

## Planning and Reporting

### Financial Statements

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#### 2014-2015 (Future-oriented)

#### **NATIONAL BATTLEFIELDS COMMISSION Statement of Management Responsibility**

Responsibility for the compilation, content, and presentation of the accompanying future-oriented financial information for the years ended March 31<sup>st</sup>, 2014 and 2015 rests with departmental management.

Management is responsible for the information contained in future-oriented financial information and for the process of developing assumptions. Assumptions are based upon information available and known to management as at December 31<sup>st</sup>, 2013 and reflect current business and economic conditions, and assume a continuation of current governmental priorities and consistency in departmental mandate and strategic objectives. Much of the future-oriented financial information is based on these assumptions, best estimates, and judgment and gives due consideration to materiality. At the time of preparation of these statements, management believes the estimates and assumptions to be reasonable. However, as with all such assumptions, there is a measure of uncertainty surrounding them. This uncertainty increases as the forecast horizon extends.

The actual results achieved for the fiscal years covered in the accompanying future-oriented financial information will vary from the information presented and the variations may be material.

The Future-oriented Financial Statements for The National Battlefields Commission have not been audited.

The original version was signed by :  
André Beaudet  
Secretary  
Quebec, Canada  
January 8, 2014

The original version was signed by :  
Paule Veilleux  
Director of administration  
Quebec, Canada  
January 8, 2014

**THE NATIONAL BATTLEFIELDS COMMISSION**  
**Future-Oriented Statement of Operations (Unaudited)**  
**For the Year Ending March 31**

	<b>Estimated Results 2013-14</b>	<b>Planned Results 2014-15</b>
	<b>(in thousands of dollars)</b>	
<b>Expenses</b>		
Conservation and Development	\$ 2,381	\$ 2,381
Public Education and Services	977	977
Internal Services	7,583	7,127
<b>Total expenses</b>	<b>10,941</b>	<b>10,485</b>
<b>Revenues</b>		
Parking	1,149	1,250
Educational activities and welcoming of visitors	463	378
Rent	189	180
Other revenues	340	97
<b>Total revenues</b>	<b>2,141</b>	<b>1,905</b>
Excess of costs on income (excess of income on costs) (note 5)	<b>13</b>	<b>105</b>
<b>Net cost of operations</b>	<b>\$ 8,813</b>	<b>\$ 8,685</b>

The accompanying notes form an integral part of these financial statements

## **Notes to the Future-Oriented Statements of Operations**

### **1. Methodology and Significant Assumptions**

The future-oriented statement of operations has been prepared on the basis of government priorities and departmental plans as described in the Report on Plans and Priorities.

The information in the estimated results for fiscal year 2013–14 is based on actual results as at December, 31<sup>st</sup> 2013 and on forecasts for the remainder of the fiscal year. Forecasts have been made for the planned results for the 2014-15 (future year) fiscal year.

The main assumptions underlying the forecasts are as follows:

- The department's activities will remain substantially the same as for the previous year;
- Expenses and revenues, including the determination of amounts internal and external to the government, are based on historical experience. The general historical pattern is expected to continue;
- Estimated year end information for 2013-2014 is used as the opening position for the 2014-2015 forecasts.

These assumptions are adopted as at December, 31<sup>st</sup>.

### **2. Variations and Changes to the Forecast Financial Information**

While every attempt has been made to forecast final results for the remainder of 2013–14 and for 2014–15, actual results achieved for both years are likely to vary from the forecast information presented, and this variation could be material.

In preparing this future-oriented statement of operations the National Battlefields Commission has made estimates and assumptions concerning the future. These estimates and assumptions may differ from the subsequent actual results. Estimates and assumptions are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

Factors that could lead to material differences between the future-oriented statement of operations and the historical statement of operations include:

- The timing and amount of acquisitions and disposals of property, plant and equipment may affect gains/losses and amortization expense.
- Economic conditions may affect the amount of revenue earned.
- Further changes to the operating budget through additional new initiatives or technical adjustments later in the year.

Once the Report on Plans and Priorities is presented, the National Battlefields Commission will not be updating the forecasts for any changes in financial resources made in ensuing supplementary estimates. Variances will be explained in the Departmental Performance Report.

### **3. Summary of Significant Accounting Policies**

The future-oriented statement of operations has been prepared using Government's accounting policies that came into effect for the 2013–14 fiscal year which are based on Canadian public sector accounting standards. The presentation and results using the stated accounting policies do not result in any significant differences from Canadian public sector accounting standards.

