

Travel and hospitality expense report - details  
 Melanie Mackay, Director

**Travel Expenses - October 1 - December 31, 2018**

Date Paid	Period Covered	Purpose	Destination	Air fare	Other transportation	Accommodations	Meals and incidentals	Conference Fees	Cost
October 17, 2018	September 24 - 26, 2018	To attend Board meetings, site visit, and attend company 35 yr anniversary	Prince Rupert, BC	656.25	58.90	319.00	155.11		\$ 1,189.26
December 28, 2018	September 1 - December 31, 2018	To attend various board and committee meetings	Vancouver, BC		170.78				170.78
<b>Total</b>								<b>\$</b>	<b>1,360.04</b>

**Hospitality - October 1 - December 31, 2018**

Date Paid	Period Covered	Event Description	Location	Attendees: (Employees/ Guests)	Cost
	October 1 - December 31, 2018	None to report			
<b>Total</b>					<b>\$ -</b>