

Travel and hospitality expense report - details
 Catherine Wade, Director

Travel Expenses - July 1 - September 30, 2018

| Date Paid | Period Covered | Purpose | Destination | Air fare | Other transportation | Accommodations | Meals and incidentals | Conference Fees | Cost |
|--------------|-----------------------------|----------------|-------------|----------|----------------------|----------------|-----------------------|-----------------|------|
| | July 1 - September 30, 2018 | None to report | | | | | | | - |
| Total | | | | | | | | | \$ - |

Hospitality - July 1 - September 30, 2018

| Date Paid | Period Covered | Event Description | Location | Attendees: (Employees/ Guests) | Cost |
|--------------|-----------------------------|-------------------|----------|--------------------------------------|------|
| | July 1 - September 30, 2018 | None to report | | | |
| Total | | | | | \$ - |