

Travel and hospitality expense report - details  
Dennis Blake, Senior Manager

**Travel Expenses - January 1 - March 31, 2018**

Dates	Purpose	Destination	Air fare	Other transportation	Accommodations	Meals and incidentals	Cost
January 3 - 7, 2018	To attend meetings with stakeholders	Vancouver, B.C.	391.25	68.62	884.08	414.62	\$ 1,758.57
January 14 - 15, 2018	To attend meetings with stakeholders; working in corporate office	Vancouver, B.C.	996.25	79.84	185.51	141.77	1,403.37
March 26 - 30, 2018	To attend meetings with stakeholders; working in corporate office	Vancouver, B.C.	460.40	33.33	809.56	503.38	1,806.67
<b>Total</b>							<b>\$ 4,968.61</b>

**Hospitality - January 1 - March 31, 2018**

Date	Event Description	Location	Attendees: (Employees/ Guests)	Cost
January 2, 2018	Lunch meeting	Prince Rupert, B.C.	1 (1)	\$ 43.52
January 15, 2018	Lunch meeting	Vancouver, B.C.	1 (1)	45.02
January 30, 2018	Refreshments - working meeting with staff	Prince Rupert, B.C.	10 (0)	38.37
<b>Total</b>				<b>\$ 126.91</b>