

## Application Form: Regional Assessment of Offshore Oil and Gas Exploratory Drilling East of Newfoundland and Labrador – Follow-up Program Advisory Committee

In order to be eligible for membership on the Regional Assessment Follow-up Program Advisory Committee, interested applicants are required to submit the following application form. This form and the applicant's curriculum vitae need to be submitted no later than **December 4<sup>th</sup>, 2020** to: [iaac.followup-suivi.aeic@canada.ca](mailto:iaac.followup-suivi.aeic@canada.ca).

To be eligible, an applicant must meet at least one of the following essential criteria:

- Experience participating in reviews of environmental assessments related to offshore drilling;
- Knowledge of environmental issues related to the impacts of exploratory offshore drilling;
- Knowledge of socio-economic impacts/benefits related to exploratory offshore drilling;
- Indigenous knowledge and knowledge of Indigenous activities that relate to the marine environment in the offshore area East of Newfoundland.

Along with these criteria, the Agency may also consider the following assets:

- Solid understanding of GIS and its potential applications;
- Experience chairing or taking part in advisory committees;
- National and/or international recognition in the applicant's field(s) of expertise;
- Strong applicable academic, professional and/or regulatory credentials;
- Relevant publications or reports.

For more information, please consult the [draft Terms of Reference for the RA Follow-up Program](#) on the Canadian Impact Assessment Registry or send an email to: [iaac.followup-suivi.aeic@canada.ca](mailto:iaac.followup-suivi.aeic@canada.ca)

The personal information collected in this application form is used to assess and appoint members to Regional Assessment Follow-up Advisory Committee. Please read the privacy statement provided below for more information (Annex 1). The Impact Assessment Agency of Canada (the Agency) will notify candidates by email once committee members have been selected.

## SECTION 1: APPLICANT INFORMATION

### Personal information

Last Name	First Name	Middle Initial
_____	_____	_____
Suffix (Mr., Mrs., Mx.)	Preferred pronoun (he/she/they)	
_____	_____	
Address	Apartment number	
_____	_____	
City	Province	Postal Code
_____	_____	_____
Telephone	Alternative Telephone	
_____	_____	
Email	Preferred method of communication	
_____	_____	
OCCUPATION	EMPLOYER	
_____	_____	

**DO YOU WANT TO BE CONSIDERED FOR THE POSITION OF CHAIR OF THE RA FOLLOW-UP ADVISORY COMMITTEE?**

**YES**

**NO**

## SECTION 2: REFERENCES

### First Reference

_____	_____	_____
Name	Email	Phone number

### Second Reference

_____	_____	_____
Name	Email	Phone number

### SECTION 3: STATEMENT OF INTEREST

IN THE SPACE BELOW, PLEASE PROVIDE A SHORT STATEMENT TO DESCRIBE YOUR INTEREST, PURPOSE, OBJECTIVES, OR MOTIVATIONS FOR PARTICIPATION IN THE REGIONAL ASSESSMENT FOLLOW-UP PROGRAM ADVISORY COMMITTEE.

### SECTION 4: ESSENTIAL QUALIFICATIONS

In the following section, please indicate if and how you meet the essential qualifications. This should include a short summary of how the applicant has gained the knowledge and/or experience. Eligible applicants for the RA Follow-up Advisory Committee must possess at least one of the criteria listed above.

- 1. Do you have experience participating in reviews of offshore drilling environmental assessments? If so, please describe in 500 words or less how you have gained this experience and what phases of the assessment you were involved in.**

Experience is demonstrated through participation in consultation/engagement sessions and/or providing comments on any of the following documents: project description, Environmental Impact Statement Guidelines, a proponent's environmental impact statement, and the Agency's Environmental Assessment Report.

