

THE NATIONAL BATTLEFIELDS COMMISSION

Statement of Management Responsibility

Future-Oriented Statement of Operations (unaudited)

For the year ending March 31, 2020

Responsibility for the compilation, content, and presentation of the accompanying future-oriented financial information for the years ended March 31, 2019 and 2020 rests with departmental management.

Management is responsible for the information contained in future-oriented financial information and for the process of developing assumptions. Assumptions are based upon information available and known to management as at November 30, 2018 and reflect current business and economic conditions, and assume a continuation of current governmental priorities and consistency in departmental mandate and strategic objectives. Much of the future-oriented financial information is based on these assumptions, best estimates, and judgment and gives due consideration to materiality. At the time of preparation of these statements, management believes the estimates and assumptions to be reasonable. However, as with all such assumptions, there is a measure of uncertainty surrounding them. This uncertainty increases as the forecast horizon extends.

The actual results achieved for the fiscal years covered in the accompanying future-oriented financial information will vary from the information presented and the variations may be material.

The Future-oriented Statement of Operations for The National Battlefields Commission have not been audited.

The original version was signed by :

Julie Carignan
ACTING
Financial Resources Assistant

The original version was signed by :

Bernard Laquerre
Director of administration

Quebec City, Quebec
December 21, 2018

Quebec City, Quebec
December 21, 2018

THE NATIONAL BATTLEFIELDS COMMISSION

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for the year ending March 31

(in dollars)

	Forecast Results 2018-19	Planned Results 2018-19
Expenses		
Conservation	2,605,152	2,587,677
Promotion of Heritage	1,317,850	1,210,527
Internal Services	7,440,974	6,950,781
Total expenses	11,363,976	10,748,985
Revenues		
Parking	1,500,000	1,188,640
Educational activities and welcoming of visitors	635,000	603,250
Rent	160,000	113,800
Other revenues	259,363	208,000
Total revenues	2,554,363	2,113,690
Excess of costs on income of the Commission Trust Fund (Excess of income on costs of the Commission Trust Fund) (note 5)	92,487	(23,000)
Net cost of operations before government funding	8,902,100	8,612,295

The accompanying notes form an integral part of the Future-Oriented Statement of Operations.

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Notes to the Future-Oriented Statement of Operations (unaudited)
for the year ending March 31

1. Methodology and significant assumptions

The Future-Oriented Statement of Operations has been prepared on the basis of government priorities and departmental plans as described in the Departmental Plan.

The information in the forecast results for fiscal year 2018–19 is based on actual results as at November 30, 2018 and on forecasts for the remainder of the fiscal year. Forecasts have been made for the planned results for the 2019–20 fiscal year.

The main assumptions underlying the forecasts are as follows:

- The department’s activities will remain substantially the same as in the previous year.
- Expenses and revenues, including the determination of amounts internal and external to the government, are based on experience. The general historical pattern is expected to continue.
- Estimated year end information for 2018-19 is used as the opening position for the 2019-20 forecasts.

These assumptions are made as at November 30, 2018.

2. Variations and changes to the forecast financial information

Although every attempt has been made to forecast final results for the remainder of 2018–19 and for 2019–20, actual results achieved for both years are likely to differ from the forecast information presented, and this variation could be material.

In preparing this Future-Oriented Statement of Operations, the National Battlefields Commission (NBC) has made estimates and assumptions about the future. These estimates and assumptions may differ from the subsequent actual results. Estimates and assumptions are based on past experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances, and are continually evaluated.

Factors that could lead to material differences between the Future-Oriented Statement of Operations and the historical statement of operations include:

- The timing and the amount of acquisitions and disposals of property, plant and equipment, which may affect gains, losses and amortization expense;
- The implementation of new collective agreements;
- Economic conditions, which may affect the amount of revenue earned;
- Other changes to the operating budget, such as new initiatives or technical adjustments later in the fiscal year.

After the Departmental plan is tabled in Parliament, the NBC will not be updating the forecasts for any changes in financial resources made in ensuing supplementary estimates. Variances will be explained in the Departmental Results Report.

