

**THE STANDARDS COUNCIL OF CANADA
ANNUAL REPORT 2007 - 2008
ACCESS TO INFORMATION ACT**

Statistical Report

For the period April 1, 2007 to March 31, 2008 the Standards Council of Canada received four requests for formal access.

Organization of Access to information Act Activities

The role of the Access to Information and Privacy (ATIP) Coordinator is currently performed on a part-time basis due to the minimal number of requests received to date.

Any requests for formal access are directed to the ATIP Coordinator who is responsible for implementing the search for retrieval and disclosure of the requested information.

Access to Information Act Implementation

As the Standards Council of Canada (SCC) has historically only ever received an overall total of 36 formal Access to Information requests, the impact of the Access to Information Act has thus far been minor. To date, the SCC's primary task has consisted of responding to the administrative requirements of the Act.

Delegation Instrument

The following official, by title, is responsible for the implementation of the Access to Information Act:

1. A/Corporate Planner



**REPORT ON THE ACCESS TO INFORMATION ACT
RAPPORT CONCERNANT LA LOI SUR L'ACCÈS À L'INFORMATION**

Institution Standards Council of Canada/Conseil canadien des normes				Reporting period / Période visée par le rapport 2007-04-01 to 2008-03-31	
Source	Media / Médias	Academia / Secteur universitaire	Business / Secteur commercial 4	Organization / Organisme	Public

**I Requests under the Access to Information Act /
Demandes en vertu de la Loi sur l'accès à l'information**

Received during reporting period / Reçues pendant la période visée par le rapport	4
Outstanding from previous period / En suspens depuis la période antérieure	
TOTAL	4
Completed during reporting period / Traitées pendant la période visées par le rapport	4
Carried forward / Reportées	0

**II Disposition of requests completed /
Disposition à l'égard des demandes traitées**

1. All disclosed / Communication totale		6. Unable to process / Traitement impossible	1
2. Disclosed in part / Communication partielle		7. Abandoned by applicant / Abandon de la demande	
3. Nothing disclosed (excluded) / Aucune communication (exclusion)		8. Treated informally / Traitement non officiel	0
4. Nothing disclosed (exempt) / Aucune communication (exemption)	3	TOTAL	4
5. Transferred / Transmission			

**III Exemptions invoked /
Exceptions invoquées**

S. Art. 13(1)(a)		S. Art. 16(1)(a)		S. Art. 18(b)		S. Art. 21(1)(a)	
(b)		(b)		(c)		(b)	
(c)		(c)		(d)		(c)	
(d)		(d)		S. Art. 19(1)		(d)	
S. Art. 14		S. Art. 16(2)		S. Art. 20(1)(a)		S. Art. 22	
S. 15(1) International rel. / Art. Relations interm.		S. Art. 16(3)		(b)	3	S. Art. 23	
Defence / Défense		S. Art. 17		(c)		S. Art. 24	
Subversive activities / Activités subversives		S. Art. 18(a)		(d)		S. Art. 26	

**IV Exclusions cited /
Exclusions citées**

S. Art. 68(a)		S. Art. 69(1)(c)	
(b)		(d)	
(c)		(e)	
S. Art. 69(1)(a)		(f)	
(b)		(g)	

**V Completion time /
Délai de traitement**

30 days or under / 30 jours ou moins	4
31 to 60 days / De 31 à 60 jours	
61 to 120 days / De 61 à 120 jours	
121 days or over / 121 jours ou plus	N/A

**VI Extensions /
Prorogations des délais**

	30 days or under / 30 jours ou moins	31 days or over / 31 jours ou plus
Searching / Recherche		
Consultation		
Third party / Tiers		
TOTAL	4	0

**VII Translations /
Traduction**

Translations requested / Traductions demandées		
Translations prepared / Traductions préparées	English to French / De l'anglais au français	
	French to English / Du français à l'anglais	

**VIII Method of access /
Méthode de consultation**

Copies given / Copies de l'original	
Examination / Examen de l'original	
Copies and examination / Copies et examen	

**IX Fees /
Frais**

Net fees collected / Frais net perçus			
Application fees / Frais de la demande		Preparation / Préparation	
Reproduction		Computer processing / Traitement informatique	
Searching / Recherche		TOTAL	0
Fees waived / Dispense de frais		No. of times / Nombre de fois	\$
\$25.00 or under / 25 \$ ou moins		4	\$ 0
Over \$25.00 / De plus de 25 \$			\$

**X Costs /
Coûts**

Financial (all reasons) / Financiers (raisons)	
Salary / Traitement	\$
Administration (O and M) / Administration (fonctionnement et maintien)	\$ 85
TOTAL	\$ 2115
Person year utilization (all reasons) / Années-personnes utilisées (raison)	
Person year (decimal format) / Années-personnes (nombre décimal)	0.023