**2. Knowledge of environmental issues relating to exploratory offshore drilling. Please indicate how you have acquired this knowledge. Identify and describe environmental issues and impacts related to exploratory offshore drilling (500 words or less).**

**3. Knowledge of socio-economic impacts related to exploratory offshore drilling. Please indicate how you have acquired this knowledge. Identify and describe environmental issues and impacts (positive or negative) related to exploratory offshore drilling (500 words or less).**

**4. Indigenous knowledge and Indigenous activities as they relate to the marine environment. Please indicate how you have acquired this knowledge and the depth of your knowledge as it relates to Indigenous activities and the marine environment (500 words or less)**

Response contains confidential information. (Yes/No):

## SECTION 5: ASSET QUALIFICATIONS

If applicable, applicants should indicate in the section below whether they meet any of the asset qualifications for members of the RA Follow-up Program Advisory Committee by providing a brief description of how and when they gained this knowledge and/or experience (250 words or less).

**A) Solid understanding of Geographic Information Systems (GIS) and its potential applications**

**B) Experience chairing or participating in advisory committees**



**C) National and/or international recognition in the applicant's field(s) of expertise**

**D) Strong applicable academic, professional and/or regulatory credentials**

**E) Relevant publications or reports**

**Thank you for completing the application form for the Regional Assessment Follow-up Program Advisory Committee. Application form and Curriculum Vitae must be submitted to the Agency no later than December 4<sup>th</sup>, 2020. If you have any questions about the Committee or application process, please email [iaac.followup-suivi.aeic@canada.ca](mailto:iaac.followup-suivi.aeic@canada.ca).**

## Annex 1 - Privacy Notice Statement

Before you provide us with your personal information, please take a few moments to review the following privacy statement.

The Impact Assessment Agency of Canada, herein referred to as the Agency, is coordinating a selection process for an advisory committee to the follow-up program for the Regional Assessment of offshore exploratory drilling east of Newfoundland and Labrador. For the purposes of this selection process, the Agency will collect the personal information provided by you.

“Personal information” is any information, in any form, about an identifiable individual; including details of an individual’s personal experiences, or views or opinions about that individual. Please refer to section 3 of the [Privacy Act](#) for further details regarding personal information.

The Agency is committed to protecting the privacy rights of individuals and safeguarding the personal information under its control in accordance with the provisions of the [Privacy Act](#).

Should you decide to apply for a position on the Committee, it is important to know that your submission constitutes your consent to the collection, use and disclosure of the information provided therein in accordance with the [Privacy Act](#).

Your personal information will be used to assess your competencies as required by the position’s merit criteria. The Selection Committee will be provided with all information related to the candidate for review. The Selection Committee will then assess the candidates identified and recommend finalists to be considered by the Agency, Natural Resources Canada and the Government of Newfoundland and Labrador’s Department of Industry Energy and Trade. Note that we will not use the information you submit for any other purpose without first obtaining your explicit consent or unless in accordance with the *Privacy Act*.

You have the right to request access to your information and to request corrections where you believe there is an error or omission. You may contact IAAC’s Access to Information and Privacy (ATIP) team at [iaac.atip-aiprp.aeic@canada.ca](mailto:iaac.atip-aiprp.aeic@canada.ca) to exercise these rights.

You also have the right to file a complaint with the [Privacy Commissioner of Canada](#) at any time regarding the Agency’s handling of your personal information.

Personal information will be retained for 2 years after the appointment process is completed. Personal information may be retained for a longer period, if required under the *Privacy Act* or the *Library and Archives of Canada Act*. For instance, personal information will be retained for an additional 2 years following any use for an administrative purpose or an access to personal information request. Where a request for access to the information has been received, the personal information may be retained until such time as the individual has had the opportunity to exercise all his rights under the *Privacy Act*.

Personal information will be protected under the provisions of the [Privacy Act](#) and is described in the Treasury Board Secretariat's (TBS) standard personal information bank, Members of Boards, Committees and Councils (PSU 919) detailed in [Info Source](#).

By providing your personal information, you acknowledge that you have read and understood this statement and consent to the Agency's collection, use and disclosure of your personal information.