9,623	-	9,623
<i>Expenses by function (note 16)</i>				
House Administration	243,914	13,861	(596)	257,179