Significant accounting policies are as follows:

#### ***a) Expenses***

Expenses are recorded on an accrual basis. Expenses for the Department operations are recorded when goods are received or services are rendered including employer contributions to health and dental insurance plans and worker's compensation which are recorded as expenses at their estimated cost. Vacation pay and compensatory leave as well as severance benefits are accrued and expenses are recorded as the benefits are earned by employees under their respective terms of employment.

Expenses also include amortization of tangible capital assets which are capitalized at their acquisition cost. Amortization of tangible capital assets is done on a straight-line basis over the estimated useful life of the asset.

#### ***b) Revenues***

Revenues are recognized in the accounts based on the services provided in the year.

### **4. Parliamentary Authorities**

The Commission is financed mostly by the Government of Canada through parliamentary authorities. Financial reporting of authorities provided to the Commission do not parallel financial reporting according to generally accepted accounting principles since authorities are primarily based on cash flow requirements. Items recognized in the Future-Oriented Statement of Operations in one year may be funded through parliamentary authorities in prior, current, or future years. Accordingly, the Commission has different net cost of operations for the year on a government funding basis than on an accrual accounting basis. The differences are reconciled in the following tables:

***a) Reconciliation of net cost of operations to requested authorities***

	<b>Estimated 2013-14</b>	<b>Planned 2014-15</b>
	(in thousands of dollars)	
<b>Net cost of operations</b>	\$ 8,813	\$ 8,685
Adjustment for items affecting net cost of operations but not affecting authorities:		
Amortization of tangible capitals assets	(1,042)	(1,093)
Amortization of deferred charges	(12)	(12)
Services provided without charge by other government departments	(230)	(234)
Decrease (increase) in vacation pay and compensatory leave	(10)	10
Decrease in employee future benefits	276	10
Cost related to The National Battlefields Commission Trust Fund	(284)	(123)
Non-tax income	2,086	1,850
Income from National Battlefields Commission Trust Fund	271	18
Total items affecting net cost of operations but not affecting authorities	1,055	426
Adjustment for items not affecting net cost of operations but affecting appropriations:		
Acquisition of tangible assets	206	5,491
Total items not affecting net cost of operations but affecting authorities	206	5,491
<b>Requested authorities</b>	<b>\$ 10,074</b>	<b>\$ 14,602</b>

***b) Authorities requested***

	<b>Estimated 2013-14</b>	<b>Planned 2014-15</b>
	(in thousands of dollars)	
<b>Authorities requested:</b>		
Canadian Heritage:		
Operating and capital expenditures	\$ 7,808	\$ 12,262
Lapsed appropriation	(321)	0
	7,487	12,262
Statutory-Contribution to employee benefit plans	501	490
Expenditures corresponding to perceived revenues pursuant to sub-section 29.1(1) of the FAA	2,086	1,850
<b>Requested authorities</b>	<b>\$ 10,074</b>	<b>\$ 14,602</b>

## 5. The National Battlefields Commission Trust Fund

When the National Battlefields Commission was created, a Trust fund was established for the receipt of moneys from individuals, municipal corporations, provincial governments and others, for the purpose of acquiring and preserving the great historic battlefields in Quebec. Since September 1984, the Trust fund has been governed by subsection 9.1 of the *Act respecting the National Battlefields in Quebec*, which authorizes such amounts to be spent for the purpose for which they were given to the Commission. The income and cost are included in the future-oriented Statement of Operations of the Commission and are detailed as follows:

	<b>Estimated</b>	<b>Planned</b>
	<b>2013-14</b>	<b>2014-15</b>
	(in thousands of dollars)	
Cost		
Acquisition	271	79
Amortization	11	36
Professional services	2	8
<b>Total of cost</b>	<b>284</b>	<b>123</b>
Revenues		
Interest	6	6
Miscellaneous	265	12
<b>Total of revenues</b>	<b>271</b>	<b>18</b>
<b>Excess of cost on income (excess of income on costs)</b>	<b>13</b>	<b>105</b>
Balance at beginning of the year	717	715
Adjustment for items affecting excess of cost on income but not affecting the balance at end of year:		
Amortization	11	36
<b>Balance at end of year, deposited with the Receiver General for Canada</b>	<b>715</b>	<b>646</b>