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3. Summary of significant accounting policies

The future-oriented financial statements have been prepared in accordance with the Treasury Board accounting policies stated below, which are consistent with Canadian generally accepted accounting principles for the public sector. The presentation and results using the stated accounting policies do not result in any significant differences from Canadian public sector accounting standards.

Significant accounting policies are as follows:

a) Expenses

The department records expenses on an accrual basis.

Expenses for the NBC's operations are recorded when goods are received or services are rendered, including employer contributions to health and dental insurance plans and worker's compensation, which are recorded as expenses at their estimated cost. Vacation pay and compensatory leave, as well as severance benefits, are accrued, and expenses are recorded as the benefits are earned by employees under their respective terms of employment.

Expenses also include amortization of tangible capital assets, which are capitalized at their acquisition cost. Amortization of tangible capital assets is done on a straight-line basis over the estimated useful life of the asset.

b) Revenues

Revenues are accounted for in the period in which the underlying transaction or event that gave rise to the revenue takes place.

4. Parliamentary authorities

The NBC is financed mostly by the Government of Canada through parliamentary authorities. Financial reporting of authorities provided to the NBC differs from financial reporting according to generally accepted accounting principles because authorities are based mainly on cash flow requirements. Items recognized in the Future-Oriented Statement of Operations in one year may be funded through parliamentary authorities in prior, current, or future years. Accordingly, the NBC has different net cost of operations for the year on a government funding basis than on an accrual accounting basis. The differences are reconciled in the following tables:

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a) Reconciliation of net cost of operations to requested authorities (in dollars)

	Forecast Results 2018-19	Planned Results 2019-20
Net cost of operations before government funding	8,902,100	8,612,295
Adjustments for items affecting net cost of operations but not affecting authorities :		
Amortization of tangible capitals assets	(1,128,245)	(1,162,211)
Services provided without charge by other departments	(290,000)	(290,000)
Decrease in employee future benefits	85,216	15,638
Decrease in account payable and accrued liabilities	100,000	0
Cost related to the Commission Trust Fund	(117,487)	(2,000)
Non-tax income	2,514,363	2,073,690
Income from the Commission Trust Fund	25,000	25,000
Total items affecting net cost of operations but not affecting authorities	11,188,688	660,117
Adjustment for items not affecting net cost of operations but affecting authorities :		
Acquisition of tangible capital assets	506,800	250,000
Total items not affecting net cost of operations but affecting authorities	506,800	250,000
Current year authorities used	10,597,567	9,522,412

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b) Authorities provided and used (in dollars)

	Forecast Results 2018-19	Planned Results 2019-20
Authorities provided		
Canadian Heritage :		
Operating and capital expenditures	7,837,621	7,200,184
Unused parliamentary authorities	(291,591)	(291,591)
	7,546,030	6,908,593
Statutory-Contribution to employee benefit plans	537,174	540,129
Expenditures corresponding to sub-section 29.1(1) of the FAA	2,514,363	2,073,690
Current year authorities used	10,597,567	9,522,412

5. The National Battlefields Commission Trust Fund (in dollars)

When the NBC was created, a Trust fund was established for the receipt of moneys from individuals, municipal corporations, provincial governments and others, for the purpose of acquiring and preserving the great historic battlefields in Quebec. Since September 1984, the Trust fund has been governed by subsection 9.1 of the Act respecting the National Battlefields in Quebec, which authorizes such amounts to be spent for the purpose for which they were given to the NBC. The income and cost are included in the future-oriented Statement of Operations of the NBC and are detailed as follows:

	Forecast Results 2018-19	Planned Results 2019-20
Cost		
Amortization of tangible capital assets	33,194	33,707
Professional services	117,487	2,000
Total of cost	150,681	35,707
Revenues		
Interest	8,500	8,500
Miscellaneous	16,500	16,500
Total of revenues	25,000	25,000
Adjustments for items not affecting authorities:		
Amortization of tangible capital assets	33,194	33,707
Excess of cost on income of the Trust Fund (Excess of income on costs of the Trust Fund)	92,487	(23,000)
Balance at beginning of the year	919,243	826,756
Balance at end of year, deposited with the Receiver General for Canada	826,756	849,756